



Wednesday, September 24, 2025 @ 1:30

Virtual Only Meeting

<https://nefrc-org.zoom.us/j/89168661472> Or Call 1-786 635 1003 Meeting ID: 891 6866 1472

NCFHCC MEMBERSHIP MEETING AGENDA

*Requires approval of Board

Meeting Attendance Link: <https://nefrc.readyop.com/fs/4cnR/b69108a3>

I. Call to Order

- Validation of voting members present [accept proxy voters, if present]
- Welcome & Introductions
- *Approval of minutes from June 2025

II. Financial

- *Finance Report – August 2025

III. Management and Administration

- FY25-26 Update
- Recap of August Alliance Board Meeting
- BOLDPlanning Update

IV. Business

- *New Member Requests
- HVA Review
- Resources and Gaps Working Group
- Meeting Schedule

V. Training & Exercise

- CTOS Training
- VTTX Opportunities
- Shelter-In-Place Training & Exercise

VI. Board Member/Discipline Reports & Open Discussion

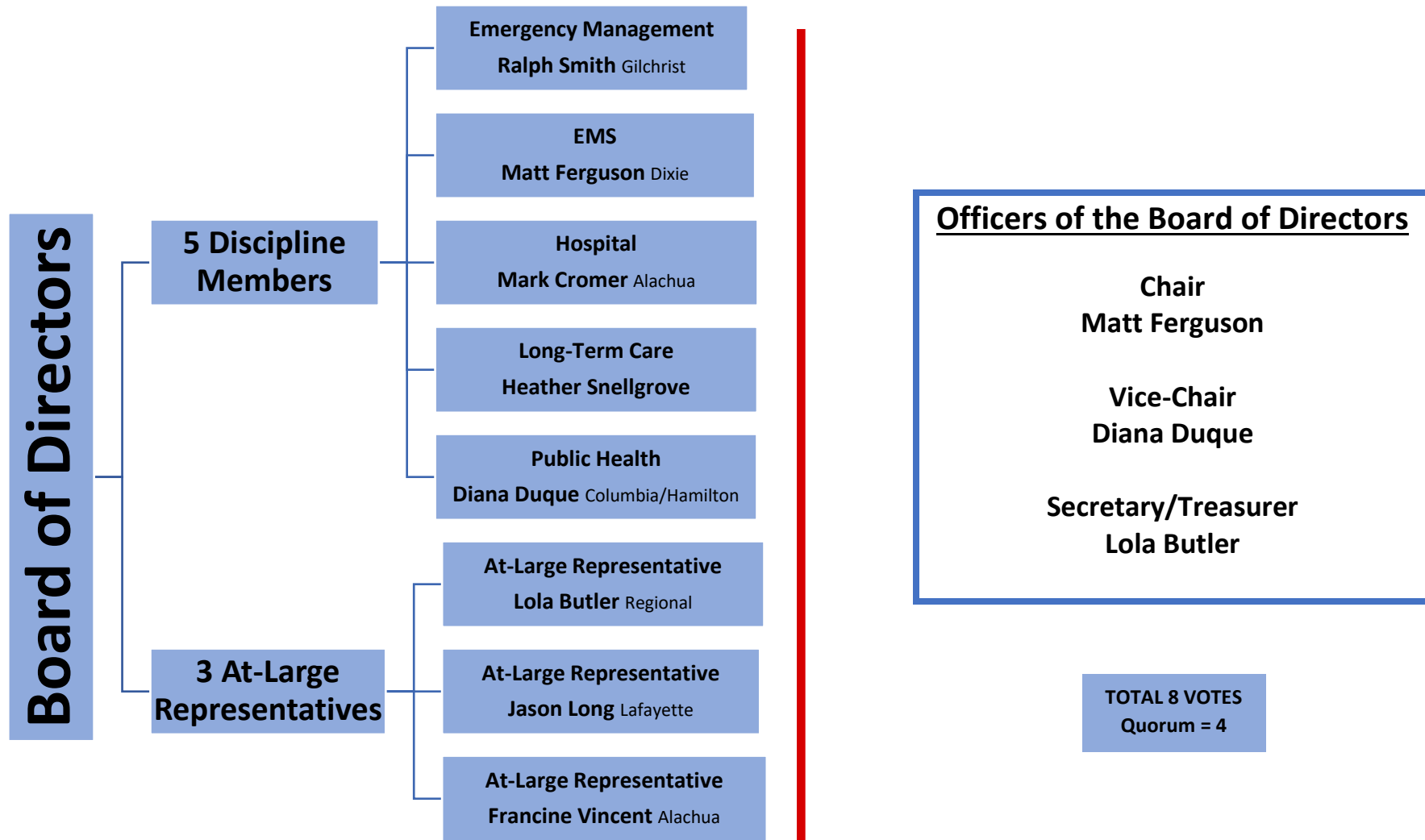
VII. Adjourn

Next Meeting:

Wednesday, October 22, 2025, at 1:30pm



Board of Directors 2024-2026



A quorum is fifty percent (50%) of the total voting membership of the Board of Directors.
The term of the Board of Directors is July 2024-June 2026.

**Healthcare Coalition
Financial Report
As of August 2025**

Healthcare Coalition FY 25/26-Personnel

		Budget	August 2025	Project To Date	% of Budget Spent	Funds Available
Revenues						
State Contract		\$ 308,593.00	\$ 28,731.14	\$ 56,798.50	18%	\$ 251,794.50
	Revenues	\$ 308,593.00	\$ 28,731.14	\$ 56,798.50	18%	\$ 251,794.50
Expenses						
Salaries		\$ 175,309.00	\$ 15,806.01	\$ 31,448.84	18%	\$ 143,860.16
Fringe Benefits		\$ 61,748.00	\$ 6,079.28	\$ 11,753.87	19%	\$ 49,994.13
Indirect		\$ 71,536.00	\$ 6,845.85	\$ 13,595.79	19%	\$ 57,940.21
	Expenses	\$ 308,593.00	\$ 28,731.14	\$ 56,798.50	18%	\$ 251,794.50

Healthcare Coalition FY 25/26-Travel

		Budget	August 2025	Project To Date	% of Budget Spent	Funds Available
Revenues						
State Contract		\$ 14,132.64	\$ -	\$ 83.66	1%	\$ 14,048.98
	Revenues	\$ 14,132.64	\$ -	\$ 83.66	1%	\$ 14,048.98
Expenses						
Travel		\$ 14,132.64	\$ -	\$ 83.66	1%	\$ 14,048.98
	Expenses	\$ 14,132.64	\$ -	\$ 83.66	1%	\$ 14,048.98

Healthcare Coalition FY 25/26-Equipment

		Budget	August 2025	Project To Date	% of Budget Spent	Funds Available
Revenues						
State Contract		\$ 203,250.00	\$ -	\$ -	0%	\$ 203,250.00
	Revenues	\$ 203,250.00	\$ -	\$ -	0%	\$ 203,250.00
Expenses						
HCC Projects		\$ 203,250.00			0%	\$ 203,250.00
	Expenses	\$ 203,250.00	\$ -	\$ -	0%	\$ 203,250.00

Healthcare Coalition FY 25/26-Supplies

		Budget	August 2025	Project To Date	% of Budget Spent	Funds Available
Revenues						
State Contract		\$ 501.36	\$ -	\$ -	0%	\$ 501.36
	Revenues	\$ 501.36	\$ -	\$ -	0%	\$ 501.36
Expenses						
Office Supplies		\$ 501.36			0%	\$ 501.36
	Expenses	\$ 501.36	\$ -	\$ -	0%	\$ 501.36

Healthcare Coalition FY 25/26-Contractual

		Budget	August 2025	Project To Date	% of Budget Spent	Funds Available
Revenues						
State Contract		\$ 199,528.00	\$ 8,000.00	\$ 8,000.00	4%	\$ 191,528.00
	Revenues	\$ 199,528.00	\$ 8,000.00	\$ 8,000.00	4%	\$ 191,528.00
Expenses						
Professional Services		\$ 199,528.00	\$ 8,000.00	\$ 8,000.00	4%	\$ 191,528.00
	Expenses	\$ 199,528.00	\$ 8,000.00	\$ 8,000.00	4%	\$ 191,528.00

Healthcare Coalition FY 25/26-Other

		Budget	August 2025	Project To Date	% of Budget Spent	Funds Available
Revenues						
State Contract		\$ 22,707.00	\$ 2,610.52	\$ 4,908.53	22%	\$ 17,798.47
	Revenues	\$ 22,707.00	\$ 2,610.52	\$ 4,908.53	22%	\$ 17,798.47
Expenses						
Cellphone		\$ 2,800.00	\$ 49.78	\$ 49.78	2%	\$ 2,750.22
Postage		\$ 100.00		\$ -	0%	\$ 100.00
Printing		\$ 200.00	\$ 27.73	\$ 27.73	14%	\$ 172.27
Technology Services		\$ -	\$ 807.66	\$ 1,425.32	0%	\$ (1,425.32)
D/O Insurance		\$ 680.00		\$ -	0%	\$ 680.00
Office Lease		\$ 18,927.00	\$ 1,680.35	\$ 3,360.70	18%	\$ 15,566.30
Meeting Expense		\$ -	\$ 45.00	\$ 45.00	0%	\$ (45.00)
	Expenses	\$ 22,707.00	\$ 2,610.52	\$ 4,908.53	22%	\$ 17,798.47



NCFHCC Membership Meeting

June 25, 2025

MEETING MINUTES

The North Central Florida Healthcare Coalition held its virtual meeting on June 25, at 1:30. The meeting was held virtually via Zoom.

Documents provided to the NCFHCC Members via email:

Agenda; Validation of Board Members; Minutes from April and May 2025; New Member Requests; May 2025 Financial Report.

CALL TO ORDER

The meeting was called to order by the Chair, Matt Ferguson, with a validation of members, with the following Board members present. Quorum was met for voting.

EMS: Matt Ferguson

Emergency Management: Ralph Smith

Hospitals: Mark Cromer

Public Health: Diana Duque

At-Large Representative: Lola Butler

At-Large Representative: Francine Vincent

Others in Attendance: See attendance report attached.

Absent:

Long-Term Care: Heather Snellgrove

At-Large Representative: Jason Long

Welcome & Introductions

Chair, Matt Ferguson, welcomed everyone to the meeting.

Approval of Minutes

The minutes from April and May 2025 were provided to Board members via electronic mail and June Meeting Packet.

The Chair called for a motion of approval. Ms. Butler moved approval; Ms. Duque seconded; Motion carried.

FINANCIAL

*Finance Report

Secretary/Treasurer, Lola Butler, presented the finance report for May 2025.

The Chair called for a motion of approval. Mr. Smith moved approval; Mr. Cromer seconded; Motion carried.

MANAGEMENT AND ADMINISTRATION

- **Project Funding Update** Staff shared the project funding process is complete and all equipment has been received. Staff will be delivering the Jacksonville area evacuation sleds in the coming weeks. This year's project dollars totaled \$199,450, with \$95,650 spent on 155 large and bariatric evacuation sleds and 11 stairs chairs, and \$103,800 spent on 15 5-pack disaster stretchers.
- **ASPR Update** Staff shared ASPR hosted a call a few weeks prior, at the meeting it was shared that funding was expected for this next fiscal year. The amount of funding will be shared with the State at the beginning of July. The State did send a contract renewal for signature for next fiscal year, and it has been signed. More information to follow as it is available.
- **Meeting Schedule** Staff shared the upcoming meet schedule to account for the summer break and upcoming Alliance Board meeting in August. Coalition meetings will resume in September

BUSINESS

New Members

Sixteen (16) new member requests were presented for membership.

The Chair called for a motion of approval. Ms. Butler moved approval; Mr. Cromer seconded; Motion carried.

Updated Board Structure

Staff shared the updated Board Structure with meeting attendees. Voting closed for the vacant At-Large Representative position on Friday, June 6th. Francine Vincent with Alachua County Emergency Management is the new representative for the remainder of the 2024-2026 term.

TRAINING AND EXERCISE

Training and Exercise Needs

Staff asked meeting attendees to participate in the MentiMeter poll to gauge training and exercise needs for next fiscal year. Ideas included:

- Reunification
- HICS
- MCI multi-agency

CTOS Training - Decon

October 28-30 at the Clay County EOC CTOS (Counterterrorism Operations Support) will be delivering three days of training. The training will be for hospital and first responder personnel.

Registration information will be shared soon.

NWS Training

Staff shared that the NWS is hosting a public training for tropical weather on July 21-23. Additionally, NWS Jacksonville is hosting a virtual HURREX on July 28th from 8:30am to 11am. Information for both items was shared via email.

MEMBER REPORTS AND OPEN DISCUSSION

Hospitals – Mr. Mark Cromer with HCA Florida North Florida Hospital shared they are preparing for hurricane season and ensuring hospital security teams are situationally aware with all the various political incidents occurring. Additionally, their hospital and other area hospitals are grateful for the disaster stretchers purchased by the Alliance.

Emergency Management – Mr. Ralph Smith with Gilchrist County Emergency Management shared they are in preparation mode for hurricane season.

Public Health – Nothing to report.

EMS – Mr. Matt Ferguson with Dixie County Fire Rescue shared there is nothing new to report and they are preparing for hurricane season.

Long-Term Care – Nothing to report.

At-Large Representatives –

Ms. Lola Butler with FDOT shared they are continuing to prepare for hurricane season.

Ms. Francine Vincent with Alachua County EM shared they just finished training shelter staff and prepping shelter kits. They are hosting a shelter exercise in July and plan to host an extreme weather TTX in July. Reports they are currently in the process of rewriting their LMS.

CLOSING REMARKS AND ADJOURN

Next Meeting:

Summer Break!

Wednesday, September 24, 2025, at 1:30pm

With no additional business, the meeting was adjourned.



Attendance Recorded in ReadyOp: Membership Meeting – June 25, 2025

First Name	Last Name	Facility Name	Facility Type
Matthew	Ferguson	Dixie County Fire rescue	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)
Jim	Lyons	DOH – Bradford/Union	Public Health Agencies (Core HCC Member)
Lola	Butler	FDOT	Jurisdictional partners, including cities, counties and tribes
Diana	Duque	DOH – Columbia/Hamilton	Public Health Agencies (Core HCC Member)
Mark	Cromer	HCA Florida North Florida Hospital	Acute Care Hospitals (Core HCC Member)
Christopher	Westmoreland	DOH – Putnam	Public Health Agencies (Core HCC Member)
Francine	Vincent	Alachua County Emergency Management	Emergency Management Organizations (Core HCC Member)
Ralph	Smith	Gilchrist County Emergency Management	Emergency Management Organizations (Core HCC Member)
Freda	Vaughn	FDOH	Public Health Agencies (Core HCC Member)
Glen	Hammers	FDEM	Emergency Management Organizations (Core HCC Member)

New Members Alliance September 2025

Name (First)	Name (Last)	Title/Job Duty	Type of Organization	Name of Facility/Organization	City	County- Select all that apply
Sherry	Duncan	CHD Administrator	Public Health Agencies (Core HCC Member)	FDOH – Putnam	Palatka	Putnam
Jordyn	Del Vecchio	Planner	Public Health Agencies (Core HCC Member)	FDOH – Gilchrist, Dixie, Levy	Bronson	Dixie, Gilchrist, Levy
Aaron	Lund	Maintenance Director	Skilled nursing, nursing, and long-term care facilities	Windsor of Palm Coast	Palm Coast	Flagler
John	Ware	Director, Facilities	Acute Care Hospitals (Core HCC Member)	HCA Florida Orange Park Hospital	Orange Park	Clay
Anthony	Johnson	Director of Center Operations	Outpatient health care delivery	North Florida Medical Center	Cross City	Dixie
Katie	Hammers	Tri-County Recovery Coordinator	Non-governmental organizations (e.g. American Red Cross, voluntary organizations active in disaster, amateur radio operators, etc.)	United Way of North Central Florida	Gainesville	Gilchrist, Dixie, Levy
Lunese	Boco	Assistant Business Manager	Dialysis centers and regional Centers for Medicare and Medicaid Services (CMS)-funded end stage renal disease networks	UF Health Shands Outpatient Dialysis	Gainesville	Alachua
Jalen	Smith	Director of Facilities	Other	Reunion Rehabilitation Hospital	Jacksonville	Duval
Daniel	Andrew	Director of Maintenance	Skilled nursing, nursing, and long-term care facilities	Cedar Hill Nursing and Rehab Center	Jacksonville	Duval, Clay
Jose	Fuentes	Executive Director	Skilled nursing, nursing, and long-term care facilities	Isle Healthcare and Rehabilitation Center	Fleming Island	Clay
Faye	Evans	Risk Manager	Outpatient health care delivery	Faye Evans & Associates	Jacksonville	Duval

Nicole	Lezzi	VP	Medical and device manufacturers and distributors	Compression Works	Sarasota	Alachua, Baker, Bradford, Clay, Columbia, Duval, Gilchrist, Lafayette, Marion, Putnam, Suwannee, Dixie, Flagler, Hamilton, Levy, Nassau, St. Johns, Union
Gaston	Gonzalez	Chief Executive Officer	Other	ClearSky Rehab Hospital of Lake City	Lake City	Columbia
Renee	Chiarello	Nurse Manager	Skilled nursing, nursing, and long-term care facilities	Fleet Landing	Atlantic Beach	Duval
Laura	Hobbs	Regional Director	Other	Wound Management Specialists	Jacksonville	Clay, St. Johns
Cassie	Crosby	Director of Operations/Special Projects	Other	Ronald McDonald House Charities	Jacksonville	Duval
Erica	Clipps	Director of Nursing	Home Health Agencies (including home and community based services)	Noble Man Care Services, LLC	Spring Hill	Alachua, Marion
Shayla	McDonald	Nurse Manager	Acute Care Hospitals (Core HCC Member)	UF Health Flagler Hospital	St. Augustine	St. Johns
Jairo	Dayan Herrera	Bureau Chief	Local public safety agencies (e.g., law enforcement and fire services)	Clay County Fire Rescue	Green Cove Springs	Clay
Rebecca	Torres Martinez	Senior Executive Administrator	Outpatient health care delivery	Heart of Florida Health Center	Ocala	Marion
Kyle	Higginbotham	Planner	Emergency Management Organizations (Core HCC Member)	St. Johns County Emergency Management	St. Augustine	St. Johns

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