



**Membership Meeting**  
**June 18, 2025 @ 1pm**  
**Meeting Notes**

The June Memberships Meeting of the Northeast Florida Healthcare Coalition was held virtually via Zoom. The meeting commenced at 1:00 pm on Wednesday, June 18, 2025.

**CALL TO ORDER**

The meeting was called to order by the Chair with a validation of members, with the following Executive Board members present. Quorum was met for voting.

Baker County – Kassie Knoll, John Blanchard  
Clay County – Sonny Rodgers, Don Weatherby  
Flagler County – Bob Pickering  
St. Johns County – Gavin Butler, Philip Hernandez  
Emergency Management – John Blanchard, Jonathan Lord  
EMS – Tim Devin, Kevin Kotsis  
Hospitals – Dave Chapman  
Long-Term Care – Jerry Lynn Daniels  
Home Health – Susan Chapman

**Absent:**

Duval County – Rochelle Civil, Katherine Jones  
Nassau County – Ronnie Nessler, Mike Godwin  
Public Health – N/A

A digital sign-in link was provided to attendees. The sign-in sheet is attached to the minutes.

**\*Approval of Minutes**

The draft minutes from May 21, 2025, Board of Directors Meeting were provided as part of the meeting packet.

*The Chair called for a motion. A motion was made to approve the draft minutes by Dave Chapman (Hospitals). A second was made by Gavin Butler (St. Johns County). Motion carries.*

**FINANCIAL**

**\*Budget Report**

The finance report for May 2025 was presented by Leigh Wilsey.

*The Chair called for a motion. A motion was made to approve the financial report by Gavin Butler (St. Johns County). A second was made by Dave Chapman (Hospitals). Motion carries.*

## Management and Administration

### **Project Funding Update**

Staff shared the project funding process is complete and all equipment has been received. Staff will be delivering the Jacksonville area evacuation sleds in the coming weeks. This year's project dollars totaled \$199,450, with \$95,650 spent on 155 large and bariatric evacuation sleds and 11 stairs chairs, and \$103,800 spent on 15 5-pack disaster stretchers.

### **ASPR Update**

Staff shared ASPR hosted a call a few weeks prior, at the meeting it was shared that funding was expected for this next fiscal year. The amount of funding will be shared with the State at the beginning of July. The State did send a contract renewal for signature for next fiscal year earlier this week, and it has been signed. More information to follow as it is available.

## **BUSINESS**

### **\*Approval of General Membership Requests**

As required in the bylaws, the Board must approve all membership requests. There have been sixteen (16) membership requests since the last meeting. The list was provided in the meeting packet.

*The Chair called for a motion. A motion was made by Susan Chapman (Home Health) to approve the new members. A second was made by Dave Chapman (Hospitals). Motion carries.*

### **New Slate of Board Officers**

Staff announced the slate of Board Officers which were voted in by Board members via email. Staff and meeting attendees thanked Chair Devin for his time and service as a Board Officer and his tenure.

New Board Officers:

Chair – Dave Chapman

Vice Chair – Gavin Butler

Secretary/Treasurer – Susan Chapman

### **Meeting Schedule**

Staff shared the upcoming meet schedule to account for the summer break and upcoming Alliance Board meeting in August. Coalition meetings will resume in September.

## **TRAINING AND EXERCISE**

### **Training and Exercise Needs**

Staff asked meeting attendees to participate in the MentiMeter poll to gauge training and exercise needs for next fiscal year. Ideas included:

- HICS
- Reunification, FAC
- Virtual
- ED Surge with Unification
- Regional Equipment
- Bomb Threat
- HazMat Incident

- IT Failure
- Mental Health, Dementia/Alzheimer's
- Active Shooter
- Evacuation
- Mass Casualty Train Derailment
- County Evacuations
- Joint Support during MCI

#### NWS Training

Staff shared that the NWS is hosting a public training for tropical weather on July 21-23. Additionally, NWS Jacksonville is hosting a virtual HURREX on July 28<sup>th</sup> from 8:30am to 11am. Information for both items was shared via email.

#### CTOS Training

October 28-30 at the Clay County EOC CTOS (Counterterrorism Operations Support) will be delivering three days of training. The training will be for hospital and first responder personnel. Registration information will be shared soon.

### **OPEN DISCUSSION**

- Hospitals – Mr. Dave Chapman shared the next FCDC meeting is being held virtually on Thursday, June 26 at 10am. Shared the hospitals received information from NWS for training opportunities.
- Public Health – Mr. Sonny Rodgers (Clay County) shared they are preparing for the back-to-school immunization drive, which will be held in the first two weeks of August at the Clay County Fairgrounds. Shared they are conducting and participating in many training courses, including those shared by the RDSTF. Additionally, they are participating with EM in their hurricane exercise, and in June completing a walk-through with EM and the school district of shelters and incorporating the new State brochures for special needs sheltering.
- EMS – Mr. Tim Devin and Mr. Kevin Kotsis shared there is not to report following the last State meeting. Shared some the agencies using Pulsara will have a call with the State on Monday, June 23<sup>rd</sup>.
- Emergency Management – Mr. John Blanchard shared they are preparing for hurricane season and are participating with Baker DOH on June 24<sup>th</sup> for their immunization POD.
- Home Health – Ms. Susan Chapman shared no major updates, and how they are preparing for hurricane season by meeting with all clients and sharing their lists with local EOCs.
- Long-Term Care – Ms. Jerry Lynn Daniels shared there are a few long-term care conferences coming up and are working towards gaining more long-term care involvement from other facilities.

### **ADJOURN**

The meeting was adjourned at 1:32 PM.

**NEXT MEETING**

**Summer Break!**

**Wednesday, September 17, at 1:00PM**

**All members are welcome to attend!**

DRAFT



**Membership Meeting Attendance**  
**June 18, 2025, @ 1pm**

<b>Name</b>	<b>Name (Last)</b>	<b>Facility Name</b>	<b>Facility Type</b>	<b>'other'</b>
Freda	Vaughn	FDOH	Public Health Agencies (Core HCC Member)	
Dave	Chapman	Ascension St. Vincent's Southside	Acute Care Hospitals (Core HCC Member)	
Tim	Devin	Clay County Emergency Management	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)	
Susan	Chapman	Alivia Home Health Care	Home Health Agencies(including home and community based services)	
Kassie	Knoll	DOH-Baker	Public Health Agencies (Core HCC Member)	
Sonny	Rodgers	DOH-Clay	Public Health Agencies (Core HCC Member)	
Briana	Angstman	DOH-Nassau	Public Health Agencies (Core HCC Member)	
John	Blanchard	Baker County Emergency Management	Emergency Management Organizations (Core HCC Member)	
Philip	Hernandez	DOH-St. Johns	Public Health Agencies (Core HCC Member)	
Ryan	King	UF Health Flagler Hospital	Acute Care Hospitals (Core HCC Member)	
Gavin	Butler	St. Johns County EM	Emergency Management Organizations (Core HCC Member)	
Hunter	Montgomery	Orange Park Medical Center	Acute Care Hospitals (Core HCC Member)	
Jonathan	Lord	Flagler County Emergency Management	Emergency Management Organizations (Core HCC Member)	
Bob	Pickering	Flagler County Emergency Management	Emergency Management Organizations (Core HCC Member)	
Don	Weatherby	DOH - Clay	Public Health Agencies (Core HCC Member)	
Nathan	Carpenter	Brooks Rehabilitation Hospital	Acute Care Hospitals (Core HCC Member)	
Kyle	Lind	FDOH – Nassau	Public Health Agencies (Core HCC Member)	
Chris	Tytler	Baptist Beaches	Acute Care Hospitals (Core HCC Member)	
Kevin	Kotsis	Ascension St. Vincent's	Acute Care Hospitals (Core HCC Member)	

Diann	Jacobs	Baptist Health	Acute Care Hospitals (Core HCC Member)	
Darian	Pearson	Brooks Rehabilitation	Acute Care Hospitals (Core HCC Member)	
John	Newman	AdventHealth Palm Coast	Acute Care Hospitals (Core HCC Member)	
Jerry Lynn	Daniels	Senior Living at The Greens	Skilled nursing, nursing, and long-term care facilities	
Christopher	Croyle	HCA Florida Memorial Hospital	Acute Care Hospitals (Core HCC Member)	
Kenneth	Julien	Regents Park of Jacksonville/Lilac	Skilled nursing, nursing, and long-term care facilities	
Janet	Dickinson	ElderSource	Other (e.g., child care services, dental clinics, social services, faith-based organizations)	Aging and Disability Resource Center
Kristy	Huckeby	Baker County Medical Services	Acute Care Hospitals (Core HCC Member)	
Donna	Broyles	Kindred Hospital North Florida	Skilled nursing, nursing, and long-term care facilities	