



NCFHCC Membership Meeting

June 25, 2025

MEETING MINUTES

The North Central Florida Healthcare Coalition held its virtual meeting on June 25, at 1:30. The meeting was held virtually via Zoom.

Documents provided to the NCFHCC Members via email:

Agenda; Validation of Board Members; Minutes from April and May 2025; New Member Requests; May 2025 Financial Report.

CALL TO ORDER

The meeting was called to order by the Chair, Matt Ferguson, with a validation of members, with the following Board members present. Quorum was met for voting.

EMS: Matt Ferguson

Emergency Management: Ralph Smith

Hospitals: Mark Cromer

Public Health: Diana Duque

At-Large Representative: Lola Butler

At-Large Representative: Francine Vincent

Others in Attendance: See attendance report attached.

Absent:

Long-Term Care: Heather Snellgrove

At-Large Representative: Jason Long

Welcome & Introductions

Chair, Matt Ferguson, welcomed everyone to the meeting.

Approval of Minutes

The minutes from April and May 2025 were provided to Board members via electronic mail and June Meeting Packet.

The Chair called for a motion of approval. Ms. Butler moved approval; Ms. Duque seconded; Motion carried.

FINANCIAL

*Finance Report

Secretary/Treasurer, Lola Butler, presented the finance report for May 2025.

The Chair called for a motion of approval. Mr. Smith moved approval; Mr. Cromer seconded; Motion carried.

MANAGEMENT AND ADMINISTRATION

- **Project Funding Update** Staff shared the project funding process is complete and all equipment has been received. Staff will be delivering the Jacksonville area evacuation sleds in the coming weeks. This year's project dollars totaled \$199,450, with \$95,650 spent on 155 large and bariatric evacuation sleds and 11 stairs chairs, and \$103,800 spent on 15 5-pack disaster stretchers.
- **ASPR Update** Staff shared ASPR hosted a call a few weeks prior, at the meeting it was shared that funding was expected for this next fiscal year. The amount of funding will be shared with the State at the beginning of July. The State did send a contract renewal for signature for next fiscal year, and it has been signed. More information to follow as it is available.
- **Meeting Schedule** Staff shared the upcoming meet schedule to account for the summer break and upcoming Alliance Board meeting in August. Coalition meetings will resume in September

BUSINESS

New Members

Sixteen (16) new member requests were presented for membership.

The Chair called for a motion of approval. Ms. Butler moved approval; Mr. Cromer seconded; Motion carried.

Updated Board Structure

Staff shared the updated Board Structure with meeting attendees. Voting closed for the vacant At-Large Representative position on Friday, June 6th. Francine Vincent with Alachua County Emergency Management is the new representative for the remainder of the 2024-2026 term.

TRAINING AND EXERCISE

Training and Exercise Needs

Staff asked meeting attendees to participate in the MentiMeter poll to gauge training and exercise needs for next fiscal year. Ideas included:

- Reunification
- HICS
- MCI multi-agency

CTOS Training - Decon

October 28-30 at the Clay County EOC CTOS (Counterterrorism Operations Support) will be delivering three days of training. The training will be for hospital and first responder personnel.

Registration information will be shared soon.

NWS Training

Staff shared that the NWS is hosting a public training for tropical weather on July 21-23. Additionally, NWS Jacksonville is hosting a virtual HURREX on July 28th from 8:30am to 11am. Information for both items was shared via email.

MEMBER REPORTS AND OPEN DISCUSSION

Hospitals – Mr. Mark Cromer with HCA Florida North Florida Hospital shared they are preparing for hurricane season and ensuring hospital security teams are situationally aware with all the various political incidents occurring. Additionally, their hospital and other area hospitals are grateful for the disaster stretchers purchased by the Alliance.

Emergency Management – Mr. Ralph Smith with Gilchrist County Emergency Management shared they are in preparation mode for hurricane season.

Public Health – Nothing to report.

EMS – Mr. Matt Ferguson with Dixie County Fire Rescue shared there is nothing new to report and they are preparing for hurricane season.

Long-Term Care – Nothing to report.

At-Large Representatives –

Ms. Lola Butler with FDOT shared they are continuing to prepare for hurricane season.

Ms. Francine Vincent with Alachua County EM shared they just finished training shelter staff and prepping shelter kits. They are hosting a shelter exercise in July and plan to host an extreme weather TTX in July. Reports they are currently in the process of rewriting their LMS.

CLOSING REMARKS AND ADJOURN

Next Meeting:

Summer Break!

Wednesday, September 24, 2025, at 1:30pm

With no additional business, the meeting was adjourned.



Attendance Recorded in ReadyOp: Membership Meeting – June 25, 2025

First Name	Last Name	Facility Name	Facility Type
Matthew	Ferguson	Dixie County Fire rescue	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)
Jim	Lyons	DOH – Bradford/Union	Public Health Agencies (Core HCC Member)
Lola	Butler	FDOT	Jurisdictional partners, including cities, counties and tribes
Diana	Duque	DOH – Columbia/Hamilton	Public Health Agencies (Core HCC Member)
Mark	Cromer	HCA Florida North Florida Hospital	Acute Care Hospitals (Core HCC Member)
Christopher	Westmoreland	DOH – Putnam	Public Health Agencies (Core HCC Member)
Francine	Vincent	Alachua County Emergency Management	Emergency Management Organizations (Core HCC Member)
Ralph	Smith	Gilchrist County Emergency Management	Emergency Management Organizations (Core HCC Member)
Freda	Vaughn	FDOH	Public Health Agencies (Core HCC Member)
Glen	Hammers	FDEM	Emergency Management Organizations (Core HCC Member)