

NORTHEAST FLORIDA HEALTHCARE COALITION



Virtual ONLY Meeting

<https://nefrc-org.zoom.us/j/82791464109>

Or Call 1-786-635-1003 Code: 827 9146 4109

Agenda – Membership Meeting

Wednesday, January 21, 2026 @ 1pm

Meeting Attendance: <https://nefrc.readyop.com/fs/4cqE/e8b91451>

- **Call to Order**
 - Validation of Voting Members (*accept designees, if required*)
 - *Approval of Minutes from the October Meeting
- **Financial**
 - *Budget Report – December 2025
 - Management and Administration
 - Project Funding
- **Business**
 - *Approval of General Membership Requests
 - CIKR Training Overview – **Richelle Starling**
 - Meeting Schedule
- **Training and Exercise**
 - VTTX Opportunities
 - Shelter-In-Place Training & Exercise
 - Medical Response and Surge Exercise (MRSE)
 - Center for Domestic Preparedness Virtual Training
- **Member Reports**
 - Board Member Reports (*call on each discipline for a report*)
 - Open Discussion

Adjourn

Next Meeting:
Virtual Alliance Meeting
Wednesday, March 18, 2026, at 1:00PM

NEFLHCC Executive Board

Executive Board

A quorum is 50% of the total voting membership (Executive Board)

Six Voting Members = Quorum

Membership by County

- Baker – 2
- Clay – 2
- Duval – 2
- Flagler - 1
- Nassau – 1
- St. Johns – 1
- At Large – 2

TOTAL = 11

Tiebreak Vote

Regional Readiness Coordinator

Executive Board

Chair: Dave Chapman, Hospitals

Vice-Chair: Gavin Butler, Emergency Management

Secretary/Treasurer: Susan Chapman, Home Health

6 County Reps

Baker County
Kassie Knoll

Clay County
Sonny Rodgers

Duval County
Rochelle Civil

Flagler County
Jaffy Lee

Nassau County
Briana Angstman

St. Johns County
Gavin Butler

4 Discipline Reps

Emergency Management
John Blanchard

EMS
Tim Devin

Hospital
Dave Chapman

Public Health
Vacant

2 At-Large Reps

Long Term Care
Jerry Lynn Daniels

Home Health
Susan Chapman

* As of 10/1/2025



Northeast Florida Healthcare Coalition Voting Members & Designated Alternates (10/1/2025)

Six Voting Members = Quorum

| Representation | Voting Member | Alternate Name | Voting Member Agency | Appointing Authority |
|----------------------|--------------------|------------------|---------------------------------------|---|
| Baker County | Kassie Knoll | John Blanchard | FDOH - Baker | ESF 8 Partners |
| Clay County | Sonny Rodgers | Donald Weatherby | FDOH - Clay | ESF 8 Partners |
| Duval County | Rochelle Civil | Katherine Jones | FDOH – Duval | ESF 8 Partners |
| Flagler County | Jaffy Lee | Bob Pickering | FDOH - Flagler | ESF 8 Partners |
| Nassau County | Briana Angstman | Kyle Lind | FDOH - Nassau | ESF 8 Partners |
| St. John County | Gavin Butler | Philip Hernandez | St. Johns County Emergency Management | ESF 8 Partners |
| Emergency Management | John Blanchard | Jonathan Lord | Baker County Emergency Management | Regional Emergency Managers |
| EMS | Tim Devin | Kevin Kotsis | Clay County Fire Rescue | First Coast EMS Advisory Council |
| Hospitals | Dave Chapman | Rich Ward | Ascension St. Vincent's Southside | First Coast Disaster Council |
| Public Health | Vacant | Vacant | | Regional Public Health Officers |
| Long-Term Care | Jerry Lynn Daniels | Evelena Dowling | Senior Living at The Greens | Florida Health Care Association – District IX |
| Home Health | Susan Chapman | Netasha King | Brooks Rehabilitation Home Health | |

Chair: Dave Chapman, Hospitals

Vice-Chair: Gavin Butler, Emergency Management/St. Johns County

Secretary/Treasurer: Susan Chapman, Home Health



Membership Meeting
October 15, 2025 @ 1pm
Meeting Notes

The October Membership Meeting of the Northeast Florida Healthcare Coalition was held virtually via Zoom. The meeting commenced at 1:00 pm on Wednesday, October 15, 2025.

CALL TO ORDER

The meeting was called to order by the Chair with a validation of members, with the following Executive Board members present. Quorum was met for voting.

Baker County – Kassie Knoll
Clay County – Sonny Rodgers, Don Weatherby
Duval County – Katherine Jones
Flagler County – Jaffy Lee, Bob Pickering
Nassau County – Briana Angstman
St. Johns County – Philip Hernandez
Emergency Management – Jonathan Lord
EMS – Tim Devin
Hospitals – Dave Chapman

Absent:

Public Health – N/A
Long-Term Care – Jerry Lynn Daniels, Evelena Dowling
Home Health – Susan Chapman, Netasha King

A digital sign-in link was provided to attendees. The sign-in sheet is attached to the minutes.

***Approval of Minutes**

The draft minutes from September 17, 2025, Membership Meeting were provided as part of the meeting packet.

The Chair called for a motion. A motion was made to approve the draft minutes by Sonny Rodgers (Clay County). A second was made by Tim Devin (EMS). Motion carries.

FINANCIAL

***Budget Report**

The finance report for September 2025 was presented by Annie Sieger.

The Chair called for a motion. A motion was made to approve the financial report by Tim Devin (EMS). A second was made by Sonny Rodgers (Clay County). Motion carries.

Management and Administration

BOLDPlanning Update

Staff reported the BOLDPlanning software license is good through September of 2026. Due to lack of engagement across the state, the Florida HCCs have decided to possibly pull their funds from purchasing this annual license. More information to come for those members who have plans in the BOLD system, and next steps for acquiring the plans and agency/facility specific continuation of BOLD contracts.

There will still be virtual workshops through September 2026.

- **Strategic Facility Planning for Emergencies and Alternate Sites** - Wednesday, October 22nd from 3pm – 4pm
- **From Daily Operations to Crisis Response: Mapping Your Departmental Structure** – Wednesday, November 5th from 3pm – 4pm
- **How to Structure the General Information Section of Your CEMP** – Wednesday, November 19th from 3pm – 4pm

BUSINESS

*Approval of General Membership Requests

As required in the bylaws, the Board must approve all membership requests. There have been ten (10) membership requests since the last meeting. The list was provided in the meeting packet.

The Chair called for a motion. A motion was made by Tim Devin (EMS) to approve the new members. A second was made by Sonny Rodgers (Clay County). Motion carries.

Resources and Gaps Working Group/Project Funding

Staff shared the Regional Resources and Gaps working group met on September 30th and developed regional project ideas. The Group identified three focus areas: hospital disaster stretchers and evacuation equipment, EMS pediatric restraint devices, and long-term care evacuation equipment. Surveys were sent to the applicable members and are due by October 24th. The Group will meet to follow-up on November 18th.

Meeting Schedule

Staff shared the upcoming meet schedule to account for the upcoming holidays and Alliance meeting in December.

- November – Canceled due to holidays
- December 17th – Virtual Alliance Meeting

TRAINING AND EXERCISE

CTOS Training

October 28-30 at the Clay County EOC, CTOS (Counterterrorism Operations Support) will be delivering three days of training. The training will be for hospital and first responder personnel.

- PER-348 is designed for public safety personnel and first responders
- PER-370 is designed for EMS and Medical/Health Care providers

VTTX Opportunities

Staff shared there will be 3 virtual tabletop exercise series, with two offerings each, this fiscal year. The topics will include extended downtime, supply chain, and tropical weather.

- Sustaining Care: An Extended Downtime TTX
 - October 30th, from 1pm to 4pm
 - November 18th, from 9am to 12pm
- Supply Under Pressure: A Supply Chain TTX
 - February 3rd, from 1pm to 4pm
 - February 20th, from 9am to 12pm
- Storm Resilience: A Tropical Weather TTX → Registration Opens in December
 - April 30th, from 1pm to 4pm
 - May 13th, from 9am to 12pm

Shelter-In-Place Training & Exercise

Later this fall and in early winter there will be shelter-in-place training and subsequent exercise opportunities in conjunction with the LEPC. More information to come.

OPEN DISCUSSION

- Hospitals – Mr. Dave Chapman shared they continue to prepare for storm season. Mr. Chapman also shared the next FCDC meeting is being held virtually on Thursday, October 23rd at 10am.
- Public Health – Mr. Sonny Rodgers (Clay County) shared they continue to conduct ALF and hospital visits quarterly to establish facility POCs ahead of a storm. Shared they continue to prepare for upcoming special needs sheltering training and full-scale exercise.

Ms. Briana Angstman (Nassau County) shared they continue hurricane season preparations and updating their plans/deliverables.

Ms. Katie Jones (Duval County) shared they are in the process of starting active shooter training for all sites in Duval County.

Ms. Jaffy Lee (Flagler County) shared they are updating plans/deliverables and are preparing for their upcoming exercise in November.

- EMS – Mr. Tim Devin shared there was nothing to report for EMS.
- Emergency Management – Nothing to report.
- Home Health – Nothing to report.
- Long-Term Care – Nothing to report.

ADJOURN

The meeting was adjourned at 1:34 PM.

NEXT MEETING

Virtual Alliance Meeting

Wednesday, December 17, 2025, at 1:00PM

DRAFT

Northeast Florida Healthcare Coalition



Membership Meeting Attendance October 15, 2025, @ 1pm

| Name | Name (Last) | Facility Name | Facility Type | 'other' |
|----------|-------------|-------------------------------------|---|---------|
| Dave | Chapman | Ascension St. Vincent's Southside | Acute Care Hospitals (Core HCC Member) | |
| Tim | Devin | Clay County Emergency Management | EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member) | |
| Kassie | Knoll | DOH-Baker | Public Health Agencies (Core HCC Member) | |
| Sonny | Rodgers | DOH-Clay | Public Health Agencies (Core HCC Member) | |
| Briana | Angstman | DOH-Nassau | Public Health Agencies (Core HCC Member) | |
| Philip | Hernandez | DOH-St. Johns | Public Health Agencies (Core HCC Member) | |
| Jonathan | Lord | Flagler County Emergency Management | Emergency Management Organizations (Core HCC Member) | |
| Bob | Pickering | Flagler County Emergency Management | Emergency Management Organizations (Core HCC Member) | |
| Don | Weatherby | DOH - Clay | Public Health Agencies (Core HCC Member) | |
| Nathan | Carpenter | Brooks Rehabilitation Hospital | Acute Care Hospitals (Core HCC Member) | |
| Darian | Pearson | Brooks Rehabilitation | Acute Care Hospitals (Core HCC Member) | |
| Steven | Viola | AdventHealth Palm Coast and Parkway | Acute Care Hospitals (Core HCC Member) | |
| Kayla | Futch | Clay County Emergency Management | Emergency Management Organizations (Core HCC Member) | |
| Jaffy | Lee | DOH – Flagler | Public Health Agencies (Core HCC Member) | |
| Katie | Jones | DOH – Duval | Public Health Agencies (Core HCC Member) | |
| Kaeli | Wilger | Spring Garden Senior Living | Skilled nursing, nursing, and long-term care facilities | |
| Ryan | King | UF Health St. Johns | Acute Care Hospitals (Core HCC Member) | |
| Michelle | Wilger | Spring Gardens of Fleming Island | Skilled nursing, nursing, and long-term care facilities | |
| Leah | Guthrie | Mental Health Resource Center | Behavioral Health Services and Organizations | |
| Lola | Butler | FDOT – District 2 | Jurisdictional partners, including cities, counties and tribes | |

| | | | | |
|---------|--------|---------------------------------|--|--|
| Kenneth | Julien | Regents Park of Jacksonville | Skilled nursing, nursing, and long-term care facilities | |
|---------|--------|---------------------------------|--|--|

New Members Alliance January 2026

| Name (First) | Name (Last) | Title/Job Duty | Type of Organization | Name of Facility/Organization | City | County- Select all that apply |
|--------------|-------------|------------------------------------|---|--------------------------------------|--------------|-------------------------------|
| Alain | Leon | Facilities Director | Acute Care Hospitals (Core HCC Members) | Clearsky Rehab Hospital of Lake City | Lake City | Columbia |
| Micah | Ethridge | Life Safety Specialist | Acute Care Hospitals (Core HCC Member) | UF Health | Jacksonville | Duval |
| Trevor | Burns | Facilities Management Director | Acute Care Hospitals (Core HCC Member) | Encompass Health Jacksonville | Jacksonville | Duval |
| Leo | Dennis II | At-Large Job Counselor | Other | NCBA-Aging | Jacksonville | Duval |
| Steve | Yokum | Administrator | Outpatient health care delivery | Lake Endoscopy Center | Summerfield | Marion |
| Michael | Layne | Emergency Preparedness Coordinator | Acute Care Hospitals (Core HCC Member) | HCA Florida Orange Park Hospital | Orange Park | Clay |



Healthcare Coalition Alliance

Region 3

www.FLRegion3HCC.org

Healthcare Coalition
Financial Report
As of December 2025

| Healthcare Coalition FY 25/26-Personnel | | | | | | |
|---|----------------------|---------------------|----------------------|-----------------|----------------------|-----------------|
| | Budget | December 2025 | | Project To Date | % of Budget Spent | Funds Available |
| Revenues | | | | | | |
| State Contract | \$ 317,208.00 | \$ 28,283.62 | \$ 184,978.20 | 58% | \$ 132,229.80 | |
| Revenues | <u>\$ 317,208.00</u> | <u>\$ 28,283.62</u> | <u>\$ 184,978.20</u> | <u>58%</u> | <u>\$ 132,229.80</u> | |
| Expenses | | | | | | |
| Salaries | \$ 180,109.00 | \$ 15,394.18 | \$ 105,876.77 | 59% | \$ 74,232.23 | |
| Fringe Benefits | \$ 62,228.00 | \$ 5,633.68 | \$ 37,102.37 | 60% | \$ 25,125.63 | |
| Indirect | \$ 74,871.00 | \$ 7,255.76 | \$ 41,999.06 | 56% | \$ 32,871.94 | |
| Expenses | <u>\$ 317,208.00</u> | <u>\$ 28,283.62</u> | <u>\$ 184,978.20</u> | <u>58%</u> | <u>\$ 132,229.80</u> | |

| Healthcare Coalition FY 25/26-Travel | | | | | | |
|--------------------------------------|--------------------|------------------|--------------------|-----------------|--------------------|-----------------|
| | Budget | December 2025 | | Project To Date | % of Budget Spent | Funds Available |
| Revenues | | | | | | |
| State Contract | \$ 9,252.64 | \$ 447.17 | \$ 3,353.30 | 36% | \$ 5,899.34 | |
| Revenues | <u>\$ 9,252.64</u> | <u>\$ 447.17</u> | <u>\$ 3,353.30</u> | <u>36%</u> | <u>\$ 5,899.34</u> | |
| Expenses | | | | | | |
| Travel | \$ 9,252.64 | \$ 447.17 | \$ 3,353.30 | 36% | \$ 5,899.34 | |
| Expenses | <u>\$ 9,252.64</u> | <u>\$ 447.17</u> | <u>\$ 3,353.30</u> | <u>36%</u> | <u>\$ 5,899.34</u> | |

| Healthcare Coalition FY 25/26-Equipment | | | | | | |
|---|----------------------|---------------|-------------|-----------------|-------------------|----------------------|
| | Budget | December 2025 | | Project To Date | % of Budget Spent | Funds Available |
| Revenues | | | | | | |
| State Contract | \$ 224,985.00 | \$ - | \$ - | - | 0% | \$ 224,985.00 |
| Revenues | <u>\$ 224,985.00</u> | <u>\$ -</u> | <u>\$ -</u> | <u>-</u> | <u>0%</u> | <u>\$ 224,985.00</u> |
| Expenses | | | | | | |
| HCC Projects | \$ 224,985.00 | | | | 0% | \$ 224,985.00 |
| Expenses | <u>\$ 224,985.00</u> | <u>\$ -</u> | <u>\$ -</u> | <u>-</u> | <u>0%</u> | <u>\$ 224,985.00</u> |

| Healthcare Coalition FY 25/26-Supplies | | | | | | |
|--|------------------|---------------|-------------|-----------------|-------------------|------------------|
| | Budget | December 2025 | | Project To Date | % of Budget Spent | Funds Available |
| Revenues | | | | | | |
| State Contract | \$ 501.36 | \$ - | \$ - | - | 0% | \$ 501.36 |
| Revenues | <u>\$ 501.36</u> | <u>\$ -</u> | <u>\$ -</u> | <u>-</u> | <u>0%</u> | <u>\$ 501.36</u> |
| Expenses | | | | | | |
| Office Supplies | \$ 501.36 | | | | 0% | \$ 501.36 |
| Expenses | <u>\$ 501.36</u> | <u>\$ -</u> | <u>\$ -</u> | <u>-</u> | <u>0%</u> | <u>\$ 501.36</u> |

| Healthcare Coalition FY 25/26-Contractual | | | | | | |
|---|----------------------|---------------------|---------------------|-----------------|----------------------|-----------------|
| | Budget | December 2025 | | Project To Date | % of Budget Spent | Funds Available |
| Revenues | | | | | | |
| State Contract | \$ 165,028.00 | \$ 14,000.00 | \$ 40,750.00 | 25% | \$ 124,278.00 | |
| Revenues | <u>\$ 165,028.00</u> | <u>\$ 14,000.00</u> | <u>\$ 40,750.00</u> | <u>25%</u> | <u>\$ 124,278.00</u> | |
| Expenses | | | | | | |
| Professional Services | \$ 165,028.00 | \$ 14,000.00 | \$ 40,750.00 | 25% | \$ 124,278.00 | |
| Expenses | <u>\$ 165,028.00</u> | <u>\$ 14,000.00</u> | <u>\$ 40,750.00</u> | <u>25%</u> | <u>\$ 124,278.00</u> | |

| Healthcare Coalition FY 25/26-Other | | | | | | |
|-------------------------------------|---------------------|------------------|---------------------|-----------------|---------------------|-----------------|
| | Budget | December 2025 | | Project To Date | % of Budget Spent | Funds Available |
| Revenues | | | | | | |
| State Contract | \$ 31,737.00 | \$ 693.41 | \$ 15,731.84 | 50% | \$ 16,005.16 | |
| Revenues | <u>\$ 31,737.00</u> | <u>\$ 693.41</u> | <u>\$ 15,731.84</u> | <u>50%</u> | <u>\$ 16,005.16</u> | |
| Expenses | | | | | | |
| Cellphone | \$ 700.00 | \$ - | \$ 99.56 | 14% | \$ 600.44 | |
| Postage | \$ 100.00 | \$ - | \$ - | 0% | \$ 100.00 | |
| Membership Dues | \$ 430.00 | \$ - | \$ 95.00 | 22% | \$ 335.00 | |
| Printing | \$ 200.00 | \$ 1.55 | \$ 30.80 | 15% | \$ 169.20 | |
| Technology Services | \$ 10,700.00 | \$ 691.86 | \$ 4,684.36 | 44% | \$ 6,015.64 | |
| D/O Insurance | \$ 680.00 | \$ - | \$ 690.00 | 101% | \$ (10.00) | |
| Office Lease | \$ 18,927.00 | \$ - | \$ 10,082.10 | 53% | \$ 8,844.90 | |
| Meeting Expense | \$ - | \$ - | \$ 50.02 | 0% | \$ (50.02) | |
| Expenses | <u>\$ 31,737.00</u> | <u>\$ 693.41</u> | <u>\$ 15,731.84</u> | <u>50%</u> | <u>\$ 16,005.16</u> | |