

NORTHEAST FLORIDA HEALTHCARE COALITION



Virtual ONLY Meeting

<https://nefrc-org.zoom.us/j/82791464109>

Or Call 1-786-635-1003 Code: 827 9146 4109

Agenda – Board of Directors Meeting

Wednesday, April 16, 2025 @ **1pm**

Meeting Attendance: <https://nefrc.readyop.com/fs/4cl2/b4f8d82d>

- **Call to Order**
 - Validation of Voting Members (*accept designees, if required*)
 - *Approval of Minutes from the February Meeting
- **Financial**
 - *Budget Report – March 2025
 - Management and Administration
 - Project Funding Update
 - Conference Updates
 - Cyber Assessment and Extended Downtime Assessment Discussion
- **Business**
 - *Approval of General Membership Requests
- **Training and Exercise**
 - BOLDPlanning Workshops
 - LAST Virtual Tabletop Exercise Opportunity
 - MRSE (Medical Response Surge Exercise)
- **Member Reports**
 - Board Member Reports (*call on each discipline for a report*)
 - Open Discussion

Adjourn

Next Meeting:

Wednesday, May 21, at 1:00PM

Virtual <https://nefrc-org.zoom.us/j/82791464109>

All members are welcome to attend!

NEFLHCC Executive Board

Executive Board

A quorum is 50% of the
total voting membership
(Executive Board)

Six Voting Members = Quorum

Membership by County

- Baker – 2
- Clay – 2
- Duval – 2
- Flagler - 1
- Nassau – 1
- St. Johns – 1
- At Large – 2

TOTAL = 11

Tiebreak Vote

Regional Readiness Coordinator

Executive Board

Chair: Tim Devin, EMS

Vice-Chair: Dave Chapman, Hospitals

Secretary/Treasurer: Susan Chapman, Home Health

6 County Reps

Baker County
Kassie Knoll

Clay County
Sonny Rodgers

Duval County
Rochelle Civil

Flagler County
Jaffy Lee

Nassau County
Ronnie Nessler

St. Johns County
Gavin Butler

4 Discipline Reps

Emergency Management
John Blanchard

EMS
Tim Devin

Hospital
Dave Chapman

Public Health
Vacant

2 At-Large Reps

Long Term Care
Jerry Lynn Daniels

Home Health
Susan Chapman

* As of 1/23/2025



Northeast Florida
Healthcare
COALITION
For Disaster Preparedness

Northeast Florida Healthcare Coalition Voting Members & Designated Alternates (1/23/2025)

Six Voting Members = Quorum

Representation	Voting Member	Alternate Name	Voting Member Agency	Appointing Authority
Baker County	Kassie Knoll	John Blanchard	FDOH - Baker	ESF 8 Partners
Clay County	Sonny Rodgers	Donald Weatherby	FDOH - Clay	ESF 8 Partners
Duval County	Rochelle Civil	Katherine Jones	FDOH – Duval	ESF 8 Partners
Flagler County	Jaffy Lee	Bob Pickering	FDOH - Flagler	ESF 8 Partners
Nassau County	Ronnie Nessler	Mike Godwin	FDOH - Nassau	ESF 8 Partners
St. John County	Gavin Butler	Philip Hernandez	St. Johns County Emergency Management	ESF 8 Partners
Emergency Management	John Blanchard	Jonathan Lord	Baker County Emergency Management	Regional Emergency Managers
EMS	Tim Devin	Kevin Kotsis	Clay County Fire Rescue	First Coast EMS Advisory Council
Hospitals	Dave Chapman	Rich Ward	Ascension St. Vincent's Southside	First Coast Disaster Council
Public Health	Vacant	Vacant		Regional Public Health Officers
Long-Term Care	Jerry Lynn Daniels	Evelena Dowling	Senior Living at The Greens	Florida Health Care Association – District IX
Home Health	Susan Chapman	Netasha King	Brooks Rehabilitation Home Health	

Chair: Tim Devin, EMS

Vice-Chair: Dave Chapman, Hospitals

Secretary/Treasurer: Susan Chapman, Home Health



General Membership Meeting
February 19, 2025 @ 1pm
Meeting Notes

The February General Membership Meeting of the Northeast Florida Healthcare Coalition was held virtually via Zoom. The meeting commenced at 1:00 pm on Wednesday, February 19, 2025.

CALL TO ORDER

The meeting was called to order by the Vice Chair with a validation of members, with the following Executive Board members present. Quorum was met for voting.

Baker County – Kassie Knoll, John Blanchard
Clay County – Sonny Rodgers, Don Weatherby
Duval County – Rochelle Civil, Katherine Jones
Flagler County – Jaffy Lee, Bob Pickering
St. Johns County – Gavin Butler, Philip Hernandez
Emergency Management – John Blanchard
EMS – Kevin Kotsis
Hospitals – Dave Chapman

Absent:

Nassau County – Ronnie Nessler, Mike Godwin
Home Health – Susan Chapman, Netasha King
Public Health – N/A
Long-Term Care – Jerry Lynn Daniels, Evelena Dowling

A digital sign-in link was provided to attendees. The sign-in sheet is attached to the minutes.

***Approval of Minutes**

The draft minutes from November 20, 2024, Executive Board Meeting was provided as part of the meeting packet.

The Vice Chair called for a motion. A motion was made to approve the draft minutes by Gavin Butler (St. Johns County). A second was made by Sonny Rodgers (Clay County). Motion carries.

FINANCIAL

***Budget Report**

The finance report for January 2025 were presented by Leigh Wilsey.

The Vice Chair called for a motion. A motion was made to approve the financial report by Sonny Rodgers (Clay County). A second was made by Christ Tytler (Hospitals). Motion carries.

Management and Administration

Project Funding Update

Staff shared there is currently \$160,000 budgeted for this year's project funding. The Alliance Board met in January to review and approve project ideas developed by the Alliance's Specialty Working Group on Regional Resources and Gaps. The Alliance Board voted to focus on member long-term care facilities this fiscal year. Equipment purchased will include evacuation sleds and then evacuation stair chairs funding permitting. Pending funding availability, stretchers for hospitals may also be purchased. Staff is working with member facilities and DOH planners to gather information on need prior to purchasing equipment for facilities who are interested.

The deadline to complete the interest form is February 25.

Sonny Rodgers (DOH-Clay) asked if there was a flyer available to share with area long-term care facilities as they do community engagement. Staff will share.

Conference Updates

Staff shared they are sponsoring 16 members to attend the FHA conference in Orlando this April. The Alliance is unable to send members to EMAG this year as the conference moved from Savannah to Jekyll Island, GA. The conference hotel rooms exceeded the State allowance per one night of hotel stay.

Readiness Plan Review

The 2024-2025 Readiness Plan was shared with meeting attendees. The Readiness Plan is a deliverable prepared by Alliance staff and is a template provided by ASPR. The document is an administrative function of the HCC program, and incorporates the tasks required by the State and ASPR. The final copy will be available on the Alliance website under "Members Only."

Training & Exercise Plan Review

The 2024-2025 Training & Exercise Plan was shared with meeting attendees. The Training & Exercise Plan is a deliverable prepared by Alliance staff, and includes training and exercise projected for the 5-year funding period. The Training & Exercise Plan is one of the tabs of the Readiness Plan spreadsheet provided by ASPR. The final copy will be available on the Alliance website under "Members Only."

BUSINESS

***Approval of General Membership Requests**

As required in the bylaws, the Board must approve all membership requests. There have been seven (7) membership requests since the last meeting. The list was provided in the meeting packet.

The Vice Chair called for a motion. A motion was made by Nathan Carpenter (Hospitals) to approve the new members. A second was made by Sonny Rodgers (Clay County). Motion carries.

TRAINING AND EXERCISE

BOLDPlanning Workshops

Staff shared that BOLDplanning and the Florida HCC's have launched the CEMP platform which is free and available to any HCC member in Florida. Below are the Florida HCC funded virtual workshops. More CEMP and COOP workshops to come this fiscal year. The flyer with registration links is attached to the minutes.

- Alliance Offerings
 - CEMP Workshops
 - February 25, from 9am to 12pm (initial)
 - March 11, from 1pm to 4pm (initial)
 - March 27, from 1pm to 5pm (enhancement)
 - COOP Workshops
 - April 15, from 9am to 12pm (initial)
 - April 30, from 1pm to 4pm (initial)
 - May 22, from 9am to 12pm (midterm)
- Statewide Offerings
 - CEMP Workshops
 - March 5, from 1pm to 5pm (initial)
 - April 17, from 1pm to 5pm (initial)
 - May 20, from 1pm to 5pm (initial)
 - June 18, from 1pm to 5pm (initial)
 - COOP Workshops
 - March 24, from 1pm to 5pm (initial)
 - May 8, from 1pm to 5pm (initial)

Meeting attendees asked if there was a status update on whether local county EOCs will accept this for their requirements.

Virtual Tabletop Exercise Opportunities

Staff shared the virtual tabletop exercise series launched in January. These exercises are beneficial and can be used to meet facility's CMS 'Exercise of Choice' requirement. As a reminder, each scenario is offered two times.

- Evacuation Scenario
 - March 19* & March 25
- Loss of Water
 - April 28 & May 6

MRSE

The Medical Response and Surge Exercise (MRSE) is an annual requirement and is designed to test the region's capability and capacity to manage and support a surge of patients equal to at least 10% of their licensed general medical/surgical bed capacity. The exercise will be held in the Northeast region this fiscal year. Planning meetings have commenced, and the exercise will take place on May 8. Interest in participating forms have been sent to area hospitals and other core partners necessary for exercise play.

Center for Independent Living Disability Expos

Each year the Alliance partners with the Center for Independent Living of North Central Florida to sponsor disability expos throughout parts of the HCC region. This is a free event for all community partners to support those with disabilities before, during and after emergencies.

Expo Locations:

- Columbia County
- Alachua County
- Marion County
- Putnam County

OPEN DISCUSSION

- Hospitals –Mr. Dave Chapman shared how his hospital is completing first of the year reporting requirements. The next FCDC meeting is being held virtually on Thursday, February 27 at 10am.

Ms. Jennifer Silvey-Cason with UF Health Jacksonville shared they are conducting a 2-day hospital decon class on March 13 & 14 at their North campus and conducting the training at the Downtown campus on April 18 & 18. If anyone is interested, they are invited to participate.

- Public Health –
Ms. Freda Vaughn (RRC) shared that the Bureau of Preparedness and Response effective February 1, 2025, has gone to the 10 region FDEM and LEPC formats. With this change, came the elimination of the two regional positions – RERA and Regional Planner. There is now one regional person for each of the ten county regions, the Regional Readiness Coordinator (RRC). Freda is the new region 4 RRC; RRC's are no longer on call, they do not receive state watch office notifications, and no longer transport laboratory samples.

Mr. Sonny Rodgers from Clay County shared they participated in FEPA and the Statewide planners meeting in January. Currently working on their quarterly local healthcare facility visits and ensuring their POCs are updated. Back to school immunizations, MCM and COOP exercise July 30 through August 18th. The Touch A Truck event is happening next month in Fleming Island. Starting to reach out to other jurisdictions ahead of the Clay County Fair to identify any precautions/mitigation strategies for avian influenza.

Shared the TEEX Community Disaster Preparedness for Healthcare Certificate Program flyer to hopefully have the Coalition and TEEX bring the certification program for Alliance members.

- EMS – Mr. Kevin Kotsis shared at the local level they have a new chair from St. Johns County Fire Recue – Chief Snell. Still looking for someone to fill the Vice Chair position for the First Coast EMS Advisory Committee. Reported Pulsara has entered the region; in St. Johns County in coordination with St. Vincent's St. Johns and UF Health Flagler.
- Emergency Management – Nothing to report.
- Home Health – Nothing to report.

- Long-Term Care – Nothing to report.

ADJOURN

The meeting was adjourned at 1:50 PM.

NEXT MEETING

Alliance Board Meeting/Virtual Tabletop Exercise– Wednesday, March 19, at 1:00PM

Virtual

All members are welcome to attend!

DRAFT



General Membership Meeting Attendance
February 19, 2025, @ 1pm

Name	Name (Last)	Facility Name	Facility Type	'other'
Freda	Vaughn	FDOH	Public Health Agencies (Core HCC Member)	
Dave	Chapman	Ascension St. Vincent's Southside	Acute Care Hospitals (Core HCC Member)	
Jaffy	Lee	Florida Dept of Health - Flagler County	Public Health Agencies (Core HCC Member)	
Nathan	Carpenter	Brooks Rehabilitation Hospital	Acute Care Hospitals (Core HCC Member)	
Sonny	Rodgers	DOH-Clay	Public Health Agencies (Core HCC Member)	
Kassie	Knoll	DOH-Baker	Public Health Agencies (Core HCC Member)	
Don	Weatherby	DOH-Clay	Public Health Agencies (Core HCC Member)	
Bob	Pickering	Flagler County Emergency Management	Emergency Management Organizations (Core HCC Member)	
Katherine	Jones	DOH-Duval	Public Health Agencies (Core HCC Member)	
Heather	Morris	River City Surgery Center	Outpatient health care delivery (e.g., ambulatory care, clinics, community and tribal health centers, Federally Qualified Health Centers, urgent care centers, free standing emergency rooms, stand-alone surgery centers)	
Kevin	Kotsis	Ascension St. Vincent's	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)	
Jamie	Glavich	Almost Home	Skilled nursing, nursing, and long-term care facilities	
Katelyn	Dabhi	Florida EMSC State Partnership Program	Schools and universities, including academic medical centers	
Philip	Hernandez	DOH-St. Johns	Public Health Agencies (Core HCC Member)	
Rochelle	Civil	DOH-Duval	Public Health Agencies (Core HCC Member)	
Andrew	Chubb	St. Johns County EM	Emergency Management Organizations (Core HCC Member)	
Gavin	Butler	St. Johns County Emergency Management	Emergency Management Organizations (Core HCC Member)	

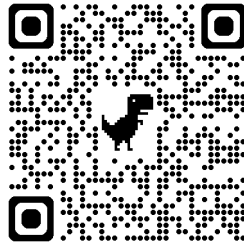
Kristy	Huckeby	Ed Fraser Memorial Hospital	Acute Care Hospitals (Core HCC Member)	
Ryan	King	UF Health St. Johns	Acute Care Hospitals (Core HCC Member)	
Josh	Jones	Ascension St. Vincent's St. Johns	Acute Care Hospitals (Core HCC Member)	
Hunter	Montgomery	Orange Park Medical Center	Acute Care Hospitals (Core HCC Member)	
John	Blanchard	Baker County Sheriff's Office – Emergency Management	Emergency Management Organizations (Core HCC Member)	
Christopher	Tytler	Baptist Beaches	Acute Care Hospitals (Core HCC Member)	
Vishwaas	Seeram	Life Care Center of Orange Park	Skilled nursing, nursing, and long-term care facilities	
Kayla	Futch	Clay County Emergency Management	Emergency Management Organizations (Core HCC Member)	
Steve	Viola	AdventHealth Palm Coast Parkway	Acute Care Hospitals (Core HCC Member)	
Janet	Dickinson	ElderSource	Other	Aging and Disability Resource Center
Craig	Tompkins	River Garden	Skilled nursing, nursing, and long-term care facilities	
Chante	Goode	Baptist Medical Center Clay	Acute Care Hospitals (Core HCC Member)	
Jennifer	Silvey-Cason	UF Health Jacksonville	Acute Care Hospitals (Core HCC Member)	

BOLDPlanning COOP Workshops

Initial COOP Workshops:

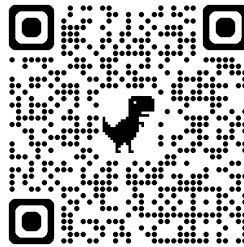
April 15, 2025 from 9:00am to 12:00pm

[Register Here](#)



April 30, 2025 from 1:00pm to 4:00pm

[Register Here](#)

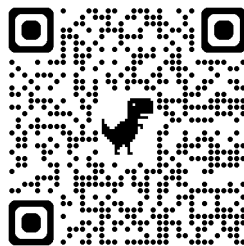


Midterm COOP Workshop:

(must have attended an initial workshop)

May 22, 2025, from 9:00am to 12:00pm

[Register Here](#)



Questions?
ASieger@NEFRC.org



FLORIDA **HEALTH CARE** COALITIONS

Comprehensive Emergency Management Plan (CEMP) Development Workshops

WITH BOLDPLANNING



Tuesday, February 11th from 1pm - 5pm

Wednesday, March 5th from 1pm - 5pm

Thursday, April 17th from 1pm - 5pm

Tuesday, May 20th from 1pm - 5pm

Wednesday, June 18th from 1pm - 5pm

These virtual workshops will guide you through developing a Comprehensive Emergency Management Plan (CEMP) using the BOLDPlanning Platform!

Click on the date above to register.

(The workshops are the identical - just choose one!)

*Provided at no cost to you by the Florida Health
Care Coalitions!*



FLORIDA HEALTH CARE COALITIONS

Continuity of Operations Plan (COOP) Development Workshops

WITH BOLDPLANNING

[Monday, March 24th](#) from 1pm - 5pm

[Thursday, May 8th](#) from 1pm - 5pm

These virtual workshops will guide you
through developing a Continuity of
Operations (COOP) Plan using the
BOLDPlanning Platform!

Click on the date above to register.
(The workshops are the identical - just choose one!)

*Provided at no cost to you by the
Florida Health Care Coalitions!*



2025 VIRTUAL TABLETOP SERIES

Prepare for an exciting series of virtual tabletop exercises sponsored by the Region 3 Healthcare Coalition Alliance. This series includes six comprehensive, discussion-based sessions aimed at helping partners evaluate and strengthen their response plans, policies, and procedures.

Dive into various engaging topics through interactive discussions and scenarios, gaining invaluable insights with each exercise. After each session, participants will receive a detailed After-Action Report/Improvement Plan and a Certificate of Participation.

Don't miss this opportunity to enhance your preparedness and connect with partners in your region!



TOPIC #1: ACTIVE THREAT

TWO OFFERINGS:

- JANUARY 30TH, 2025 | 1 PM - 4 PM ET
- FEBRUARY 4TH, 2025 | 9 AM - 12 PM ET

TOPIC #2: EVACUATION

TWO OFFERINGS:

- MARCH 19TH, 2025 | 1 PM - 4 PM ET
- MARCH 25TH, 2025 | 9 AM - 12 PM ET



TOPIC #3: WATER DISRUPTION

TWO OFFERINGS:

- APRIL 28TH, 2025 | 1 PM - 4 PM ET
- MAY 6TH, 2025 | 9 AM - 12 PM ET

REGISTER NOW!

CLICK AN OFFERING DATE/TIME TO REGISTER

QUESTIONS? CONTACT GINNYS@ALLCLEAREMG.COM



2ND ANNUAL PUTNAM COUNTY EMERGENCY PREPAREDNESS EXPO

The Free event will include a variety of vendors to help prepare our community for any type of emergency.

HELPING OTHERS, AFTER THE DISASTER



APRIL 24, 2025
3:00 PM - 7:00 PM



PUTNAM COUNTY FAIRGROUNDS
118 FAIRGROUNDS RD,
EAST PALATKA, FL 32131



**ASL INTERPRETERS
WILL BE PROVIDED**

Registration information will be
provided at a later date

For more information about the event,
please email Kevin Towles at ktowles@cilncf.org or call (352) 368 - 3788

COMMUNITY DISASTER PREPAREDNESS FOR HEALTHCARE CERTIFICATE PROGRAM

This program enhances knowledge and skills related to healthcare and public health disaster preparedness while earning continuing education credits.

**MEDICAL MANAGEMENT OF CHEMICAL, BIOLOGICAL, RADIOLOGICAL, NUCLEAR AND
EXPLOSIVE EVENTS PER-211**

MEDICAL COUNTERMEASURES: POINT OF DISPENSING, PLANNING AND RESPONSE— MGT-319

MEDICAL PREPAREDNESS & RESPONSE FOR BOMBING INCIDENTS — MGT-348— PER-233

PEDIATRIC DISASTER RESPONSE AND EMERGENCY PREPAREDNESS— MGT-439

DHS/FEMA-funded courses



COMMUNITY DISASTER PREPAREDNESS FOR HEALTHCARE CERTIFICATE PROGRAM

MEDICAL MANAGEMENT OF CHEMICAL, BIOLOGICAL, RADIOLOGICAL, NUCLEAR AND EXPLOSIVE EVENTS PER-211

Learn how to distinguish between different agents of concern that could be used in an incident. A combination of facilitated discussions, small-group exercises, human patient simulator hands-on scenarios, and traditional classroom discussions are used to present the topics. The multi-discipline make-up of the participants helps to strengthen information sharing, communications, and medical surge capabilities.

MEDICAL COUNTERMEASURES: POINT OF DISPENSING, PLANNING AND RESPONSE— MGT-319

This training course is to enhance jurisdiction preparedness and emergency response efforts by providing the knowledge of how to exercise and revise a plan that utilizes an all-hazards, whole community approach toward a medical countermeasures event. Assists with coordination of planning, training and responding to a Medical Countermeasure (MCM) response for a public health incident. This course responds directly to the National Preparedness Goal; as it applies to delivery of medical countermeasures to exposed populations.

MEDICAL PREPAREDNESS & RESPONSE FOR BOMBING INCIDENTS — MGT-348— PER-233

This interactive, Instructor facilitated program employs case studies, lessons learned, validated medical data, and potential threats to the communities we serve. Sessions will address planning considerations and concerns specific to medical responders, law enforcement, and emergency planners, with an intended outcome of integrating incidents of an explosive nature to existing plans.

PEDIATRIC DISASTER RESPONSE AND EMERGENCY PREPAREDNESS— MGT-439

A 2010 report by the National Commission on Children and Disasters identified a training gap for emergency responders, first receivers, and emergency management personnel that reduced their effectiveness in responding to pediatric patients and their unique needs/considerations. This course addresses pediatric emergency planning and medical response considerations through a combination of lectures, and small group exercises.

Participants completing all four Community Disaster Preparedness for Healthcare courses are eligible to apply for the Community Disaster Preparedness for Healthcare Certificate. Recipients will receive a 10x13 certificate of Professional Recognition suitable for framing.

For more information, contact:
TEXAS A&M ENGINEERING EXTENSION SERVICE
EMS/ Public Health
Customer Care
979.314.1120 or 979.458.3453 (toll-free)
EMSPH@teex.tamu.edu



SCAN FOR
MORE
INFORMATION
OR TO
REGISTER
ONLINE



New Members Alliance April 2025

Name (First)	Name (Last)	Title/Job Duty	Type of Organization	Name of Facility/Organization	City	County- Select all that apply
Michelle	Norris	COO	Skilled nursing, nursing, and long-term care facilities	Rising Oaks ALF	Like Oak	Suwannee
Michelle	Latona	Chemist Administrator/Chemical Threat	Public Health Agencies (Core HCC Member)	FDOH	Jacksonville	Duval
Erica	Henderson	Senior Administrator	Skilled nursing, nursing, and long-term care facilities	Middleburg Rehab & Nursing Center	Middleburg	Clay
Hemi	Clough	Administrator	Skilled nursing, nursing, and long-term care facilities	Williston Care Center	Williston	Levy
Julie	Peters	Executive Director	Skilled nursing, nursing, and long-term care facilities	Canterfield of Clay County	Middleburg	Clay
Nikita	Jenkins		Skilled nursing, nursing, and long-term care facilities	Young Hearts Extended ALF	Starke	Bradford
Tanza	Conneely		Skilled nursing, nursing, and long-term care facilities	Park of the Palms	Keystone Heights	Clay
Carl	Peeler		Skilled nursing, nursing, and long-term care facilities	Surrey Place Nursing Center	Live Oak	Suwannee
Raley	Moore	Executive Director	Primary care providers, including pediatric and women's health care providers	Emmanuel Project of Northeast Florida	Ponte Vedra Beach	Duval, Putnam, Clay, Nassau, St. Johns
Hannah	Mills	Health Services Administrator	Skilled nursing, nursing, and long-term care facilities	Vicar's Landing	Ponte Vedra Beach	St. Johns
Mia	Roberts	Assistant Program Director	Skilled nursing, nursing, and long-term care facilities	Care Centers of Nassau	Fernandina Beach	Nassau

Morgan	Smith	Program Director	Schools and universities, including academic medical centers	Galen College of Nursing	Gainesville	Alachua
Logan	Stamp	Emergency Management Coordinator	Emergency Management Organizations (Core HCC Member)	Marion County Emergency Management	Ocala	Marion
Alex	Ferko	Director of PR & Marketing	Outpatient healthcare delivery	Heart of Florida Health Center	Ocala	Marion
Sarah	Powell	Rescue Lieutenant/PECC	Local public safety agencies (e.g. law enforcement and fire)	Alachua County Fire Rescue	Gainesville	Alachua



Healthcare Coalition Alliance
Region 3
www.FLRegion3HCC.org