



Membership Meeting
October 15, 2025 @ 1pm
Meeting Notes

The October Membership Meeting of the Northeast Florida Healthcare Coalition was held virtually via Zoom. The meeting commenced at 1:00 pm on Wednesday, October 15, 2025.

CALL TO ORDER

The meeting was called to order by the Chair with a validation of members, with the following Executive Board members present. Quorum was met for voting.

Baker County – Kassie Knoll
Clay County – Sonny Rodgers, Don Weatherby
Duval County – Katherine Jones
Flagler County – Jaffy Lee, Bob Pickering
Nassau County – Briana Angstman
St. Johns County – Philip Hernandez
Emergency Management – Jonathan Lord
EMS – Tim Devin
Hospitals – Dave Chapman

Absent:

Public Health – N/A
Long-Term Care – Jerry Lynn Daniels, Evelena Dowling
Home Health – Susan Chapman, Netasha King

A digital sign-in link was provided to attendees. The sign-in sheet is attached to the minutes.

***Approval of Minutes**

The draft minutes from September 17, 2025, Membership Meeting were provided as part of the meeting packet.

The Chair called for a motion. A motion was made to approve the draft minutes by Sonny Rodgers (Clay County). A second was made by Tim Devin (EMS). Motion carries.

FINANCIAL

***Budget Report**

The finance report for September 2025 was presented by Annie Sieger.

The Chair called for a motion. A motion was made to approve the financial report by Tim Devin (EMS). A second was made by Sonny Rodgers (Clay County). Motion carries.

Management and Administration

BOLDPlanning Update

Staff reported the BOLDPlanning software license is good through September of 2026. Due to lack of engagement across the state, the Florida HCCs have decided to possibly pull their funds from purchasing this annual license. More information to come for those members who have plans in the BOLD system, and next steps for acquiring the plans and agency/facility specific continuation of BOLD contracts.

There will still be virtual workshops through September 2026.

- **Strategic Facility Planning for Emergencies and Alternate Sites** - Wednesday, October 22nd from 3pm – 4pm
- **From Daily Operations to Crisis Response: Mapping Your Departmental Structure** – Wednesday, November 5th from 3pm – 4pm
- **How to Structure the General Information Section of Your CEMP** – Wednesday, November 19th from 3pm – 4pm

BUSINESS

*Approval of General Membership Requests

As required in the bylaws, the Board must approve all membership requests. There have been ten (10) membership requests since the last meeting. The list was provided in the meeting packet.

The Chair called for a motion. A motion was made by Tim Devin (EMS) to approve the new members. A second was made by Sonny Rodgers (Clay County). Motion carries.

Resources and Gaps Working Group/Project Funding

Staff shared the Regional Resources and Gaps working group met on September 30th and developed regional project ideas. The Group identified three focus areas: hospital disaster stretchers and evacuation equipment, EMS pediatric restraint devices, and long-term care evacuation equipment. Surveys were sent to the applicable members and are due by October 24th. The Group will meet to follow-up on November 18th.

Meeting Schedule

Staff shared the upcoming meet schedule to account for the upcoming holidays and Alliance meeting in December.

- November – Canceled due to holidays
- December 17th – Virtual Alliance Meeting

TRAINING AND EXERCISE

CTOS Training

October 28-30 at the Clay County EOC, CTOS (Counterterrorism Operations Support) will be delivering three days of training. The training will be for hospital and first responder personnel.

- PER-348 is designed for public safety personnel and first responders
- PER-370 is designed for EMS and Medical/Health Care providers

VTTX Opportunities

Staff shared there will be 3 virtual tabletop exercise series, with two offerings each, this fiscal year. The topics will include extended downtime, supply chain, and tropical weather.

- Sustaining Care: An Extended Downtime TTX
 - October 30th, from 1pm to 4pm
 - November 18th, from 9am to 12pm
- Supply Under Pressure: A Supply Chain TTX
 - February 3rd, from 1pm to 4pm
 - February 20th, from 9am to 12pm
- Storm Resilience: A Tropical Weather TTX → Registration Opens in December
 - April 30th, from 1pm to 4pm
 - May 13th, from 9am to 12pm

Shelter-In-Place Training & Exercise

Later this fall and in early winter there will be shelter-in-place training and subsequent exercise opportunities in conjunction with the LEPC. More information to come.

OPEN DISCUSSION

- Hospitals – Mr. Dave Chapman shared they continue to prepare for storm season. Mr. Chapman also shared the next FCDC meeting is being held virtually on Thursday, October 23rd at 10am.
- Public Health –
Mr. Sonny Rodgers (Clay County) shared they continue to conduct ALF and hospital visits quarterly to establish facility POCs ahead of a storm. Shared they continue to prepare for upcoming special needs sheltering training and full-scale exercise.

Ms. Briana Angstman (Nassau County) shared they continue hurricane season preparations and updating their plans/deliverables.

Ms. Katie Jones (Duval County) shared they are in the process of starting active shooter training for all sites in Duval County.

Ms. Jaffy Lee (Flagler County) shared they are updating plans/deliverables and are preparing for their upcoming exercise in November.

- EMS – Mr. Tim Devin shared there was nothing to report for EMS.
- Emergency Management – Nothing to report.
- Home Health – Nothing to report.
- Long-Term Care – Nothing to report.

ADJOURN

The meeting was adjourned at 1:34 PM.

NEXT MEETING

Virtual Alliance Meeting

Wednesday, December 17, 2025, at 1:00PM

DRAFT



Membership Meeting Attendance
October 15, 2025, @ 1pm

Name	Name (Last)	Facility Name	Facility Type	'other'
Dave	Chapman	Ascension St. Vincent's Southside	Acute Care Hospitals (Core HCC Member)	
Tim	Devin	Clay County Emergency Management	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)	
Kassie	Knoll	DOH-Baker	Public Health Agencies (Core HCC Member)	
Sonny	Rodgers	DOH-Clay	Public Health Agencies (Core HCC Member)	
Briana	Angstman	DOH-Nassau	Public Health Agencies (Core HCC Member)	
Philip	Hernandez	DOH-St. Johns	Public Health Agencies (Core HCC Member)	
Jonathan	Lord	Flagler County Emergency Management	Emergency Management Organizations (Core HCC Member)	
Bob	Pickering	Flagler County Emergency Management	Emergency Management Organizations (Core HCC Member)	
Don	Weatherby	DOH - Clay	Public Health Agencies (Core HCC Member)	
Nathan	Carpenter	Brooks Rehabilitation Hospital	Acute Care Hospitals (Core HCC Member)	
Darian	Pearson	Brooks Rehabilitation	Acute Care Hospitals (Core HCC Member)	
Steven	Viola	AdventHealth Palm Coast and Parkway	Acute Care Hospitals (Core HCC Member)	
Kayla	Futch	Clay County Emergency Management	Emergency Management Organizations (Core HCC Member)	
Jaffy	Lee	DOH – Flagler	Public Health Agencies (Core HCC Member)	
Katie	Jones	DOH – Duval	Public Health Agencies (Core HCC Member)	
Kaeli	Wilger	Spring Garden Senior Living	Skilled nursing, nursing, and long-term care facilities	
Ryan	King	UF Health St. Johns	Acute Care Hospitals (Core HCC Member)	
Michelle	Wilger	Spring Gardens of Fleming Island	Skilled nursing, nursing, and long-term care facilities	
Leah	Guthrie	Mental Health Resource Center	Behavioral Health Services and Organizations	
Lola	Butler	FDOT – District 2	Jurisdictional partners, including cities, counties and tribes	

Kenneth	Julien	Regents Park of Jacksonville	Skilled nursing, nursing, and long-term care facilities	
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