



Membership Meeting
September 16, 2026 @ 1pm
Meeting Notes

The September Membership Meeting of the Northeast Florida Healthcare Coalition was held virtually via Zoom. The meeting commenced at 1:00 pm on Wednesday, September 16, 2026.

CALL TO ORDER

The meeting was called to order by the Chair with a validation of members, with the following Executive Board members present. Quorum was met for voting.

Baker County – Kassie Knoll, John Blanchard
Clay County – Sonny Rodgers, Don Weatherby
Duval County – Rochelle Civil
Flagler County – Jaffy Lee
St. Johns County – Gavin Butler, Philip Hernandez
Emergency Management – John Blanchard, Jonathan Lord
EMS – Kevin Kotsis
Hospitals – Dave Chapman, Rich Ward

Absent:

Nassau County – Briana Angstman, Kyle Lind
Public Health – N/A
Long-Term Care – Jerry Lynn Daniels, Evelena Dowling
Home Health – Susan Chapman, Netasha King

A digital sign-in link was provided to attendees. The sign-in sheet is attached to the minutes.

***Approval of Minutes**

The draft minutes from April 15, 2026, Membership Meeting were provided as part of the meeting packet.

The Chair called for a motion. A motion was made to approve the draft minutes by Don Weatherby (Clay County). A second was made by Rich Ward (Hospitals). Motion carries.

FINANCIAL

***Budget Report**

The finance report for August 2026 was presented by Leigh Wilsey.

The Chair called for a motion. A motion was made to approve the financial report by Sonny Rodgers (Clay County). A second was made by Rich Ward (Hospitals). Motion carries.

Management and Administration

FY26-27 Update

The fiscal year 2026-27 contract was signed and executed in July, and the contract is for level funding. New additions to the contract for this year include: Workforce Assessment, Cybersecurity Support Plan, and Extended Downtime Support Plan. As the contract is for level funding, the plan is to continue the virtual exercise opportunities, the MRSE, the Center for Independent Living Disability expos, and regional project funding.

Recap of August Alliance Board Workshop

Staff shared the Alliance Board met in late August in-person at the NEFRC office in Jacksonville. During the meeting they reviewed Alliance history, purpose, structure, and governance documentation. Additionally, the Board reviewed and updated the HVA. Staff provided an overview of the current contract and funding, a FCC update, and the process for project funding for this year.

BUSINESS

***Approval of General Membership Requests**

As required in the bylaws, the Board must approve all membership requests. There have been thirty-six (36) membership requests since the last meeting. The list was provided in the meeting packet.

The Chair called for a motion. A motion was made by Gavin Butler (St. Johns County) to approve the new members. A second was made by Sonny Rodgers (Clay County). Motion carries.

HVA Review

During the Alliance Board Workshop there was an in-depth review and update to the Alliance HVA. Updates include the regional hazard list, adding hazardous-materials incidents, drought and UAV incidents while revising other categories.

The HVA will be distributed to the membership for review and feedback.

Resources and Gaps Working Group

Staff shared that the Regional Resources and Gaps Working Group will convene virtually on September 29th. Following the process of last year, the group will review the HVA updates and discuss regional project ideas. Staff asked attendees to share any project ideas with the staff and the working group.

Meeting Schedule

Staff shared the upcoming meeting schedule to account for the upcoming conflicts.

- October – NEFLHCC Meeting Canceled; Option to attend NCFHCC Meeting (10/28/2026)
- November all meetings canceled
- Alliance Virtual meeting in December (date TBD)

Hospital Expansion Solution (HxS) In Person Pilot Course Overview

Staff shared they attended the Hospital Expansion Solution pilot course in Denver, CO, in late August. Staff introduced the Hospital Expansion Solution concept and related website. More information and training will be shared once all the documentation is finalized.

TRAINING AND EXERCISE

Virtual CDP Training

Multiple virtual training opportunities are available through the Center for Domestic Preparedness through mid-December. More opportunities will be available in the new calendar year.

Virtual Tabletop Exercise Series

Staff shared the virtual tabletop exercise series this fiscal year will continue with three scenarios, offered twice.

- Invisible Threat: A Biological Threat TTX
 - October 20th & November 17th
- Protective Action: A Shelter-In-Place TTX
 - December 15th & January 15th
- De-Escalate: A Workplace Violence TTX
 - March 16th & April 15th

Medical Response & Surge Exercise (MRSE)

The Medical Response and Surge Exercise (MRSE) is an annual requirement and is designed to test the region's capability and capacity to manage and support a surge of patients equal to at least 10% of their licensed general medical/surgical bed capacity. The exercise will be held in the CHAMP region this fiscal year. Planning meetings started, and the exercise will take place on November 18th in Ocala.

Center for Independent Living of North Central Florida Preparedness Expos

The CILNCF will host 6 preparedness expos throughout the region this spring. The preparedness expos are for those within the community with disabilities and for organizations/services to come together to learn more about preparedness.

OPEN DISCUSSION

- Hospitals –
Mr. Dave Chapman shared things are normal at Southside and discussions/preparations for Ebola have begun.

Mr. Michael Layne with HCA Florida Orange Park Hospital shared they are also having discussions around Ebola and have added PPE kits to the EDs and FSEDs.

Mr. Sonny Rodgers with Clay DOH added they have resources and protocols if there is a case or suspected case of Ebola.

- Public Health –
Mr. Sonny Rodgers (Clay County) shared they participated in UF Health's Ebola exercise and prepping Ebola surge kits. They continue with facility check-ins, tracking the COVID-19 and Ebola situations, and preparing for the statewide medical countermeasures exercise in May.
- EMS – Mr. Kevin Kotsis shared there was nothing to report for EMS.

- Emergency Management –
Mr. Gavin Butler (St. Johns County) shared there is nothing to report to the group, added they have developed a children's preparedness workbook for awareness and education.
- Home Health – Nothing to report.
- Long-Term Care – Nothing to report.

Ms. Lawana Jolivette (Ascension) shared how Joint Commission surveyors appreciated the community partnership the hospital has with partners like the HCC.

ADJOURN

The meeting was adjourned at 1:45PM.

NEXT MEETING

**October – NEFLHCC Meeting Canceled
Option to attend NCFHCC Meeting (10/28/2026)**

November all meetings canceled

Alliance Virtual meeting in December (date TBD)



Membership Meeting Attendance
September 16, 2026, @ 1pm

Name	Name (Last)	Facility Name	Facility Type	'other'
Dave	Chapman	Ascension St. Vincent's Southside	Acute Care Hospitals (Core HCC Member)	
Kassie	Knoll	DOH-Baker	Public Health Agencies (Core HCC Member)	
Sonny	Rodgers	DOH-Clay	Public Health Agencies (Core HCC Member)	
Philip	Hernandez	DOH-St. Johns	Public Health Agencies (Core HCC Member)	
Jonathan	Lord	Flagler County Emergency Management	Emergency Management Organizations (Core HCC Member)	
Don	Weatherby	DOH - Clay	Public Health Agencies (Core HCC Member)	
Darian	Pearson	Brooks Rehabilitation	Acute Care Hospitals (Core HCC Member)	
Kayla	Futch	Clay County Emergency Management	Emergency Management Organizations (Core HCC Member)	
Jaffy	Lee	DOH – Flagler	Public Health Agencies (Core HCC Member)	
John	Blanchard	Baker County Emergency Management	Emergency Management Organizations (Core HCC Member)	
Michael	Layne	HCA Florida Orange Park Hospital	Acute Care Hospitals (Core HCC Member)	
Kyle	Higginbotham	St. Johns County Emergency Management	Emergency Management Organizations (Core HCC Member)	
Cameron	Land	CISA	Jurisdictional partners, including cities, counties and tribes	
Kevin	Kotsis	Ascension St. Vincent's	EMS	
MaryJo	Nazer	Point Meadows ASC	Outpatient health care delivery (e.g., ambulatory care, clinics, community and tribal health centers, Federally Qualified Health Centers, urgent care centers, free standing emergency rooms, stand-alone surgery centers)	
Sierra	Nichols	Naval Hospital Jacksonville	Federal facilities (e.g. US Department of Veterans Affairs Medical Centers, Indian Health Service facilities, military treatment	

			facilities	
Nathan	Carpenter	Brooks Rehabilitation	Acute Care Hospitals (Core HCC Member)	
Gavin	Butler	St. Johns County Emergency Management	Emergency Management Organizations (Core HCC Member)	
Deanna	Jones	Regents Park of Jacksonville	Skilled nursing, nursing, and long-term care facilities	
Rochelle	Civil	DOH – Duval	Public Health Agencies (Core HCC Member)	
Janet	Dickinson	ElderSource	Other (e.g., child care services, dental clinics, social services, faith-based organizations)	Area Agency on Aging
Rich	Ward	HCA Florida Orange Park Hospital	Acute Care Hospitals (Core HCC Member)	
Katelynn	Spikes	Dayspring Senior Living	Skilled nursing, nursing, and long-term care facilities	
Amanda	Nixon	Core Stress Solutions	Behavioral Health Services and Organizations	
Jenna	Doyle	Dayspring Village	Skilled nursing, nursing, and long-term care facilities	
Freda	Vaughn	Ascension Florida Market	Acute Care Hospitals (Core HCC Member)	
Lawana	Jolivet	Ascension	Acute Care Hospitals (Core HCC Member)	
Amie	Bonham	HCA Florida Memorial Hospital	Acute Care Hospitals (Core HCC Member)	

CDP Virtual Training Opportunities Florida Healthcare Coalition October-December 2026

- You **must** have a FEMA SID before applying for a course.
 - To register for a FEMA SID number, go to: <https://cdp.dhs.gov/FEMASID> and click “Register for FEMA SID” or “Forgot FEMA SID”
 - If you encounter any issues, please contact the FEMA SID help desk at: femasidhelp@cdpemail.dhs.gov
- Registering for a FEMA SID number **does not** register you for a class
- All students **must** register using the links below
 - If you encounter any problems registering, please contact us at: VILTSupport@cdpemail.dhs.gov

Patient Management: Receiving a Highly Infectious Disease Patient (HIDV3)

A discussion of infectious disease patient management processes for effectively receiving patients who are self-presenting, transported by EMS, or transferred from a community health provider.

Date	Time	Promo Code	Link
October 14, 2026	10:00 AM-11:45 AM EST	27NV-0142 HIDV3	Click Here to Apply

Field Medical Tactics during an Emergency Response to an Active Assailant Incident (OLS-V13)

Discusses active assailant data and the paradigm shift in response tactics to a mass casualty event. This ELS will include an overview of field medical tactics that are based on the principles of Tactical Emergency Casualty Care (TECC). Presentation will include the stages of care, medical equipment, common types of wounds, and the assessment protocol for wound treatment.

Date	Time	Promo Code	Link
November 4, 2026	11:00 AM- 12:00 PM EST	27NV-0143 OLS-V13	Click Here to Apply

Active Shooter/Assailant: Behavioral Indicators and How to Respond (OLS-V9)

Covers the fundamental elements of behavioral recognition of an active shooter such as understanding and articulating physical cues, tactical cues, and weapons cues. Additionally, directed conversation as a precursor to interview/interrogation of an active shooter will also be discussed. The Run, Hide, Fight concept for staying alive during such an event will be presented.

Date	Time	Promo Code	Link
November 19, 2026	1:00 PM-2:00 PM EST	27NV-0144 OLS-V9	Click Here to Apply

Partnering with Voluntary Organizations Active in Disasters (VOAD)
for Disaster Response and Recovery (OLS-V16)

Discusses Whole Community Approach to Emergency Management, VOAD organizations and other community-based organizations/non-profit organizations as key partners in response and recovery efforts. The audience will gain a better understanding of VOAD organizations; their role in response and recovery efforts; formal organizational structures of VOAD groups; and strategies for partnership.

Date	Time	Promo Code	Link
December 1, 2026	2:00 PM-3:00 PM EST	27NV-0145 OLS-V16	Click Here to Apply

Patient Management: Management of a Highly Infectious Disease Patient in a Healthcare Facility (HIDV4)

A discussion of the critical processes, procedures, and considerations for safely managing a highly infectious disease patient in a healthcare facility.

Date	Time	Promo Code	Link
December 14, 2026	11:00 AM-2:00 PM EST	27NV-0146 HIDV4	Click Here to Apply

2026-2027 VIRTUAL TABLETOP SERIES

**Strengthen your preparedness and build resilience
in this year's virtual tabletop (TTX) series**

- Learn from subject matter experts on current preparedness topics.
- Engage in interactive, discussion-based mini-scenarios.
- Collaborate with healthcare and response partners across the region.
- Share best practices and identify opportunities for improvement.
- Receive an After-Action Report/Improvement Plan and Certificate of Participation.

Don't miss this chance to enhance your readiness, connect with peers, and strengthen your response capabilities.



INVISIBLE THREAT:
A BIOLOGICAL
THREAT TTX

**Oct 20th, 2026
Nov 17th, 2026**

**1 PM – 4 PM ET
9 AM – 12 PM ET**



PROTECTIVE ACTION:
A SHELTER-IN-PLACE
TTX

**Dec 15th, 2026
Jan 15th, 2027**

**1 PM – 4 PM ET
9 AM – 12 PM ET**



DE-ESCALATE:
A WORKPLACE
VIOLENCE TTX

**Mar 16th, 2027
Apr 15th, 2027**

**1 PM – 4 PM ET
9 AM – 12 PM ET**

REGISTER NOW!

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QUESTIONS?
Contact EmilyP@AllClearEMG.com

