



NCFHCC Membership Meeting

September 24, 2025

MEETING MINUTES

The North Central Florida Healthcare Coalition held its virtual meeting on September 24, at 1:30. The meeting was held virtually via Zoom.

Documents provided to the NCFHCC Members via email:

Agenda; Validation of Board Members; Minutes from June 2025; New Member Requests; August 2025 Financial Report.

CALL TO ORDER

The meeting was called to order by the Chair, Matt Ferguson, with a validation of members, with the following Board members present. Quorum was met for voting.

EMS: Matt Ferguson

Emergency Management: Ralph Smith

Hospitals: Mark Cromer

At-Large Representative: Jason Long

At-Large Representative: Lola Butler

At-Large Representative: Francine Vincent

Others in Attendance: See attendance report attached.

Absent:

Public Health: Diana Duque

Long-Term Care: Heather Snellgrove

Welcome & Introductions

Chair, Matt Ferguson, welcomed everyone to the meeting.

Approval of Minutes

The minutes from June 2025 were provided to Board members via electronic mail and September Meeting Packet.

The Chair called for a motion of approval. Mr. Mark Cromer moved approval; Mr. Ralph Smith seconded; Motion carried.

FINANCIAL

*Finance Report

Secretary/Treasurer, Lola Butler, presented the finance report for August 2025.

The Chair called for a motion of approval. Mr. Smith moved approval; Mr. Cromer seconded; Motion carried.

MANAGEMENT AND ADMINISTRATION

- **FY25-26 Update** Staff shared this year's contract amendment for level funding was fully executed in July. Most of the deliverables remain the same as last fiscal year with cybersecurity assessment, extended downtime assessment, supply chain assessment, and there is an addition with the recovery plan. Staff shared there are more than likely to be changes forthcoming from HHS, and those will be shared as they are received.
- **Recap of August Alliance Board Meeting** Staff shared the Alliance Board workshop was held in August at the NEFRC's office in Jacksonville with 24 attendees. During the workshop, there was a visioning and SWOT exercise conducted by NEFRC staff to garner where the Alliance is going. The final report will be shared with members in December. Staff also discussed with the Board members the budget for this fiscal year, and received guidance from the Board on how to focus funding if there was a 30% reduction. The Alliance Board moved the 30% reduction sum to projects.
- **BOLDPlanning Update** Staff reported the BOLDPlanning software license is good through March of 2026. Due to lack of engagement across the state, the Florida HCCs have decided to pull their funds from purchasing this annual license. More information to come for those members who have plans in the BOLD system, and next steps for acquiring the plans and agency/facility specific continuation of BOLD contracts.

BUSINESS

New Members

Twenty-one (21) new member requests were presented for membership.

The Chair called for a motion of approval. Mr. Smith moved approval; Ms. Vincent seconded; Motion carried.

HVA Review

Staff shared the regional HVA was shared with the September meeting packet. This year's updates to the HVA were cursory, with no changes to the regional hazards or level of risks. Staff asked for all feedback and mitigation strategy ideas to be shared with staff prior to Tuesday, September 30th.

Resources and Gaps Working Group

Staff shared the Regional Resources and Gaps working group will resume meeting this fiscal year to develop project ideas. From these meetings, staff will begin the project process (i.e., surveys, RFQs, etc.) in case the 30% reduction is reinstated.

Meeting Dates:

- September 30th
- November 18th

Meeting Schedule

Staff shared the upcoming meet schedule to account for the upcoming holidays and Alliance meeting in December.

- October 22nd – Virtual Only
- November – Canceled due to holidays
- December 17th – Virtual Alliance Meeting

TRAINING AND EXERCISE

CTOS Training

October 28-30 at the Clay County EOC CTOS (Counterterrorism Operations Support) will be delivering three days of training. The training will be for hospital and first responder personnel.

- PER-348 is designed for public safety personnel and first responders
- PER-370 is designed for EMS and Medical/Health Care providers

VTTX Opportunities

Staff shared there are plans to provide 3 virtual tabletop exercise series, with two offerings each, this fiscal year. The topics will include extended downtime, supply chain, and tropical weather. Registration and flyers will be shared as they become available.

Shelter-In-Place Training & Exercise

Later this fall and in early winter there will be shelter-in-place training and subsequent exercise opportunities in conjunction with the LEPC. More information to come.

MEMBER REPORTS AND OPEN DISCUSSION

Hospitals – Mr. Mark Cromer with HCA Florida North Florida Hospital shared they are monitoring the political climate to see how they can prepare their facility. Their EM and safety teams have prepared plans to address and respond to events of violence, MCIs, and other cascading impacts.

Emergency Management – Mr. Ralph Smith with Gilchrist County Emergency Management shared they continue to prepare for storm season. Gilchrist EM conducted a Board of County Commission exercise with representatives from each county department earlier today and had surrounding counties participate as observers. Reports all participants found value in the exercise.

Public Health – Nothing to report.

EMS – Mr. Matt Ferguson with Dixie County Fire Rescue shared the supply chain issues continue to improve. The new issue is working through grant delays and impacts from audits conducted on funding sources. Additionally, they continue to monitor and prepare for storm season.

Long-Term Care – Nothing to report.

At-Large Representatives –

Ms. Francine Vincent with Alachua County EM shared they are updating their LMS plan and recently had their CEMP approved.

CLOSING REMARKS AND ADJOURN

Next Meeting:

Wednesday, October 22, 2025, at 1:30pm

With no additional business, the meeting was adjourned.



Attendance Recorded in ReadyOp: Membership Meeting – September 24, 2025

First Name	Last Name	Facility Name	Facility Type
Matthew	Ferguson	Dixie County Fire rescue	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)
Jim	Lyons	DOH – Bradford/Union	Public Health Agencies (Core HCC Member)
Lola	Butler	FDOT	Jurisdictional partners, including cities, counties and tribes
Mark	Cromer	HCA Florida North Florida Hospital	Acute Care Hospitals (Core HCC Member)
Christopher	Westmoreland	DOH – Putnam	Public Health Agencies (Core HCC Member)
Francine	Vincent	Alachua County Emergency Management	Emergency Management Organizations (Core HCC Member)
Ralph	Smith	Gilchrist County Emergency Management	Emergency Management Organizations (Core HCC Member)
Katie	Hammers	United Way North Central Florida	Non-governmental organizations (e.g. American Red Cross, voluntary organizations active in disaster, amateur radio operators, etc.)
Casey	Ditter	DOH – Lafayette	Public Health Agencies (Core HCC Member)
Jason	Long	DOH – Suwannee	Public Health Agencies (Core HCC Member)
Natalie	McKellips	DOH – Levy/Gilchrist	Public Health Agencies (Core HCC Member)
Shane	Ross	DOH – Columbia/Hamilton	Public Health Agencies (Core HCC Member)
Michelle	Thomas	DCI-UF Home Program	Dialysis centers and regional Centers for Medicare and Medicaid Services (CMS)-funded end stage renal disease networks
Jamie	Lane	Three Rivers Legal Services	Other (e.g., child care services, dental clinics, social services, faith-based organizations)
Victoria	Farley	Atlantic Care Services	Home Health Agencies(including home and community based services)
Aurelio	Perea	DOH	Public Health Agencies (Core HCC Member)

Robert	Linnens	DOH – Alachua	Public Health Agencies (Core HCC Member)
Cory	Hunte	UF Health Gainesville	Acute Care Hospitals (Core HCC Member)
Jordyn	Del Vecchio	DOH – Dixie, Levy, Gilchrist	Public Health Agencies (Core HCC Member)
Sherry	Duncan	DOH – Putnam	Public Health Agencies (Core HCC Member)
Brian	Nicoletti	Noble Man Care Services LLC	Home Health Agencies(including home and community based services)
Janet	Dickinson	ElderSource	Other (e.g., child care services, dental clinics, social services, faith-based organizations)
Nathan	Carpenter	Brooks Rehabilitation	Acute Care Hospitals (Core HCC Member)



Training Notice

Delivered By

CTOS-Center for
Radiological/Nuclear Training

Operations Level Response to Radiological/Nuclear WMD (PER-348)

Hosted By: Region 3 HCC Alliance

Location: Clay County EOC, 2519 SR 16W, Green Cove Springs, FL 32043

Hours: 8:00am to 5:00pm

Dates: October 28, 2025 **OR** October 30, 2025

Course Length: 7 Contact hours

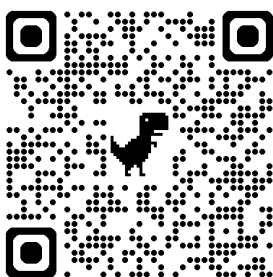
Course Description:

Operations Level Response to Radiological/Nuclear WMD is designed for public safety personnel and first responders who, in the course of their duties may participate in radiological/nuclear emergency response.

The course provides an introduction to operations in a radiological/nuclear environment during incidents involving radiological Weapons of Mass Destruction (WMD). The curriculum includes detailed information on the radiological and nuclear threats facing our Nation, fundamentals of radiation, an introduction to radiological detection and survey instruments, protective measures that may be employed by first responders, personal protective equipment and decontamination. As part of the training, Participants will engage in drills designed to enhance their ability to perform the basic tasks required to safely and effectively execute their duties in a radiological WMD response mission.

Register Today!

Registration Form



Questions? Contact:

Annie Sieger, asieger@NEFRC.org, (904) 534-8881

Note:

To receive credit for this FEMA course, attendees must list a Student Identification (SID) Number on the registration form that will be issued on the first day of class. A SID number can be obtained at the following link:

<https://cdp.dhs.gov/femasid>



Participants performing surveys during an exercise.





Training Notice

Delivered By

CTOS-Center for
Radiological/Nuclear Training

Detecting Contamination Hospital First Receivers (PER-370)

Hosted By: Region 3 HCC Alliance

Location: Clay County EOC, 2519 SR 16W, Green Cove Springs, FL 32043

Hours: 8:00am to 5:00pm

Dates: October 29, 2025

Course Length: 7 Hours

Recommended Prerequisites:

AWR-140 or AWR-140-W Awareness and Response to Radiological/Nuclear Incidents

Course Description:

This one-day training course is designed for Emergency Medical Services and Medical Health Care providers who have awareness level training on radiological/nuclear emergency response. This course will provide further understanding into the EMS response component to radiological/nuclear accidents and Radiological/Nuclear Weapons of Mass Destruction (WMD) incidents.

The course will continue to prepare providers with additional response knowledge related to radiological/nuclear threats, protective measures for both patient and care giver, and basic post incident recovery processes.

REGISTER TODAY!

Registration Form



Questions? Contact:

Annie Sieger, asieger@NEFRC.org, (904) 534-8881

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