North Central Florida HealthCare Coalition
Coordinating Preparedness & Resilience through all sectors of the healthcare system

Wednesday, October 28, 2026 @ 1:30

Virtual Only Meeting

https://nefrc-org.zoom.us/j/89168661472 Or Call 1-786 635 1003 Meeting ID: 891 6866 1472

.

NCFHCC MEMBERSHIP MEETING AGENDA

*Requires approval of Board

Meeting Attendance Link: https://nefrc.readyop.com/fs/4cyh/6d563852

I. Call to Order

- Validation of voting members present [accept proxy voters, if present]
- Welcome & Introductions
    - New Board Officer Slate
- *Approval of minutes from September 2026

II. Financial

- *Finance Report – September 2026

III. Management and Administration

- Fiscal Year 2026-27 Update
    - Readiness Assessment & Plan
    - Supply Chain Integrity Assessment
    - Training & Exercise Plan
    - Workforce Assessment
- Hospital POC Identification

IV. Business

- *New Member Requests
- Project Funding
- Meeting Schedule

V. Training & Exercise

- Virtual CDP Training
- Virtual Tabletop Exercise Series
- Medical Response and Surge Exercise (MRSE)
- Center for Independent Living of North Central Florida Preparedness Expos

VI. Board Member/Discipline Reports & Open Discussion

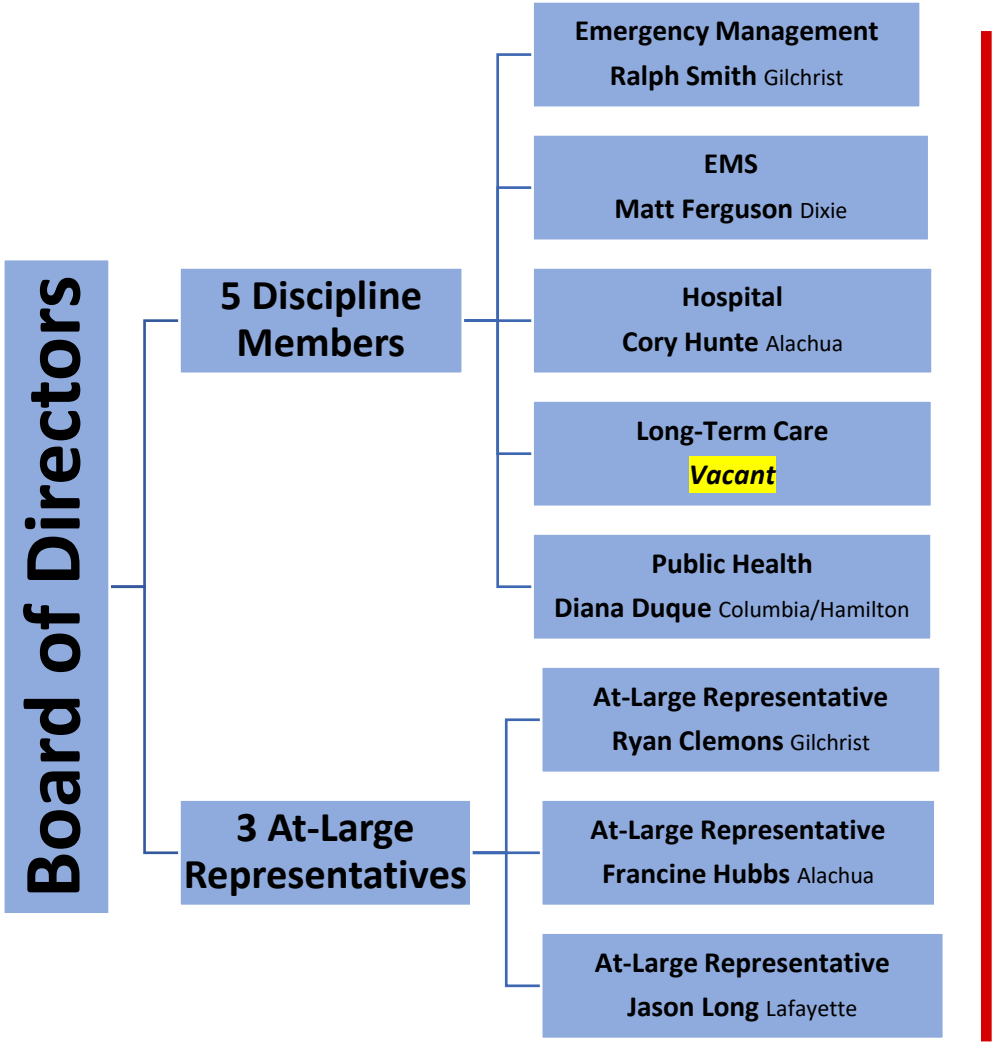
VII. Adjourn

Next Meeting:
Virtual Alliance Meeting
December 16th at 1:00pm

North Central Florida Health Care Coalition

Coordinating Preparedness & Resilience through all sectors of the healthcare system

Board of Directors 2026-2028



Officers of the Board of Directors

Chair
Francine Hubbs

Vice-Chair
Ralph Smith

Secretary/Treasurer
Diana Duque

TOTAL 8 VOTES
Quorum = 4

A quorum is fifty percent (50%) of the total voting membership of the Board of Directors.

The term of the Board of Directors is July 2026-June 2028.

Updated July 2026

NCFHCC Membership Meeting

September 23, 2026

MEETING MINUTES

The North Central Florida Healthcare Coalition held its virtual meeting on September 23, at 1:30. The meeting was held virtually via Zoom.

Documents provided to the NCFHCC Members via email:
Agenda; Validation of Board Members; Minutes from April 2026; New Member Requests; August 2026 Financial Report.

CALL TO ORDER

The meeting was called to order by HCC Staff, as Board Officers have not been voted in for the new Board of Directors. There was a validation of members, with the following Board members present. Quorum was met for voting.

Emergency Management: Ralph Smith
Hospitals: Cory Hunte
Public Health: Diana Duque
At-Large Representative: Jason Long
At-Large Representative: Francine Hubbs

Others in Attendance: See attendance report attached.

Absent:
EMS: Matt Ferguson
At-Large Representative: Ryan Clemons
Long-Term Care: N/A

Welcome & Introductions
HCC Staff welcomed everyone to the meeting.

Approval of Minutes
The minutes from August 2026 were provided to Board members via electronic mail and September Meeting Packet.

HCC Staff called for a motion of approval. Mr. Smith moved approval; Mr. Hunte seconded; Motion carried.

DRAFT

FINANCIAL

*Finance Report

Staff, Annie Sieger, presented the finance report for August 2026.

HCC Staff called for a motion of approval. Ms. Duque moved approval; Mr. Hunte seconded; Motion carried.

MANAGEMENT AND ADMINISTRATION

Fiscal Year 2026-27 Update

The fiscal year 2026-27 contract was signed and executed in July, and the contract is for level funding. New additions to the contract for this year include: Workforce Assessment, Cybersecurity Support Plan, and Extended Downtime Support Plan. As the contract is for level funding, the plan is to continue the virtual exercise opportunities, the MRSE, the Center for Independent Living Disability expos, and regional project funding.

Recap of August Alliance Board Workshop

Staff shared the Alliance Board met in late August in-person at the NEFRC office in Jacksonville. During the meeting they reviewed Alliance history, purpose, structure, and governance documentation. Additionally, the Board reviewed and updated the HVA. Staff provided an overview of the current contract and funding, a FCC update, and the process for project funding for this year.

BUSINESS

New Member Requests

Thirty-six (36) new member requests were presented for membership.

HCC Staff called for a motion of approval. Ms. Hubbs moved approval; Mr. Smith seconded; Motion carried.

HVA Review

During the Alliance Board Workshop there was an in-depth review and update to the Alliance HVA. Updates include the regional hazard list, adding hazardous-materials incidents, drought and UAV incidents while revising other categories.

The HVA will be distributed to the membership for review and feedback.

Resources and Gaps Working Group

Staff shared that the Regional Resources and Gaps Working Group will convene virtually on September 29th. Following the process of last year, the group will review the HVA updates and discuss regional project ideas. Staff asked attendees to share any project ideas with the staff and the working group.

DRAFT

Hospital Expansion Solution (HxS) In Person Pilot Course Overview

Staff shared they attended the Hospital Expansion Solution pilot course in Denver, CO, in late August. Staff introduced the Hospital Expansion Solution concept and related website. More information and training will be shared once all the documentation is finalized.

Meeting Schedule

Staff shared the upcoming meeting schedule to account for the upcoming conflicts and Alliance meeting in December.

- October – Meeting as schedule 10/28/26 at 1:30pm
- November all meetings canceled
- Alliance Virtual meeting in December (date TBD)

Board Installation & Board Officer Discussion

The new Board of Directors for the 2026-2028 term is:

EMS: Matt Ferguson
Emergency Management: Ralph Smith
Hospitals: Cory Hunte
Public Health: Diana Duque
At-Large Representative: Jason Long
At-Large Representative: Francine Hubbs
At-Large Representative: Ryan Clemons

The Board will vote via ReadyOp form for the Officer positions (Chair, Vice-Chair, and Secretary/Treasurer). The only Board member not eligible for appointment is Matthew Ferguson, as he has served two consecutive terms, which is the limit per the Bylaws.

Voting will be conducted via email prior to the October meeting.

TRAINING AND EXERCISE

Virtual CDP Training

Multiple virtual training opportunities are available through the Center for Domestic Preparedness through mid-December. More opportunities will be available in the new calendar year.

Virtual Tabletop Exercise Series

Staff shared the virtual tabletop exercise series this fiscal year will continue with three scenarios, offered twice.

- Invisible Threat: A Biological Threat TTX
  - October 20th & November 17th
- Protective Action: A Shelter-In-Place TTX
  - December 15th & January 15th
- De-Escalate: A Workplace Violence TTX
  - March 16th & April 15th

DRAFT

Medical Response & Surge Exercise (MRSE)

The Medical Response and Surge Exercise (MRSE) is an annual requirement and is designed to test the region's capability and capacity to manage and support a surge of patients equal to at least 10% of their licensed general medical/surgical bed capacity. The exercise will be held in the CHAMP region this fiscal year. Planning meetings started, and the exercise will take place on November 18th in Ocala.

Center for Independent Living of North Central Florida Preparedness Expos

The CILNCF will host 6 preparedness expos throughout the region this spring. The preparedness expos are for those within the community with disabilities and for organizations/services to come together to learn more about preparedness.

MEMBER REPORTS AND OPEN DISCUSSION

Hospitals – Mr. Cory Hunte with UF Health Gainesville shared there is nothing to report as they are just watching for hurricane season.

Emergency Management – Mr. Ralph Smith with Gilchrist County Emergency Management shared they continue to monitor the tropical systems.

Public Health – Ms. Diana Duque with DOH – Columbia/Hamilton shared they are also waiting out hurricane season. Reports talk on Dengue but not Ebola.

EMS – Nothing to report.

Long-Term Care – Nothing to report.

At-Large Representatives – Nothing to report.

CLOSING REMARKS AND ADJOURN

Next Meeting:
Virtual Meeting
Wednesday, October 28, 2026, at 1:30pm

With no additional business, the meeting was adjourned.

DRAFT

North Central Florida HealthCare Coalition
Coordinating Preparedness & Resilience through all sectors of the healthcare system

Attendance Recorded in ReadyOp: Membership Meeting – September 23, 2026

First Name	Last Name	Facility Name	Facility Type
Jim	Lyons	DOH – Bradford/Union	Public Health Agencies (Core HCC Member)
Francine	Hubbs	Alachua County Emergency Management	Emergency Management Organizations (Core HCC Member)
Casey	Ditter	DOH – Lafayette	Public Health Agencies (Core HCC Member)
Brad	Caron	DOH – Alachua	Public Health Agencies (Core HCC Member)
Jason	Long	DOH-Suwannee	Public Health Agencies (Core HCC Member)
Tammie	Durden	DOH – Levy, Gilchrist & Dixie	Public Health Agencies (Core HCC Member)
Ralph	Smith	Gilchrist County Emergency Management	Emergency Management Organizations (Core HCC Member)
Saralynn	Smith	UF Health	Dialysis centers and regional Centers for Medicare and Medicaid Services (CMS)-funded end stage renal disease networks
Natlie	McKellips	DOH	Public Health Agencies (Core HCC Member)
Cory	Hunte	UF Health Gainesville	Acute Care Hospitals (Core HCC Member)
Diana	Duque	DOH – Columbia/Hamilton	Public Health Agencies (Core HCC Member)
Samantha	Alexander	Palms Medical Group	Primary care providers, including pediatric and women's health care providers

CDP Virtual Training Opportunities
Florida Healthcare Coalition
October-December 2026

- You **must** have a FEMA SID before applying for a course.
  - To register for a FEMA SID number, go to: https://cdp.dhs.gov/FEMASID and click "Register for FEMA SID" or "Forgot FEMA SID"
    - If you encounter any issues, please contact the FEMA SID help desk at: femasidhelp@cdpemail.dhs.gov
- Registering for a FEMA SID number **does not** register you for a class
- All students **must** register using the links below
    - If you encounter any problems registering, please contact us at: VILTSupport@cdpemail.dhs.gov

Patient Management: Receiving a Highly Infectious Disease Patient (HIDV3)

A discussion of infectious disease patient management processes for effectively receiving patients who are self-presenting, transported by EMS, or transferred from a community health provider.

Date	Time	Promo Code	Link
October 14, 2026	10:00 AM-11:45 AM EST	27NV-0142 HIDV3	Click Here to Apply

Field Medical Tactics during an Emergency Response to an Active Assailant Incident (OLS-V13)

Discusses active assailant data and the paradigm shift in response tactics to a mass casualty event. This ELS will include an overview of field medical tactics that are based on the principles of Tactical Emergency Casualty Care (TECC). Presentation will include the stages of care, medical equipment, common types of wounds, and the assessment protocol for wound treatment.

Date	Time	Promo Code	Link
November 4, 2026	11:00 AM- 12:00 PM EST	27NV-0143 OLS-V13	Click Here to Apply

Active Shooter/Assailant: Behavioral Indicators and How to Respond (OLS-V9)

Covers the fundamental elements of behavioral recognition of an active shooter such as understanding and articulating physical cues, tactical cues, and weapons cues. Additionally, directed conversation as a precursor to interview/interrogation of an active shooter will also be discussed. The Run, Hide, Fight concept for staying alive during such an event will be presented.

Date	Time	Promo Code	Link
November 19, 2026	1:00 PM-2:00 PM EST	27NV-0144 OLS-V9	Click Here to Apply

Partnering with Voluntary Organizations Active in Disasters (VOAD) for Disaster Response and Recovery (OLS-V16)

Discusses Whole Community Approach to Emergency Management, VOAD organizations and other community-based organizations/non-profit organizations as key partners in response and recovery efforts. The audience will gain a better understanding of VOAD organizations; their role in response and recovery efforts; formal organizational structures of VOAD groups; and strategies for partnership.

Date	Time	Promo Code	Link
December 1, 2026	2:00 PM-3:00 PM EST	27NV-0145 OLS-V16	Click Here to Apply

Patient Management: Management of a Highly Infectious Disease Patient in a Healthcare Facility (HIDV4)

A discussion of the critical processes, procedures, and considerations for safely managing a highly infectious disease patient in a healthcare facility.

Date	Time	Promo Code	Link
December 14, 2026	11:00 AM-2:00 PM EST	27NV-0146 HIDV4	Click Here to Apply

Healthcare Coalition Alliance
Region 3
www.FLRegion3HCC.org

2026-2027 VIRTUAL TABLETOP SERIES

Strengthen your preparedness and build resilience in this year's virtual tabletop (TTX) series

- Learn from subject matter experts on current preparedness topics.
- Engage in interactive, discussion-based mini-scenarios.
- Collaborate with healthcare and response partners across the region.
- Share best practices and identify opportunities for improvement.
- Receive an After-Action Report/Improvement Plan and Certificate of Participation.

Don't miss this chance to enhance your readiness, connect with peers, and strengthen your response capabilities.



INVISIBLE THREAT: A BIOLOGICAL THREAT TTX

Oct 20th,2026 | **1 PM - 4 PM ET**
Nov 17th, 2026 | **9 AM - 12 PM ET**



PROTECTIVE ACTION: A SHELTER-IN-PLACE TTX

Dec 15th, 2026 | **1 PM - 4 PM ET**
Jan 15th, 2027 | **9 AM - 12 PM ET**



DE-ESCALATE: A WORKPLACE VIOLENCE TTX

Mar 16th, 2027 | **1 PM - 4 PM ET**
Apr 15th, 2027 | **9 AM - 12 PM ET**

REGISTER NOW!

HTTPS://WWW.EVENTCREATE.COM/E/REGION3TTXSERIES

QUESTIONS?
Contact EmilyP@AllClearEMG.com

Healthcare Coalition
Financial Report
As of September 2026

Healthcare Coalition FY 26/27-Personnel

	Budget	September 2026	Project To Date	% of Budget Spent	Funds Available
Revenues					
State Contract	$ 316,359.00	$ 21,846.04	$ 80,935.85	26%	$ 235,423.15
Revenues	$ 316,359.00	$ 21,846.04	$ 80,935.85	26%	$ 235,423.15
Expenses					
Salaries	$ 183,380.80	$ 10,823.18	$ 43,285.45	24%	$ 140,095.35
Fringe Benefits	$ 58,107.00	$ 4,553.03	$ 16,910.72	29%	$ 41,196.28
Indirect	$ 74,871.20	$ 6,469.83	$ 20,739.68	28%	$ 54,131.52
Expenses	$ 316,359.00	$ 21,846.04	$ 80,935.85	26%	$ 235,423.15

Healthcare Coalition FY 26/27-Travel

	Budget	September 2026	Project To Date	% of Budget Spent	Funds Available
Revenues					
State Contract	$ 11,140.56	$ 2,734.08	$ 4,436.19	40%	$ 6,704.37
Revenues	$ 11,140.56	$ 2,734.08	$ 4,436.19	40%	$ 6,704.37
Expenses					
Travel	$ 11,140.56	$ 2,734.08	$ 4,436.19	40%	$ 6,704.37
Expenses	$ 11,140.56	$ 2,734.08	$ 4,436.19	40%	$ 6,704.37

Healthcare Coalition FY 26/27-Equipment

	Budget	September 2026	Project To Date	% of Budget Spent	Funds Available
Revenues					
State Contract	$ 188,622.44	$ -	$ -	0%	$ 188,622.44
Revenues	$ 188,622.44	$ -	$ -	0%	$ 188,622.44
Expenses					
HCC Projects	$ 188,622.44	$ -	$ -	0%	$ 188,622.44
Expenses	$ 188,622.44	$ -	$ -	0%	$ 188,622.44

Healthcare Coalition FY 26/27-Supplies

	Budget	September 2026	Project To Date	% of Budget Spent	Funds Available
Revenues					
State Contract	$ 500.00	$ 72.19	$ 113.96	23%	$ 386.04
Revenues	$ 500.00	$ 72.19	$ 113.96	23%	$ 386.04
Expenses					
Office Supplies	$ 500.00	$ 72.19	$ 113.96	23%	$ 386.04
Expenses	$ 500.00	$ 72.19	$ 113.96	23%	$ 386.04

Healthcare Coalition FY 26/27-Contractual

	Budget	September 2026	Project To Date	% of Budget Spent	Funds Available
Revenues					
State Contract	$ 187,000.00	$ 18,750.00	$ 18,750.00	10%	$ 168,250.00
Revenues	$ 187,000.00	$ 18,750.00	$ 18,750.00	10%	$ 168,250.00
Expenses					
Professional Services	$ 187,000.00	$ 18,750.00	$ 18,750.00	10%	$ 168,250.00
Expenses	$ 187,000.00	$ 18,750.00	$ 18,750.00	10%	$ 168,250.00

Healthcare Coalition FY 26/27-Other

	Budget	September 2026	Project To Date	% of Budget Spent	Funds Available
Revenues					
State Contract	$ 45,090.00	$ 2,884.40	$ 7,672.12	17%	$ 37,417.88
Revenues	$ 45,090.00	$ 2,884.40	$ 7,672.12	17%	$ 37,417.88
Expenses					
Postage	$ 100.00	$ 47.99	$ 136.84	137%	$ (36.84)
Membership Dues	$ 500.00	$ -	$ -	0%	$ 500.00
Printing	$ 5,000.00	$ -	$ 33.80	1%	$ 4,966.20
Technology Services	$ 15,500.00	$ 1,006.72	$ 2,450.16	16%	$ 13,049.84
D/O Insurance	$ 690.00	$ -	$ -	0%	$ 690.00
Office Lease	$ 20,500.00	$ 1,730.05	$ 4,901.86	24%	$ 15,598.14
Cellphone	$ 2,800.00	$ 99.64	$ 149.46	5%	$ 2,650.54
Expenses	$ 45,090.00	$ 2,884.40	$ 7,672.12	17%	$ 37,417.88

New Members Alliance October 2026

Name (First)	Name (Last)	Title/Job Duty	Type of Organization	Name of Facility/Organization	City	County- Select all that apply
Jacques	Joseph	Executive Director	Skilled nursing, nursing, and long-term care facilities	Park Meadows Health and Rehabilitation Center	Gainesville	Alachua
Jenna	Gonzalez	Trauma Performance Improvement RN	Acute Care Hospitals (Core HCC Member)	HCA Florida Orange Park Hospital	Orange Park	Clay
Allisha	Wiseley	Administrative Assistant	Dialysis centers and regional Centers for Medicare and Medicaid Services (CMS)-funded end stage renal disease networks	Fresenius - Gainesville East	Gainesville	Alachua
Jared	Burkett	Director of Plant Operations	Skilled nursing, nursing, and long-term care facilities	Middleburg Rehab	Middleburg	Clay
Victoria	Farley	Project Assistant	Home Health Agencies(including home and community based services)	Atlantic Care Home Health Clermont LLC	Alachua	Alachua
Alyssa	Chen	Psychologist/Education and Training	Behavioral Health Services and Organizations	Baptist Health	Jacksonville	Duval
Aaron	Boerger	Safety and Security Coordinator	Acute Care Hospitals (Core HCC Member)	Brooks Rehabilitation	Jacksonville	Duval

Healthcare Coalition Alliance
Region 3
www.FLRegion3HCC.org