

# NORTHEAST FLORIDA HEALTHCARE COALITION



## Virtual ONLY Meeting

<https://nefrc-org.zoom.us/j/82791464109>

Or Call 1-786-635-1003 Code: 827 9146 4109

## Agenda – Membership Meeting

Wednesday, September 17, 2025 @ **1pm**

Meeting Attendance: <https://nefrc.readyop.com/fs/4cnM/215a7282>

- **Call to Order**
  - Validation of Voting Members (*accept designees, if required*)
  - \*Approval of Minutes from the June Meeting
- **Financial**
  - \*Budget Report – August 2025
  - Management and Administration
    - FY25-26 Update
    - Recap of August Alliance Board Meeting
    - BOLDPlanning Update
- **Business**
  - \*Approval of General Membership Requests
  - HVA Review
  - Resources and Gaps Working Group
  - Meeting Schedule
- **Training and Exercise**
  - CTOS Training
  - VTTX Opportunities
  - Shelter-In-Place Training & Exercise
- **Member Reports**
  - Board Member Reports (*call on each discipline for a report*)
  - Open Discussion

**Adjourn**

**Next Meeting:**

**Wednesday, October 15, 2025, at 1:00PM**

# NEFLHCC Executive Board

## Executive Board

A quorum is 50% of the  
total voting membership  
(Executive Board)

Six Voting Members = Quorum

## Membership by County

- Baker – 2
- Clay – 2
- Duval – 2
- Flagler - 1
- Nassau – 1
- St. Johns – 1
- At Large – 2

**TOTAL = 11**

## Tiebreak Vote

Regional Readiness Coordinator

## Executive Board

Chair: Dave Chapman, Hospitals

Vice-Chair: Gavin Butler, Emergency Management

Secretary/Treasurer: Susan Chapman, Home Health

### 6 County Reps

Baker County  
Kassie Knoll

Clay County  
Sonny Rodgers

Duval County  
Rochelle Civil

Flagler County  
Jaffy Lee

Nassau County  
Ronnie Nessler

St. Johns County  
Gavin Butler

### 4 Discipline Reps

Emergency Management  
John Blanchard

EMS  
Tim Devin

Hospital  
Dave Chapman

Public Health  
***Vacant***

### 2 At-Large Reps

Long Term Care  
Jerry Lynn Daniels

Home Health  
Susan Chapman

\* As of 6/18/2025



Northeast Florida  
**Healthcare**  
COALITION  
For Disaster Preparedness

## Northeast Florida Healthcare Coalition Voting Members & Designated Alternates (6/18/2025)

***Six Voting Members = Quorum***

Representation	Voting Member	Alternate Name	Voting Member Agency	Appointing Authority
Baker County	Kassie Knoll	John Blanchard	FDOH - Baker	ESF 8 Partners
Clay County	Sonny Rodgers	Donald Weatherby	FDOH - Clay	ESF 8 Partners
Duval County	Rochelle Civil	Katherine Jones	FDOH – Duval	ESF 8 Partners
Flagler County	Jaffy Lee	Bob Pickering	FDOH - Flagler	ESF 8 Partners
Nassau County	Ronnie Nessler	Mike Godwin	FDOH - Nassau	ESF 8 Partners
St. John County	Gavin Butler	Philip Hernandez	St. Johns County Emergency Management	ESF 8 Partners
Emergency Management	John Blanchard	Jonathan Lord	Baker County Emergency Management	Regional Emergency Managers
EMS	Tim Devin	Kevin Kotsis	Clay County Fire Rescue	First Coast EMS Advisory Council
Hospitals	Dave Chapman	Rich Ward	Ascension St. Vincent's Southside	First Coast Disaster Council
Public Health	<b>Vacant</b>	<b>Vacant</b>		Regional Public Health Officers
Long-Term Care	Jerry Lynn Daniels	Evelena Dowling	Senior Living at The Greens	Florida Health Care Association – District IX
Home Health	Susan Chapman	Netasha King	Brooks Rehabilitation Home Health	

**Chair: Dave Chapman, Hospitals**

**Vice-Chair: Gavin Butler, Emergency Management**

**Secretary/Treasurer: Susan Chapman, Home Health**



**Membership Meeting**  
**June 18, 2025 @ 1pm**  
**Meeting Notes**

The June Memberships Meeting of the Northeast Florida Healthcare Coalition was held virtually via Zoom. The meeting commenced at 1:00 pm on Wednesday, June 18, 2025.

**CALL TO ORDER**

The meeting was called to order by the Chair with a validation of members, with the following Executive Board members present. Quorum was met for voting.

Baker County – Kassie Knoll, John Blanchard  
Clay County – Sonny Rodgers, Don Weatherby  
Flagler County – Bob Pickering  
St. Johns County – Gavin Butler, Philip Hernandez  
Emergency Management – John Blanchard, Jonathan Lord  
EMS – Tim Devin, Kevin Kotsis  
Hospitals – Dave Chapman  
Long-Term Care – Jerry Lynn Daniels  
Home Health – Susan Chapman

**Absent:**

Duval County – Rochelle Civil, Katherine Jones  
Nassau County – Ronnie Nessler, Mike Godwin  
Public Health – N/A

A digital sign-in link was provided to attendees. The sign-in sheet is attached to the minutes.

**\*Approval of Minutes**

The draft minutes from May 21, 2025, Board of Directors Meeting were provided as part of the meeting packet.

*The Chair called for a motion. A motion was made to approve the draft minutes by Dave Chapman (Hospitals). A second was made by Gavin Butler (St. Johns County). Motion carries.*

**FINANCIAL**

**\*Budget Report**

The finance report for May 2025 was presented by Leigh Wilsey.

*The Chair called for a motion. A motion was made to approve the financial report by Gavin Butler (St. Johns County). A second was made by Dave Chapman (Hospitals). Motion carries.*

## Management and Administration

### **Project Funding Update**

Staff shared the project funding process is complete and all equipment has been received. Staff will be delivering the Jacksonville area evacuation sleds in the coming weeks. This year's project dollars totaled \$199,450, with \$95,650 spent on 155 large and bariatric evacuation sleds and 11 stairs chairs, and \$103,800 spent on 15 5-pack disaster stretchers.

### **ASPR Update**

Staff shared ASPR hosted a call a few weeks prior, at the meeting it was shared that funding was expected for this next fiscal year. The amount of funding will be shared with the State at the beginning of July. The State did send a contract renewal for signature for next fiscal year earlier this week, and it has been signed. More information to follow as it is available.

## **BUSINESS**

### **\*Approval of General Membership Requests**

As required in the bylaws, the Board must approve all membership requests. There have been sixteen (16) membership requests since the last meeting. The list was provided in the meeting packet.

*The Chair called for a motion. A motion was made by Susan Chapman (Home Health) to approve the new members. A second was made by Dave Chapman (Hospitals). Motion carries.*

### **New Slate of Board Officers**

Staff announced the slate of Board Officers which were voted in by Board members via email. Staff and meeting attendees thanked Chair Devin for his time and service as a Board Officer and his tenure.

New Board Officers:

Chair – Dave Chapman

Vice Chair – Gavin Butler

Secretary/Treasurer – Susan Chapman

### **Meeting Schedule**

Staff shared the upcoming meet schedule to account for the summer break and upcoming Alliance Board meeting in August. Coalition meetings will resume in September.

## **TRAINING AND EXERCISE**

### **Training and Exercise Needs**

Staff asked meeting attendees to participate in the MentiMeter poll to gauge training and exercise needs for next fiscal year. Ideas included:

- HICS
- Reunification, FAC
- Virtual
- ED Surge with Unification
- Regional Equipment
- Bomb Threat
- HazMat Incident

- IT Failure
- Mental Health, Dementia/Alzheimer's
- Active Shooter
- Evacuation
- Mass Casualty Train Derailment
- County Evacuations
- Joint Support during MCI

#### NWS Training

Staff shared that the NWS is hosting a public training for tropical weather on July 21-23. Additionally, NWS Jacksonville is hosting a virtual HURREX on July 28<sup>th</sup> from 8:30am to 11am. Information for both items was shared via email.

#### CTOS Training

October 28-30 at the Clay County EOC CTOS (Counterterrorism Operations Support) will be delivering three days of training. The training will be for hospital and first responder personnel. Registration information will be shared soon.

### **OPEN DISCUSSION**

- Hospitals – Mr. Dave Chapman shared the next FCDC meeting is being held virtually on Thursday, June 26 at 10am. Shared the hospitals received information from NWS for training opportunities.
- Public Health – Mr. Sonny Rodgers (Clay County) shared they are preparing for the back-to-school immunization drive, which will be held in the first two weeks of August at the Clay County Fairgrounds. Shared they are conducting and participating in many training courses, including those shared by the RDSTF. Additionally, they are participating with EM in their hurricane exercise, and in June completing a walk-through with EM and the school district of shelters and incorporating the new State brochures for special needs sheltering.
- EMS – Mr. Tim Devin and Mr. Kevin Kotsis shared there is not to report following the last State meeting. Shared some the agencies using Pulsara will have a call with the State on Monday, June 23<sup>rd</sup>.
- Emergency Management – Mr. John Blanchard shared they are preparing for hurricane season and are participating with Baker DOH on June 24<sup>th</sup> for their immunization POD.
- Home Health – Ms. Susan Chapman shared no major updates, and how they are preparing for hurricane season by meeting with all clients and sharing their lists with local EOCs.
- Long-Term Care – Ms. Jerry Lynn Daniels shared there are a few long-term care conferences coming up and are working towards gaining more long-term care involvement from other facilities.

### **ADJOURN**

The meeting was adjourned at 1:32 PM.

**NEXT MEETING**

**Summer Break!**

**Wednesday, September 17, at 1:00PM**

**All members are welcome to attend!**

DRAFT



**Membership Meeting Attendance**  
**June 18, 2025, @ 1pm**

Name	Name (Last)	Facility Name	Facility Type	'other'
Freda	Vaughn	FDOH	Public Health Agencies (Core HCC Member)	
Dave	Chapman	Ascension St. Vincent's Southside	Acute Care Hospitals (Core HCC Member)	
Tim	Devin	Clay County Emergency Management	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)	
Susan	Chapman	Alivia Home Health Care	Home Health Agencies(including home and community based services)	
Kassie	Knoll	DOH-Baker	Public Health Agencies (Core HCC Member)	
Sonny	Rodgers	DOH-Clay	Public Health Agencies (Core HCC Member)	
Briana	Angstman	DOH-Nassau	Public Health Agencies (Core HCC Member)	
John	Blanchard	Baker County Emergency Management	Emergency Management Organizations (Core HCC Member)	
Philip	Hernandez	DOH-St. Johns	Public Health Agencies (Core HCC Member)	
Ryan	King	UF Health Flagler Hospital	Acute Care Hospitals (Core HCC Member)	
Gavin	Butler	St. Johns County EM	Emergency Management Organizations (Core HCC Member)	
Hunter	Montgomery	Orange Park Medical Center	Acute Care Hospitals (Core HCC Member)	
Jonathan	Lord	Flagler County Emergency Management	Emergency Management Organizations (Core HCC Member)	
Bob	Pickering	Flagler County Emergency Management	Emergency Management Organizations (Core HCC Member)	
Don	Weatherby	DOH - Clay	Public Health Agencies (Core HCC Member)	
Nathan	Carpenter	Brooks Rehabilitation Hospital	Acute Care Hospitals (Core HCC Member)	
Kyle	Lind	FDOH – Nassau	Public Health Agencies (Core HCC Member)	
Chris	Tytler	Baptist Beaches	Acute Care Hospitals (Core HCC Member)	
Kevin	Kotsis	Ascension St. Vincent's	Acute Care Hospitals (Core HCC Member)	



Diann	Jacobs	Baptist Health	Acute Care Hospitals (Core HCC Member)	
Darian	Pearson	Brooks Rehabilitation	Acute Care Hospitals (Core HCC Member)	
John	Newman	AdventHealth Palm Coast	Acute Care Hospitals (Core HCC Member)	
Jerry Lynn	Daniels	Senior Living at The Greens	Skilled nursing, nursing, and long-term care facilities	
Christopher	Croyle	HCA Florida Memorial Hospital	Acute Care Hospitals (Core HCC Member)	
Kenneth	Julien	Regents Park of Jacksonville/Lilac	Skilled nursing, nursing, and long-term care facilities	
Janet	Dickinson	ElderSource	Other (e.g., child care services, dental clinics, social services, faith-based organizations)	Aging and Disability Resource Center
Kristy	Huckeby	Baker County Medical Services	Acute Care Hospitals (Core HCC Member)	
Donna	Broyles	Kindred Hospital North Florida	Skilled nursing, nursing, and long-term care facilities	

**Healthcare Coalition  
Financial Report  
As of August 2025**

**Healthcare Coalition FY 25/26-Personnel**

	Budget	August 2025	Project To Date	% of Budget Spent	Funds Available
<b>Revenues</b>					
State Contract	\$ 308,593.00	\$ 28,731.14	\$ 56,798.50	18%	\$ 251,794.50
Revenues	\$ 308,593.00	\$ 28,731.14	\$ 56,798.50	18%	\$ 251,794.50
<b>Expenses</b>					
Salaries	\$ 175,309.00	\$ 15,806.01	\$ 31,448.84	18%	\$ 143,860.16
Fringe Benefits	\$ 61,748.00	\$ 6,079.28	\$ 11,753.87	19%	\$ 49,994.13
Indirect	\$ 71,536.00	\$ 6,845.85	\$ 13,595.79	19%	\$ 57,940.21
Expenses	\$ 308,593.00	\$ 28,731.14	\$ 56,798.50	18%	\$ 251,794.50

**Healthcare Coalition FY 25/26-Travel**

	Budget	August 2025	Project To Date	% of Budget Spent	Funds Available
<b>Revenues</b>					
State Contract	\$ 14,132.64	\$ -	\$ 83.66	1%	\$ 14,048.98
Revenues	\$ 14,132.64	\$ -	\$ 83.66	1%	\$ 14,048.98
<b>Expenses</b>					
Travel	\$ 14,132.64	\$ -	\$ 83.66	1%	\$ 14,048.98
Expenses	\$ 14,132.64	\$ -	\$ 83.66	1%	\$ 14,048.98

**Healthcare Coalition FY 25/26-Equipment**

	Budget	August 2025	Project To Date	% of Budget Spent	Funds Available
<b>Revenues</b>					
State Contract	\$ 203,250.00	\$ -	\$ -	0%	\$ 203,250.00
Revenues	\$ 203,250.00	\$ -	\$ -	0%	\$ 203,250.00
<b>Expenses</b>					
HCC Projects	\$ 203,250.00	\$ -	\$ -	0%	\$ 203,250.00
Expenses	\$ 203,250.00	\$ -	\$ -	0%	\$ 203,250.00

**Healthcare Coalition FY 25/26-Supplies**

	Budget	August 2025	Project To Date	% of Budget Spent	Funds Available
<b>Revenues</b>					
State Contract	\$ 501.36	\$ -	\$ -	0%	\$ 501.36
Revenues	\$ 501.36	\$ -	\$ -	0%	\$ 501.36
<b>Expenses</b>					
Office Supplies	\$ 501.36	\$ -	\$ -	0%	\$ 501.36
Expenses	\$ 501.36	\$ -	\$ -	0%	\$ 501.36

**Healthcare Coalition FY 25/26-Contractual**

	Budget	August 2025	Project To Date	% of Budget Spent	Funds Available
<b>Revenues</b>					
State Contract	\$ 199,528.00	\$ 8,000.00	\$ 8,000.00	4%	\$ 191,528.00
Revenues	\$ 199,528.00	\$ 8,000.00	\$ 8,000.00	4%	\$ 191,528.00
<b>Expenses</b>					
Professional Services	\$ 199,528.00	\$ 8,000.00	\$ 8,000.00	4%	\$ 191,528.00
Expenses	\$ 199,528.00	\$ 8,000.00	\$ 8,000.00	4%	\$ 191,528.00

**Healthcare Coalition FY 25/26-Other**

	Budget	August 2025	Project To Date	% of Budget Spent	Funds Available
<b>Revenues</b>					
State Contract	\$ 22,707.00	\$ 2,610.52	\$ 4,908.53	22%	\$ 17,798.47
Revenues	\$ 22,707.00	\$ 2,610.52	\$ 4,908.53	22%	\$ 17,798.47
<b>Expenses</b>					
Cellphone	\$ 2,800.00	\$ 49.78	\$ 49.78	2%	\$ 2,750.22
Postage	\$ 100.00	\$ -	\$ -	0%	\$ 100.00
Printing	\$ 200.00	\$ 27.73	\$ 27.73	14%	\$ 172.27
Technology Services	\$ -	\$ 807.66	\$ 1,425.32	0%	\$ (1,425.32)
D/O Insurance	\$ 680.00	\$ -	\$ -	0%	\$ 680.00
Office Lease	\$ 18,927.00	\$ 1,680.35	\$ 3,360.70	18%	\$ 15,566.30
Meeting Expense	\$ -	\$ 45.00	\$ 45.00	0%	\$ (45.00)
Expenses	\$ 22,707.00	\$ 2,610.52	\$ 4,908.53	22%	\$ 17,798.47

## New Members Alliance September 2025

Name (First)	Name (Last)	Title/Job Duty	Type of Organization	Name of Facility/Organization	City	County- Select all that apply
Sherry	Duncan	CHD Administrator	Public Health Agencies (Core HCC Member)	FDOH – Putnam	Palatka	Putnam
Jordyn	Del Vecchio	Planner	Public Health Agencies (Core HCC Member)	FDOH – Gilchrist, Dixie, Levy	Bronson	Dixie, Gilchrist, Levy
Aaron	Lund	Maintenance Director	Skilled nursing, nursing, and long-term care facilities	Windsor of Palm Coast	Palm Coast	Flagler
John	Ware	Director, Facilities	Acute Care Hospitals (Core HCC Member)	HCA Florida Orange Park Hospital	Orange Park	Clay
Anthony	Johnson	Director of Center Operations	Outpatient health care delivery	North Florida Medical Center	Cross City	Dixie
Katie	Hammers	Tri-County Recovery Coordinator	Non-governmental organizations (e.g. American Red Cross, voluntary organizations active in disaster, amateur radio operators, etc.)	United Way of North Central Florida	Gainesville	Gilchrist, Dixie, Levy
Lunese	Boco	Assistant Business Manager	Dialysis centers and regional Centers for Medicare and Medicaid Services (CMS)-funded end stage renal disease networks	UF Health Shands Outpatient Dialysis	Gainesville	Alachua
Jalen	Smith	Director of Facilities	Other	Reunion Rehabilitation Hospital	Jacksonville	Duval
Daniel	Andrew	Director of Maintenance	Skilled nursing, nursing, and long-term care facilities	Cedar Hill Nursing and Rehab Center	Jacksonville	Duval, Clay
Jose	Fuentes	Executive Director	Skilled nursing, nursing, and long-term care facilities	Isle Healthcare and Rehabilitation Center	Fleming Island	Clay
Faye	Evans	Risk Manager	Outpatient health care delivery	Faye Evans & Associates	Jacksonville	Duval

Nicole	Lezzi	VP	Medical and device manufacturers and distributors	Compression Works	Sarasota	Alachua, Baker, Bradford, Clay, Columbia, Duval, Gilchrist, Lafayette, Marion, Putnam, Suwannee, Dixie, Flagler, Hamilton, Levy, Nassau, St. Johns, Union
Gaston	Gonzalez	Chief Executive Officer	Other	ClearSky Rehab Hospital of Lake City	Lake City	Columbia
Renee	Chiarello	Nurse Manager	Skilled nursing, nursing, and long-term care facilities	Fleet Landing	Atlantic Beach	Duval
Laura	Hobbs	Regional Director	Other	Wound Management Specialists	Jacksonville	Clay, St. Johns
Cassie	Crosby	Director of Operations/Special Projects	Other	Ronald McDonald House Charities	Jacksonville	Duval
Erica	Clipps	Director of Nursing	Home Health Agencies (including home and community based services)	Noble Man Care Services, LLC	Spring Hill	Alachua, Marion
Shayla	McDonald	Nurse Manager	Acute Care Hospitals (Core HCC Member)	UF Health Flagler Hospital	St. Augustine	St. Johns
Jairo	Dayan Herrera	Bureau Chief	Local public safety agencies (e.g., law enforcement and fire services)	Clay County Fire Rescue	Green Cove Springs	Clay
Rebecca	Torres Martinez	Senior Executive Administrator	Outpatient health care delivery	Heart of Florida Health Center	Ocala	Marion
Kyle	Higginbotham	Planner	Emergency Management Organizations (Core HCC Member)	St. Johns County Emergency Management	St. Augustine	St. Johns

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