



Membership Meeting
September 17, 2025 @ 1pm
Meeting Notes

The September Membership Meeting of the Northeast Florida Healthcare Coalition was held virtually via Zoom. The meeting commenced at 1:00 pm on Wednesday, September 17, 2025.

CALL TO ORDER

The meeting was called to order by the Chair with a validation of members, with the following Executive Board members present. Quorum was met for voting.

Baker County – Kassie Knoll
Clay County – Sonny Rodgers, Don Weatherby
Duval County – Katherine Jones
Flagler County – Jaffy Lee, Bob Pickering
St. Johns County – Gavin Butler, Philip Hernandez
Emergency Management – Jonathan Lord
EMS – Tim Devin
Hospitals – Dave Chapman, Rich Ward
Long-Term Care – Jerry Lynn Daniels, Evelena Dowling
Home Health – Susan Chapman

Absent:

Nassau County – Ronnie Nessler, Mike Godwin
Public Health – N/A

A digital sign-in link was provided to attendees. The sign-in sheet is attached to the minutes.

***Approval of Minutes**

The draft minutes from June 18, 2025, Board of Directors Meeting were provided as part of the meeting packet.

The Chair called for a motion. A motion was made to approve the draft minutes by Sonny Rodgers (Clay County). A second was made by Gavin Butler (St. Johns County). Motion carries.

FINANCIAL

***Budget Report**

The finance report for August 2025 was presented by Annie Sieger.

The Chair called for a motion. A motion was made to approve the financial report by Gavin Butler (St. Johns County). A second was made by Jaffy Lee (Flagler County). Motion carries.

Management and Administration

FY25-26 Update

Staff shared this year's contract amendment for level funding was fully executed in July. Most of the deliverables remain the same as last fiscal year with cybersecurity assessment, extended downtime assessment, supply chain assessment, and there is an addition with the recovery plan. Staff shared there are more than likely to be changes forthcoming from HHS, and those will be shared as they are received.

Recap of August Alliance Board Meeting

Staff shared the Alliance Board workshop was held in August at the NEFRC's office in Jacksonville with 24 attendees. During the workshop, there was a visioning and SWOT exercise conducted by NEFRC staff to garner where the Alliance is going. The final report will be shared with members in December. Staff also discussed with the Board members the budget for this fiscal year, and received guidance from the Board on how to focus funding if there was a 30% reduction. The Alliance Board moved the 30% reduction sum to projects.

BOLDPlanning Update

Staff reported the BOLDPlanning software license is good through March of 2026. Due to lack of engagement across the state, the Florida HCCs have decided to pull their funds from purchasing this annual license. More information to come for those members who have plans in the BOLD system, and next steps for acquiring the plans and agency/facility specific continuation of BOLD contracts.

BUSINESS

***Approval of General Membership Requests**

As required in the bylaws, the Board must approve all membership requests. There have been twenty-one (21) membership requests since the last meeting. The list was provided in the meeting packet.

The Chair called for a motion. A motion was made by Sonny Rodgers (Clay County) to approve the new members. A second was made by Susan Chapman (Home Health). Motion carries.

HVA Review

Staff shared the regional HVA was shared with the September meeting packet. This year's updates to the HVA were cursory, with no changes to the regional hazards or level of risks. Staff asked for all feedback and mitigation strategy ideas to be shared with staff prior to Tuesday, September 30th.

Resources and Gaps Working Group

Staff shared the Regional Resources and Gaps working group will resume meeting this fiscal year to develop project ideas. From these meetings, staff will begin the project process (i.e., surveys, RFQs, etc.) in case the 30% reduction is reinstated.

Meeting Dates:

- September 30th
- November 18th

Meeting Schedule

Staff shared the upcoming meet schedule to account for the upcoming holidays and Alliance meeting in December.

- October 15th – Virtual Only

- November – Canceled due to holidays
- December 17th – Virtual Alliance Meeting

TRAINING AND EXERCISE

CTOS Training

October 28-30 at the Clay County EOC CTOS (Counterterrorism Operations Support) will be delivering three days of training. The training will be for hospital and first responder personnel.

- PER-348 is designed for public safety personnel and first responders
- PER-370 is designed for EMS and Medical/Health Care providers

VTTX Opportunities

Staff shared there are plans to provide 3 virtual tabletop exercise series, with two offerings each, this fiscal year. The topics will include extended downtime, supply chain, and tropical weather. Registration and flyers will be shared as they become available.

Shelter-In-Place Training & Exercise

Later this fall and in early winter there will be shelter-in-place training and subsequent exercise opportunities in conjunction with the LEPC. More information to come.

OPEN DISCUSSION

- Hospitals – Mr. Dave Chapman shared they continue to prepare for storm season. Mr. Chapman also shared the next FCDC meeting is being held virtually on Thursday, September 25th at 10am.
- Public Health – Ms. Katie Jones (Duval County) shared they concluded their hurricane training if an activation is needed.

Mr. Philip Hernandez (St. Johns County) shared they completed their special needs shelter training for staff.

Mr. Sonny Rodgers (Clay County) shared they finished their back-to-school immunization drive, and on the last day of the drive they had their first case of measles in the county. Reports they are exercising their WIC COOP to Keystone Heights and continue to conduct quarterly ALF visits in conjunction with the hospitals. Shared BPR active assailant/threat and workplace violence working group training, and the dates of Florida Week at CDP in Anniston, AL – March 15-21, 2026.

Ms. Jaffy Lee (Flagler County) shared they continue hurricane season preparations, along with triage and discharge training with leadership.

Ms. Briana Angstman (Nassau County) shared they continue hurricane season preparations and collaborating with their ESF-8 partner contacts. Shared there were COVID-19 outbreaks in facilities.

- EMS – Mr. Tim Devin shared there was nothing to report for EMS.
- Emergency Management –
Mr. Tim Devin (Clay County) encouraged healthcare facilities to reach out to their local emergency management agencies as there are new FEMA flood zone maps that may impact their facilities. Maps to take effect in 2027.

Mr. Gavin Butler (St. Johns County) shared they continue to prepare in case of a hurricane.

Mr. Jonathan Lord (Flagler County) shared there was nothing of note to report.

- Home Health – Ms. Susan Chapman shared they continue to prepare staff for hurricane season.
- Long-Term Care – Ms. Jerry Lynn Daniels shared they are storm ready, and area facilities are wrapping-up flu and COVID-19 clinics for their communities.

ADJOURN

The meeting was adjourned at 1:45 PM.

NEXT MEETING

Wednesday, October 15, at 1:00PM

All members are welcome to attend!



Membership Meeting Attendance
September 17, 2025, @ 1pm

| Name | Name (Last) | Facility Name | Facility Type | 'other' |
|------------|-------------|-------------------------------------|--|---------|
| Dave | Chapman | Ascension St. Vincent's Southside | Acute Care Hospitals (Core HCC Member) | |
| Tim | Devin | Clay County Emergency Management | EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member) | |
| Susan | Chapman | Alivia Home Health Care | Home Health Agencies(including home and community based services) | |
| Kassie | Knoll | DOH-Baker | Public Health Agencies (Core HCC Member) | |
| Sonny | Rodgers | DOH-Clay | Public Health Agencies (Core HCC Member) | |
| Briana | Angstman | DOH-Nassau | Public Health Agencies (Core HCC Member) | |
| Philip | Hernandez | DOH-St. Johns | Public Health Agencies (Core HCC Member) | |
| Gavin | Butler | St. Johns County EM | Emergency Management Organizations (Core HCC Member) | |
| Jonathan | Lord | Flagler County Emergency Management | Emergency Management Organizations (Core HCC Member) | |
| Bob | Pickering | Flagler County Emergency Management | Emergency Management Organizations (Core HCC Member) | |
| Don | Weatherby | DOH - Clay | Public Health Agencies (Core HCC Member) | |
| Nathan | Carpenter | Brooks Rehabilitation Hospital | Acute Care Hospitals (Core HCC Member) | |
| Darian | Pearson | Brooks Rehabilitation | Acute Care Hospitals (Core HCC Member) | |
| John | Newman | AdventHealth Palm Coast | Acute Care Hospitals (Core HCC Member) | |
| Jerry Lynn | Daniels | Senior Living at The Greens | Skilled nursing, nursing, and long-term care facilities | |
| Kayla | Futch | Clay County Emergency Management | Emergency Management Organizations (Core HCC Member) | |
| Tara | Willis | Aza Health | Outpatient health care delivery (e.g., ambulatory care, clinics, community and tribal health centers, Federally Qualified Health Centers, urgent care centers, free standing | |

| | | | | |
|---------|--------------|------------------------------|---|--|
| | | | emergency rooms, stand-alone surgery centers) | |
| Jaffy | Lee | DOH – Flagler | Public Health Agencies (Core HCC Member) | |
| Kyle | Higginbotham | St. Johns County EM | Emergency Management Organizations (Core HCC Member) | |
| Robert | Linnens | DOH | Public Health Agencies (Core HCC Member) | |
| Chris | Tytler | Baptist Beaches | Acute Care Hospitals (Core HCC Member) | |
| Katie | Jones | DOH – Duval | Public Health Agencies (Core HCC Member) | |
| Evelena | Dowling | River City Nursing and Rehab | Skilled nursing, nursing, and long-term care facilities | |



Training Notice

Delivered By

CTOS-Center for
Radiological/Nuclear Training

Operations Level Response to Radiological/Nuclear WMD (PER-348)

Hosted By: Region 3 HCC Alliance

Location: Clay County EOC, 2519 SR 16W, Green Cove Springs, FL 32043

Hours: 8:00am to 5:00pm

Dates: October 28, 2025 **OR** October 30, 2025

Course Length: 7 Contact hours

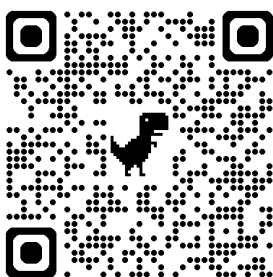
Course Description:

Operations Level Response to Radiological/Nuclear WMD is designed for public safety personnel and first responders who, in the course of their duties may participate in radiological/nuclear emergency response.

The course provides an introduction to operations in a radiological/nuclear environment during incidents involving radiological Weapons of Mass Destruction (WMD). The curriculum includes detailed information on the radiological and nuclear threats facing our Nation, fundamentals of radiation, an introduction to radiological detection and survey instruments, protective measures that may be employed by first responders, personal protective equipment and decontamination. As part of the training, Participants will engage in drills designed to enhance their ability to perform the basic tasks required to safely and effectively execute their duties in a radiological WMD response mission.

Register Today!

Registration Form



Questions? Contact:

Annie Sieger, asieger@NEFRC.org, (904) 534-8881

Note:

To receive credit for this FEMA course, attendees must list a Student Identification (SID) Number on the registration form that will be issued on the first day of class. A SID number can be obtained at the following link:

<https://cdp.dhs.gov/femasid>



Participants performing surveys during an exercise.





Training Notice

Delivered By

CTOS-Center for
Radiological/Nuclear Training

Detecting Contamination Hospital First Receivers (PER-370)

Hosted By: Region 3 HCC Alliance

Location: Clay County EOC, 2519 SR 16W, Green Cove Springs, FL 32043

Hours: 8:00am to 5:00pm

Dates: October 29, 2025

Course Length: 7 Hours

Recommended Prerequisites:

AWR-140 or AWR-140-W Awareness and Response to Radiological/Nuclear Incidents

Course Description:

This one-day training course is designed for Emergency Medical Services and Medical Health Care providers who have awareness level training on radiological/nuclear emergency response. This course will provide further understanding into the EMS response component to radiological/nuclear accidents and Radiological/Nuclear Weapons of Mass Destruction (WMD) incidents.

The course will continue to prepare providers with additional response knowledge related to radiological/nuclear threats, protective measures for both patient and care giver, and basic post incident recovery processes.

REGISTER TODAY!

Registration Form



Questions? Contact:

Annie Sieger, asieger@NEFRC.org, (904) 534-8881

Note:

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FLORIDA HURRICANE WEEK

March 15-21, 2026

Center for Domestic Preparedness (CDP)
Anniston, Alabama

Strengthen Your Response. Lead with Confidence.

Join us for a week of training focused on preparedness and response. This event brings together healthcare and emergency response professionals to strengthen skills, collaborate with peers, and elevate expertise in emergency Response.

Registration



all participants **MUST** complete this registration form.

Course Selection



HCL MGT-901 Healthcare Leadership for Mass Casualty. Integrated Capstone Event (ICE)



HERT PER-902 Hospital Emergency Response Training for Mass Casualty Incidents - Train-the-Trainer Integrated Capstone Event (ICE)



HID PER-321 Barrier Precautions and Controls for Highly Infectious Diseases. Integrated Capstone Event (ICE)



SNS PER-310 Introduction to Strategic National Stockpile Operations

REGISTER NOW!