

# NORTHEAST FLORIDA HEALTHCARE COALITION



## Virtual ONLY Meeting

<https://nefrc-org.zoom.us/j/82791464109>

Or Call 1-786-635-1003 Code: 827 9146 4109

### Agenda – Membership Meeting

Wednesday, January 21, 2026 @ **1pm**

Meeting Attendance: <https://nefrc.readyop.com/fs/4cqE/e8b91451>

- **Call to Order**
  - Validation of Voting Members (*accept designees, if required*)
  - \*Approval of Minutes from the October Meeting
- **Financial**
  - \*Budget Report – December 2025
  - Management and Administration
    - Project Funding
- **Business**
  - \*Approval of General Membership Requests
  - CIKR Training Overview – **Richelle Starling**
  - Meeting Schedule
- **Training and Exercise**
  - VTTX Opportunities
  - Shelter-In-Place Training & Exercise
  - Medical Response and Surge Exercise (MRSE)
  - Center for Domestic Preparedness Virtual Training
- **Member Reports**
  - Board Member Reports (*call on each discipline for a report*)
  - Open Discussion

**Adjourn**

**Next Meeting:**

**Virtual Alliance Meeting**

**Wednesday, March 18, 2026, at 1:00PM**

# NEFLHCC Executive Board

## Executive Board

A quorum is 50% of the  
total voting membership  
(Executive Board)

Six Voting Members = Quorum

## Membership by County

- Baker – 2
- Clay – 2
- Duval – 2
- Flagler - 1
- Nassau – 1
- St. Johns – 1
- At Large – 2

**TOTAL = 11**

## Tiebreak Vote

Regional Readiness Coordinator

## Executive Board

Chair: Dave Chapman, Hospitals

Vice-Chair: Gavin Butler, Emergency Management

Secretary/Treasurer: Susan Chapman, Home Health

### 6 County Reps

Baker County  
Kassie Knoll

Clay County  
Sonny Rodgers

Duval County  
Rochelle Civil

Flagler County  
Jaffy Lee

Nassau County  
Briana Angstman

St. Johns County  
Gavin Butler

### 4 Discipline Reps

Emergency Management  
John Blanchard

EMS  
Tim Devin

Hospital  
Dave Chapman

Public Health  
***Vacant***

### 2 At-Large Reps

Long Term Care  
Jerry Lynn Daniels

Home Health  
Susan Chapman

\* As of 10/1/2025



Northeast Florida  
**Healthcare**  
COALITION  
For Disaster Preparedness

## Northeast Florida Healthcare Coalition Voting Members & Designated Alternates (10/1/2025)

***Six Voting Members = Quorum***

Representation	Voting Member	Alternate Name	Voting Member Agency	Appointing Authority
Baker County	Kassie Knoll	John Blanchard	FDOH - Baker	ESF 8 Partners
Clay County	Sonny Rodgers	Donald Weatherby	FDOH - Clay	ESF 8 Partners
Duval County	Rochelle Civil	Katherine Jones	FDOH – Duval	ESF 8 Partners
Flagler County	Jaffy Lee	Bob Pickering	FDOH - Flagler	ESF 8 Partners
Nassau County	Briana Angstman	Kyle Lind	FDOH - Nassau	ESF 8 Partners
St. John County	Gavin Butler	Philip Hernandez	St. Johns County Emergency Management	ESF 8 Partners
Emergency Management	John Blanchard	Jonathan Lord	Baker County Emergency Management	Regional Emergency Managers
EMS	Tim Devin	Kevin Kotsis	Clay County Fire Rescue	First Coast EMS Advisory Council
Hospitals	Dave Chapman	Rich Ward	Ascension St. Vincent's Southside	First Coast Disaster Council
Public Health	<b>Vacant</b>	<b>Vacant</b>		Regional Public Health Officers
Long-Term Care	Jerry Lynn Daniels	Evelena Dowling	Senior Living at The Greens	Florida Health Care Association – District IX
Home Health	Susan Chapman	Netasha King	Brooks Rehabilitation Home Health	

**Chair: Dave Chapman, Hospitals**

**Vice-Chair: Gavin Butler, Emergency Management/St. Johns County**

**Secretary/Treasurer: Susan Chapman, Home Health**



**Membership Meeting**  
**October 15, 2025 @ 1pm**  
**Meeting Notes**

The October Membership Meeting of the Northeast Florida Healthcare Coalition was held virtually via Zoom. The meeting commenced at 1:00 pm on Wednesday, October 15, 2025.

**CALL TO ORDER**

The meeting was called to order by the Chair with a validation of members, with the following Executive Board members present. Quorum was met for voting.

Baker County – Kassie Knoll  
Clay County – Sonny Rodgers, Don Weatherby  
Duval County – Katherine Jones  
Flagler County – Jaffy Lee, Bob Pickering  
Nassau County – Briana Angstman  
St. Johns County – Philip Hernandez  
Emergency Management – Jonathan Lord  
EMS – Tim Devin  
Hospitals – Dave Chapman

Absent:

Public Health – N/A  
Long-Term Care – Jerry Lynn Daniels, Evelena Dowling  
Home Health – Susan Chapman, Netasha King

A digital sign-in link was provided to attendees. The sign-in sheet is attached to the minutes.

**\*Approval of Minutes**

The draft minutes from September 17, 2025, Membership Meeting were provided as part of the meeting packet.

*The Chair called for a motion. A motion was made to approve the draft minutes by Sonny Rodgers (Clay County). A second was made by Tim Devin (EMS). Motion carries.*

**FINANCIAL**

**\*Budget Report**

The finance report for September 2025 was presented by Annie Sieger.

*The Chair called for a motion. A motion was made to approve the financial report by Tim Devin (EMS). A second was made by Sonny Rodgers (Clay County). Motion carries.*

## Management and Administration

### **BOLDPlanning Update**

Staff reported the BOLDPlanning software license is good through September of 2026. Due to lack of engagement across the state, the Florida HCCs have decided to possibly pull their funds from purchasing this annual license. More information to come for those members who have plans in the BOLD system, and next steps for acquiring the plans and agency/facility specific continuation of BOLD contracts.

There will still be virtual workshops through September 2026.

- **Strategic Facility Planning for Emergencies and Alternate Sites** - Wednesday, October 22<sup>nd</sup> from 3pm – 4pm
- **From Daily Operations to Crisis Response: Mapping Your Departmental Structure** – Wednesday, November 5<sup>th</sup> from 3pm – 4pm
- **How to Structure the General Information Section of Your CEMP** – Wednesday, November 19<sup>th</sup> from 3pm – 4pm

## **BUSINESS**

### \*Approval of General Membership Requests

As required in the bylaws, the Board must approve all membership requests. There have been ten (10) membership requests since the last meeting. The list was provided in the meeting packet.

*The Chair called for a motion. A motion was made by Tim Devin (EMS) to approve the new members. A second was made by Sonny Rodgers (Clay County). Motion carries.*

### Resources and Gaps Working Group/Project Funding

Staff shared the Regional Resources and Gaps working group met on September 30<sup>th</sup> and developed regional project ideas. The Group identified three focus areas: hospital disaster stretchers and evacuation equipment, EMS pediatric restraint devices, and long-term care evacuation equipment. Surveys were sent to the applicable members and are due by October 24<sup>th</sup>. The Group will meet to follow-up on November 18<sup>th</sup>.

### Meeting Schedule

Staff shared the upcoming meet schedule to account for the upcoming holidays and Alliance meeting in December.

- November – Canceled due to holidays
- December 17<sup>th</sup> – Virtual Alliance Meeting

## **TRAINING AND EXERCISE**

### CTOS Training

October 28-30 at the Clay County EOC, CTOS (Counterterrorism Operations Support) will be delivering three days of training. The training will be for hospital and first responder personnel.

- PER-348 is designed for public safety personnel and first responders
- PER-370 is designed for EMS and Medical/Health Care providers

### VTTX Opportunities

Staff shared there will be 3 virtual tabletop exercise series, with two offerings each, this fiscal year. The topics will include extended downtime, supply chain, and tropical weather.

- Sustaining Care: An Extended Downtime TTX
  - October 30<sup>th</sup>, from 1pm to 4pm
  - November 18<sup>th</sup>, from 9am to 12pm
- Supply Under Pressure: A Supply Chain TTX
  - February 3<sup>rd</sup>, from 1pm to 4pm
  - February 20<sup>th</sup>, from 9am to 12pm
- Storm Resilience: A Tropical Weather TTX → Registration Opens in December
  - April 30<sup>th</sup>, from 1pm to 4pm
  - May 13<sup>th</sup>, from 9am to 12pm

### Shelter-In-Place Training & Exercise

Later this fall and in early winter there will be shelter-in-place training and subsequent exercise opportunities in conjunction with the LEPC. More information to come.

## **OPEN DISCUSSION**

- Hospitals – Mr. Dave Chapman shared they continue to prepare for storm season. Mr. Chapman also shared the next FCDC meeting is being held virtually on Thursday, October 23<sup>rd</sup> at 10am.
- Public Health –  
Mr. Sonny Rodgers (Clay County) shared they continue to conduct ALF and hospital visits quarterly to establish facility POCs ahead of a storm. Shared they continue to prepare for upcoming special needs sheltering training and full-scale exercise.

Ms. Briana Angstman (Nassau County) shared they continue hurricane season preparations and updating their plans/deliverables.

Ms. Katie Jones (Duval County) shared they are in the process of starting active shooter training for all sites in Duval County.

Ms. Jaffy Lee (Flagler County) shared they are updating plans/deliverables and are preparing for their upcoming exercise in November.

- EMS – Mr. Tim Devin shared there was nothing to report for EMS.
- Emergency Management – Nothing to report.
- Home Health – Nothing to report.
- Long-Term Care – Nothing to report.

**ADJOURN**

The meeting was adjourned at 1:34 PM.

**NEXT MEETING**

**Virtual Alliance Meeting**

**Wednesday, December 17, 2025, at 1:00PM**

DRAFT



**Membership Meeting Attendance**  
**October 15, 2025, @ 1pm**

<b>Name</b>	<b>Name (Last)</b>	<b>Facility Name</b>	<b>Facility Type</b>	<b>'other'</b>
Dave	Chapman	Ascension St. Vincent's Southside	Acute Care Hospitals (Core HCC Member)	
Tim	Devin	Clay County Emergency Management	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)	
Kassie	Knoll	DOH-Baker	Public Health Agencies (Core HCC Member)	
Sonny	Rodgers	DOH-Clay	Public Health Agencies (Core HCC Member)	
Briana	Angstman	DOH-Nassau	Public Health Agencies (Core HCC Member)	
Philip	Hernandez	DOH-St. Johns	Public Health Agencies (Core HCC Member)	
Jonathan	Lord	Flagler County Emergency Management	Emergency Management Organizations (Core HCC Member)	
Bob	Pickering	Flagler County Emergency Management	Emergency Management Organizations (Core HCC Member)	
Don	Weatherby	DOH - Clay	Public Health Agencies (Core HCC Member)	
Nathan	Carpenter	Brooks Rehabilitation Hospital	Acute Care Hospitals (Core HCC Member)	
Darian	Pearson	Brooks Rehabilitation	Acute Care Hospitals (Core HCC Member)	
Steven	Viola	AdventHealth Palm Coast and Parkway	Acute Care Hospitals (Core HCC Member)	
Kayla	Futch	Clay County Emergency Management	Emergency Management Organizations (Core HCC Member)	
Jaffy	Lee	DOH – Flagler	Public Health Agencies (Core HCC Member)	
Katie	Jones	DOH – Duval	Public Health Agencies (Core HCC Member)	
Kaeli	Wilger	Spring Garden Senior Living	Skilled nursing, nursing, and long-term care facilities	
Ryan	King	UF Health St. Johns	Acute Care Hospitals (Core HCC Member)	
Michelle	Wilger	Spring Gardens of Fleming Island	Skilled nursing, nursing, and long-term care facilities	
Leah	Guthrie	Mental Health Resource Center	Behavioral Health Services and Organizations	
Lola	Butler	FDOT – District 2	Jurisdictional partners, including cities, counties and tribes	



Kenneth	Julien	Regents Park of Jacksonville	Skilled nursing, nursing, and long-term care facilities	
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## New Members Alliance January 2026

Name (First)	Name (Last)	Title/Job Duty	Type of Organization	Name of Facility/Organization	City	County- Select all that apply
Alain	Leon	Facilities Director	Acute Care Hospitals (Core HCC Members)	Clearsky Rehab Hospital of Lake City	Lake City	Columbia
Micah	Ethridge	Life Safety Specialist	Acute Care Hospitals (Core HCC Member)	UF Health	Jacksonville	Duval
Trevor	Burns	Facilities Management Director	Acute Care Hospitals (Core HCC Member)	Encompass Health Jacksonville	Jacksonville	Duval
Leo	Dennis II	At-Large Job Counselor	Other	NCBA-Aging	Jacksonville	Duval
Steve	Yokum	Administrator	Outpatient health care delivery	Lake Endoscopy Center	Summerfield	Marion
Michael	Layne	Emergency Preparedness Coordinator	Acute Care Hospitals (Core HCC Member)	HCA Florida Orange Park Hospital	Orange Park	Clay

Healthcare Coalition Alliance  
**Region 3**  
[www.FLRegion3HCC.org](http://www.FLRegion3HCC.org)

Healthcare Coalition  
Financial Report  
As of December 2025

**Healthcare Coalition FY 25/26-Personnel**

		Budget	December 2025	Project To Date	% of Budget Spent	Funds Available
<b>Revenues</b>						
State Contract		\$ 317,208.00	\$ 28,283.62	\$ 184,978.20	58%	\$ 132,229.80
	Revenues	\$ 317,208.00	\$ 28,283.62	\$ 184,978.20	58%	\$ 132,229.80
<b>Expenses</b>						
Salaries		\$ 180,109.00	\$ 15,394.18	\$ 105,876.77	59%	\$ 74,232.23
Fringe Benefits		\$ 62,228.00	\$ 5,633.68	\$ 37,102.37	60%	\$ 25,125.63
Indirect		\$ 74,871.00	\$ 7,255.76	\$ 41,999.06	56%	\$ 32,871.94
	Expenses	\$ 317,208.00	\$ 28,283.62	\$ 184,978.20	58%	\$ 132,229.80

**Healthcare Coalition FY 25/26-Travel**

		Budget	December 2025	Project To Date	% of Budget Spent	Funds Available
<b>Revenues</b>						
State Contract		\$ 9,252.64	\$ 447.17	\$ 3,353.30	36%	\$ 5,899.34
	Revenues	\$ 9,252.64	\$ 447.17	\$ 3,353.30	36%	\$ 5,899.34
<b>Expenses</b>						
Travel		\$ 9,252.64	\$ 447.17	\$ 3,353.30	36%	\$ 5,899.34
	Expenses	\$ 9,252.64	\$ 447.17	\$ 3,353.30	36%	\$ 5,899.34

**Healthcare Coalition FY 25/26-Equipment**

		Budget	December 2025	Project To Date	% of Budget Spent	Funds Available
<b>Revenues</b>						
State Contract		\$ 224,985.00	\$ -	\$ -	0%	\$ 224,985.00
	Revenues	\$ 224,985.00	\$ -	\$ -	0%	\$ 224,985.00
<b>Expenses</b>						
HCC Projects		\$ 224,985.00			0%	\$ 224,985.00
	Expenses	\$ 224,985.00	\$ -	\$ -	0%	\$ 224,985.00

**Healthcare Coalition FY 25/26-Supplies**

		Budget	December 2025	Project To Date	% of Budget Spent	Funds Available
<b>Revenues</b>						
State Contract		\$ 501.36	\$ -	\$ -	0%	\$ 501.36
	Revenues	\$ 501.36	\$ -	\$ -	0%	\$ 501.36
<b>Expenses</b>						
Office Supplies		\$ 501.36			0%	\$ 501.36
	Expenses	\$ 501.36	\$ -	\$ -	0%	\$ 501.36

**Healthcare Coalition FY 25/26-Contractual**

		Budget	December 2025	Project To Date	% of Budget Spent	Funds Available
<b>Revenues</b>						
State Contract		\$ 165,028.00	\$ 14,000.00	\$ 40,750.00	25%	\$ 124,278.00
	Revenues	\$ 165,028.00	\$ 14,000.00	\$ 40,750.00	25%	\$ 124,278.00
<b>Expenses</b>						
Professional Services		\$ 165,028.00	\$ 14,000.00	\$ 40,750.00	25%	\$ 124,278.00
	Expenses	\$ 165,028.00	\$ 14,000.00	\$ 40,750.00	25%	\$ 124,278.00

**Healthcare Coalition FY 25/26-Other**

		Budget	December 2025	Project To Date	% of Budget Spent	Funds Available
<b>Revenues</b>						
State Contract		\$ 31,737.00	\$ 693.41	\$ 15,731.84	50%	\$ 16,005.16
	Revenues	\$ 31,737.00	\$ 693.41	\$ 15,731.84	50%	\$ 16,005.16
<b>Expenses</b>						
Cellphone		\$ 700.00	\$ -	\$ 99.56	14%	\$ 600.44
Postage		\$ 100.00	\$ -	\$ -	0%	\$ 100.00
Membership Dues		\$ 430.00	\$ -	\$ 95.00	22%	\$ 335.00
Printing		\$ 200.00	\$ 1.55	\$ 30.80	15%	\$ 169.20
Technology Services		\$ 10,700.00	\$ 691.86	\$ 4,684.36	44%	\$ 6,015.64
D/O Insurance		\$ 680.00	\$ -	\$ 690.00	101%	\$ (10.00)
Office Lease		\$ 18,927.00	\$ -	\$ 10,082.10	53%	\$ 8,844.90
Meeting Expense		\$ -	\$ -	\$ 50.02	0%	\$ (50.02)
	Expenses	\$ 31,737.00	\$ 693.41	\$ 15,731.84	50%	\$ 16,005.16