



Wednesday, September 23, 2026 @ 1:30

Virtual Only Meeting

<https://nefrc-org.zoom.us/j/89168661472> Or Call 1-786 635 1003 Meeting ID: 891 6866 1472

NCFHCC MEMBERSHIP MEETING AGENDA

*Requires approval of Board

Meeting Attendance Link: <https://nefrc.readyop.com/fs/4cxY/7098e18e>

I. Call to Order

- Validation of voting members present [accept proxy voters, if present]
- Welcome & Introductions
- *Approval of minutes from April 2026

II. Financial

- *Finance Report – August 2026

III. Management and Administration

- Fiscal Year 2026-27 Update
- Recap of August Alliance Board Workshop

IV. Business

- *New Member Requests
- HVA Review
- Resources and Gaps Working Group
- Hospital Expansion Solution (HxS) In Person Pilot Course Overview
- Meeting Schedule
- Board Installation & Board Officer Discussion

V. Training & Exercise

- Virtual CDP Training
- Virtual Tabletop Exercise Series
- Medical Response and Surge Exercise (MRSE)
- Center for Independent Living of North Central Florida Preparedness Expos

VI. Board Member/Discipline Reports & Open Discussion

VII. Adjourn

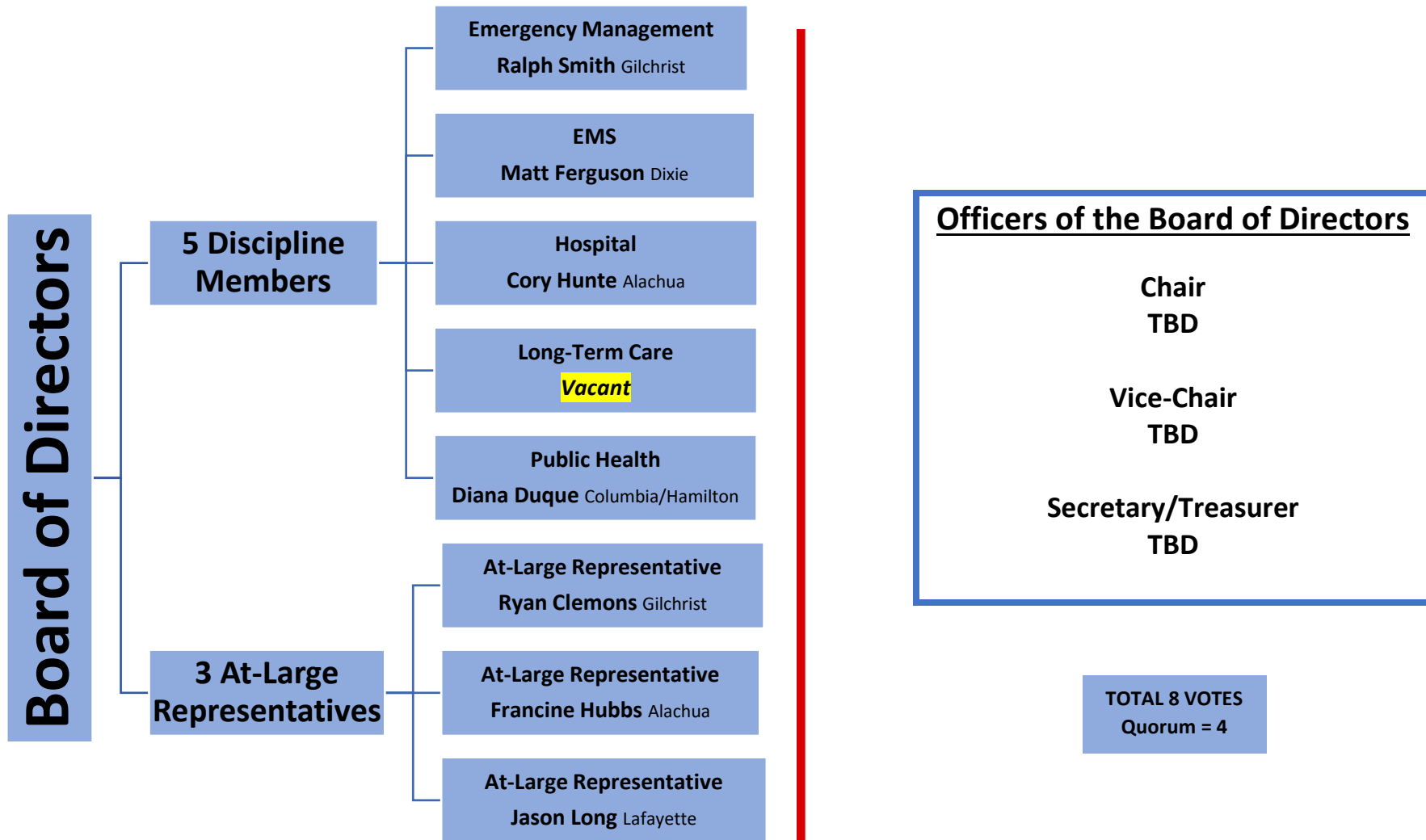
Next Meeting:

Virtual Meeting

Wednesday, October 28, 2026, at 1:30pm



Board of Directors 2026-2028



A quorum is fifty percent (50%) of the total voting membership of the Board of Directors.
The term of the Board of Directors is July 2026-June 2028.



NCFHCC Membership Meeting

April 22, 2026

MEETING MINUTES

The North Central Florida Healthcare Coalition held its virtual meeting on April 22, at 1:30. The meeting was held virtually via Zoom.

Documents provided to the NCFHCC Members via email:

Agenda; Validation of Board Members; Minutes from January 2026; New Member Requests; March 2026 Financial Report.

CALL TO ORDER

The meeting was called to order by HCC Staff, as both the Chair and Vice-Chair were unable to attend. There was a validation of members, with the following Board members present. Quorum was met for voting.

Emergency Management: Ralph Smith
At-Large Representative: Lola Butler
At-Large Representative: Jason Long
At-Large Representative: Francine Hubbs

Others in Attendance: See attendance report attached.

Absent:
EMS: Matt Ferguson
Hospitals: N/A
Public Health: Diana Duque
Long-Term Care: Heather Snellgrove

Welcome & Introductions

HCC Staff welcomed everyone to the meeting.

Approval of Minutes

The minutes from January 2026 were provided to Board members via electronic mail and April Meeting Packet.

HCC Staff called for a motion of approval. Ms. Butler moved approval; Mr. Smith seconded; Motion carried.

FINANCIAL

***Finance Report**

Secretary/Treasurer, Lola Butler, presented the finance report for March 2026.

HCC Staff called for a motion of approval. Mr. Smith moved approval; Mr. Long seconded; Motion carried.

MANAGEMENT AND ADMINISTRATION

Project Funding

Staff shared the project funding process is underway. The hospital and long-term care equipment have been shipped to the receiving facilities, and the pediatric restraints will be ordered by the first week of May. Staff shared the Resources and Gaps Working Group will resume meeting in the new fiscal year to develop new project ideas.

Four Project Focus Areas:

1. Pediatric Restraint Devices for EMS
2. Hospital Disaster Stretchers
3. Evacuation Equipment for Long-Term Care
4. Evacuation Equipment for Hospitals

Cybersecurity Assessment and Extended Downtime Health Care Delivery Impact Assessment

Staff shared the cybersecurity assessment, and the extended downtime health care delivery impact assessment are two of the new deliverables for this new 5-year contract. Staff shared highlights of both assessments and will share the draft versions with the membership soon. Staff ask that members review the assessments and provide feedback.

BUSINESS

New Member Requests

Twenty-one (21) new member requests were presented for membership.

HCC Staff called for a motion of approval. Mr. Long moved approval; Mr. Smith seconded; Motion carried.

Meeting Schedule

Staff shared the upcoming meeting schedule to account for the upcoming conflicts and Alliance meeting in June.

- May – Canceled

- June 17th – Virtual Alliance Meeting

Board Nominations

The process of Board nominations and voting for the 2026-2028 Board of Directors has begun. Staff distributed a nomination form via email to the membership in April. Only a few responses were received, and staff would like to extend the nomination period. Staff will re-distribute the form and contact the nominees for their willingness to serve.

Discipline representatives (Emergency Management, Hospitals, Public Health, EMS, and Long-Term Care) are decided amongst the disciplines. The three At-Large Positions can be any member of the coalition. Board members are limited to two consecutive terms.

Voting will be conducted via email prior to the July meeting.

TRAINING AND EXERCISE

VTTX Opportunities

Staff shared there is one virtual tabletop exercise left for this fiscal year, and both options are full. Staff ask if those who are registered cannot attend, to let them or the vendor know, as there are individuals on a waitlist.

- Storm Resilience: A Tropical Weather TTX
 - April 30th & May 13th

Shelter-In-Place Training & Exercise

Staff shared the in-person train-the-trainer, shelter-in-place training throughout the region has been a success. There were 9 different training opportunities, and 165 individuals were trained. Those who attended the pre-requisite train-the-trainer will be able to participate in the community-based exercise on Tuesday, April 28th. More to come as this program wraps in early summer.

MRSE Exercise

The Medical Response and Surge Exercise (MRSE) is an annual requirement and is designed to test the region's capability and capacity to manage and support a surge of patients equal to at least 10% of their licensed general medical/surgical bed capacity. The exercise will be held in the North Central region this fiscal year. Planning meetings started in March, and the exercise will take place on May 12th in Gainesville.

Center for Independent Living of North Central Florida Preparedness Expos

The CILNCF hosted 5 preparedness expos throughout the region this spring. The preparedness expos are for those within the community with disabilities and for organizations/services to come together to learn more about preparedness.

There is one expo opportunity left in Bradford County on April 25th.

MEMBER REPORTS AND OPEN DISCUSSION

Hospitals – Nothing to report.

Emergency Management – Mr. Ralph Smith with Gilchrist County Emergency Management shared they nothing to report, and had no active fires.

Ms. Francine Hubbs with Alachua County Emergency Management shared they are working to get their active fires contained, and opening respite centers.

Public Health – Nothing to report.

EMS – Nothing to report.

Long-Term Care – Nothing to report.

At-Large Representatives – Nothing to report.

CLOSING REMARKS AND ADJOURN

Next Meeting:

Virtual Alliance Meeting

Wednesday, June 17, 2026, at 1:00pm

With no additional business, the meeting was adjourned.



Attendance Recorded in ReadyOp: Membership Meeting – April 22, 2026

First Name	Last Name	Facility Name	Facility Type
Jim	Lyons	DOH – Bradford/Union	Public Health Agencies (Core HCC Member)
Lola	Butler	FDOT	Infrastructure companies (e.g. utility and communication companies)
Francine	Hubbs	Alachua County Emergency Management	Emergency Management Organizations (Core HCC Member)
Kevin	Towles	Center for Independent Living of North Central Florida	Non-governmental organizations (e.g. American Red Cross, voluntary organizations active in disaster, amateur radio operators, etc.)
Casey	Ditter	DOH – Lafayette	Public Health Agencies (Core HCC Member)
Robert	Linnens	DOH – Alachua	Public Health Agencies (Core HCC Member)
Jason	Long	DOH-Suwannee	Public Health Agencies (Core HCC Member)
Tara	Willis	Aza Health	Outpatient health care delivery (e.g., ambulatory care, clinics, community and tribal health centers, Federally Qualified Health Centers, urgent care centers, free standing emergency rooms, stand-alone surgery centers)
Eric	Mason	UF Health	Acute Care Hospitals (Core HCC Member)
Tammie	Durden	DOH – Levy, Gilchrist & Dixie	Public Health Agencies (Core HCC Member)
Heather	Henderson- Scheu	Chemonics	Other
Ralph	Smith	Gilchrist County Emergency Management	Emergency Management Organizations (Core HCC Member)

Healthcare Coalition
Financial Report
As of August 2026

Healthcare Coalition FY 26/27-Personnel

	Budget	August 2026	Project To Date	% of Budget Spent	Funds Available
Revenues					
State Contract	\$ 319,060.00	\$ 34,386.53	\$ 59,089.81	19%	\$ 259,970.19
Revenues	\$ 319,060.00	\$ 34,386.53	\$ 59,089.81	19%	\$ 259,970.19
Expenses					
Salaries	\$ 180,046.00	\$ 20,860.03	\$ 32,462.27	18%	\$ 147,583.73
Fringe Benefits	\$ 58,107.00	\$ 5,753.10	\$ 12,357.69	21%	\$ 45,749.31
Indirect	\$ 80,907.00	\$ 7,773.40	\$ 14,269.85	18%	\$ 66,637.15
Expenses	\$ 319,060.00	\$ 34,386.53	\$ 59,089.81	19%	\$ 259,970.19

Healthcare Coalition FY 26/27-Travel

	Budget	August 2026	Project To Date	% of Budget Spent	Funds Available
Revenues					
State Contract	\$ 11,140.00	\$ 573.29	\$ 588.51	5%	\$ 10,551.49
Revenues	\$ 11,140.00	\$ 573.29	\$ 588.51	5%	\$ 10,551.49
Expenses					
Travel	\$ 11,140.00	\$ 573.29	\$ 588.51	5%	\$ 10,551.49
Expenses	\$ 11,140.00	\$ 573.29	\$ 588.51	5%	\$ 10,551.49

Healthcare Coalition FY 26/27-Equipment

	Budget	August 2026	Project To Date	% of Budget Spent	Funds Available
Revenues					
State Contract	\$ 211,287.00	\$ -	\$ -	0%	\$ 211,287.00
Revenues	\$ 211,287.00	\$ -	\$ -	0%	\$ 211,287.00
Expenses					
HCC Projects	\$ 211,287.00	\$ -	\$ -	0%	\$ 211,287.00
Expenses	\$ 211,287.00	\$ -	\$ -	0%	\$ 211,287.00

Healthcare Coalition FY 26/27-Supplies

	Budget	August 2026	Project To Date	% of Budget Spent	Funds Available
Revenues					
State Contract	\$ 500.00	\$ 41.77	\$ 41.77	8%	\$ 458.23
Revenues	\$ 500.00	\$ 41.77	\$ 41.77	8%	\$ 458.23
Expenses					
Office Supplies	\$ 500.00	\$ 41.77	\$ 41.77	8%	\$ 458.23
Expenses	\$ 500.00	\$ 41.77	\$ 41.77	8%	\$ 458.23

Healthcare Coalition FY 26/27-Contractual

	Budget	August 2026	Project To Date	% of Budget Spent	Funds Available
Revenues					
State Contract	\$ 222,000.00	\$ -	\$ -	0%	\$ 222,000.00
Revenues	\$ 222,000.00	\$ -	\$ -	0%	\$ 222,000.00
Expenses					
Professional Services	\$ 222,000.00	\$ -	\$ -	0%	\$ 222,000.00
Expenses	\$ 222,000.00	\$ -	\$ -	0%	\$ 222,000.00

Healthcare Coalition FY 26/27-Other

	Budget	August 2026	Project To Date	% of Budget Spent	Funds Available
Revenues					
State Contract	\$ 45,090.00	\$ 2,429.25	\$ 4,787.72	11%	\$ 40,302.28
Revenues	\$ 45,090.00	\$ 2,429.25	\$ 4,787.72	11%	\$ 40,302.28
Expenses					
Postage	\$ 100.00	\$ 88.85	\$ 88.85	89%	\$ 11.15
Membership Dues	\$ 500.00	\$ -	\$ -	0%	\$ 500.00
Printing	\$ 5,000.00	\$ 32.10	\$ 33.80	1%	\$ 4,966.20
Technology Services	\$ 15,500.00	\$ 816.72	\$ 1,443.44	9%	\$ 14,056.56
D/O Insurance	\$ 690.00	\$ -	\$ -	0%	\$ 690.00
Office Lease	\$ 20,500.00	\$ 1,441.76	\$ 3,171.81	15%	\$ 17,328.19
Cellphone	\$ 2,800.00	\$ 49.82	\$ 49.82	2%	\$ 2,750.18
Expenses	\$ 45,090.00	\$ 2,429.25	\$ 4,787.72	11%	\$ 40,302.28

New Members Alliance September 2026

Name (First)	Name (Last)	Title/Job Duty	Type of Organization	Name of Facility/Organization	City	County- Select all that apply
Melissa	Morris	Clinical Nurse Coordinator	Outpatient health care delivery (e.g., ambulatory care, clinics, community and tribal health centers, Federally Qualified Health Centers, urgent care centers, free standing emergency rooms, stand-alone surgery centers)	Surgery Center of Mid Florida	Ocala	Marion
Henton	Brown	Director of Plant Operations	Other	North Florida Rehab Hospital	Jacksonville	Duval
Tammie	Durden	Planner	Public Health Agencies (Core HCC Member)	FDOH	Bronson	Gilchrist, Dixie, Levy
Micah	Ethridge	Safety Specialist/EM Coordinator	Acute Care Hospitals (Core HCC Member)	Baptist Health	Jacksonville Beach	Duval
Heather	Scheu	Emergency Management & Preparedness Lead – FL	Other	Chemonics	Live Oak	Suwannee
Becky	Butscher	Regional Manager	Jurisdictional partners, including cities, counties, and tribes	Florida Department of Financial Services	Bronson	Alachua, Columbia, Gilchrist, Lafayette, Suwannee, Dixie, Hamilton, Levy
Kenice	Taylor	Public Health Services Manager	Public Health Agencies (Core HCC Member)	DOH – St. Johns	St. Johns	St. Augustine
Sanantha	Alexander	Special Projects Coordinator	Outpatient health care delivery (e.g., ambulatory care, clinics, community and tribal health centers, Federally Qualified Health Centers, urgent care centers, free standing emergency	Palms Medical Group	High Springs	Alachua, Bradford, Columbia, Gilchrist., Suwannee, Clay, Levy

			rooms, stand-alone surgery centers)			
Bryant	Sooy	Administrator	Skilled nursing, nursing, and long-term care facilities	Terrace Health and Rehabilitation	Gainesville	Alachua
Jason	Brissenden	Maintenance Director	Skilled nursing, nursing, and long-term care facilities	Terrace Health and Rehabilitation	Gainesville	Alachua
MaryJo	Nazer	CEO	Outpatient health care delivery (e.g., ambulatory care, clinics, community and tribal health centers, Federally Qualified Health Centers, urgent care centers, free standing emergency rooms, stand-alone surgery centers)	Point Meadows Surgery Center, LLC	Jacksonville	Duval
Andrew	Cross	Director of Facilities and Security	Behavioral Health Services and Organizations	Mental Health Resource Center	Jacksonville	Duval
Joseph	Tabora	NHA	Skilled nursing, nursing, and long-term care facilities	Middleburg Rehab and Nursing Center	Middleburg	Clay
Deanna	Jones	Administrator	Skilled nursing, nursing, and long-term care facilities	Regents Park of Jacksonville	Jacksonville	Duval
Mehul	Patel	VP of Operations	Acute Care Hospitals (Core HCC Member)	HCA North Florida	Gainesville	Alachua
Taylor	Sisk	Assistant Administrator	Acute Care Hospitals (Core HCC Member)	HCA North Florida	Gainesville	Alachua
Adam	Hunt	Director of Operations	Outpatient health care delivery (e.g., ambulatory care, clinics, community and tribal health centers, Federally Qualified Health Centers, urgent care centers, free standing emergency	Heart of Florida Healthcare Center	Ocala	Marion

			rooms, stand-alone surgery centers)			
Jeff	Stevens	Executive Vice President	Other	iParametrics, LLC	Jacksonville	
Ryan	Lascelle	FCC Coordinator	Federal facilities (e.g. US Department of Veterans Affairs Medical Centers, Indian Health Service facilities, military treatment facilities)	Naval Hospital Jacksonville	Jacksonville	Duval
Maria	Cancino	Clinical Coordinator	Dialysis centers and regional Centers for Medicare and Medicaid Services (CMS)-funded end stage renal disease networks	UF Health Shands Dialysis Center	Gainesville	Alachua
Amanda	Nixon	LCSW	Other	Core Stress Solutions, LLC	Ormond Beach	
Isabella	DeVine	Preparedness Planner	Public Health Agencies (Core HCC Member)	DOH – Putnam	Palatka	Putnam
Brittney	Costello	CEO	Other	Exalt Health Rehabilitation Hospital	Orange Park	Clay
Stephen	Smith	Facility Manager	Other	Exalt Health Rehabilitation Hospital	Orange Park	Clay
Jessica	Lance	Director of Quality Management	Other	Exalt Health Rehabilitation Hospital	Orange Park	Clay
Pamela	Griffin	Preparedness Coordinator	Acute Care Hospitals (Core HCC Member)	HCA Ocala	Ocala	Marion
Paul	Hissa	Facilities Manager	Acute Care Hospitals (Core HCC Member)	HCA Ocala	Ocala	Marion
Sharon	Hingson	Director	Emergency Management Organizations (Core HCC Member)	Suwannee County Emergency Management	Live Oak	Suwannee
Kelly	Landis	Emergency Management Coordinator	Emergency Management Organizations (Core HCC Member)	Suwannee County Emergency Management	Live Oak	Suwannee
Douglass	Arvin	DPO	Other	PAM Health Specialty	Jacksonville	Duval

Jami	McCormick	Public Information Officer	Local public safety agencies (e.g. law enforcement and fire)	Nassau County Sheriff's Office	Yulee	Nassau
Andrea	Quinlan	Practice Manager	Primary care providers, including pediatric and women's health care providers	Williston Pediatrics	Williston	Levy
Carlos	Mercado	Maintenance Director	Skilled nursing, nursing, and long-term care facilities	Park Meadows HRC	Gainesville	Alachua
Gaston	Gonzalez	CEO	Other	Reunion Rehab Hospital of Jacksonville	Jacksonville	Duval
Nicholas	Androłowicz	Safety Officer/Emergency Management	Acute Care Hospitals (Core HCC Member)	Ascension St. Vincent's Riverside	Jacksonville	Duval
Jason	Stolz	Safety Officer/Emergency Management	Acute Care Hospitals (Core HCC Member)	Ascension St. Vincent's Riverside	Jacksonville	Duval

Healthcare Coalition Alliance
Region 3
www.FLRegion3HCC.org