



NCFHCC BOARD of DIRECTORS MEETING

October 28, 2020

MEETING MINUTES

The Board of Directors of the North Central Florida HealthCare Coalition meeting was held virtually on October 28, 2020 at 1:30 via Zoom Join Zoom Meeting <https://nefrc-org.zoom.us/j/89168661472>

Documents provided to the NCFHCC Board via email:

Agenda; Validation of Board Members; Minutes from 9/23/2020; Financial Report; New Member Requests; Draft HCC COVID-19 After Action Report

CALL TO ORDER

The meeting was called to order by Chair Lyons with a validation of a quorum, with the following new Board members present:

Hospitals: Suzanne DeKay

EMS: Dave Torsell

At-Large Representative: Jim Lyons

At-Large Representative: Jason Long

At-Large Representative: Jeff Taylor

Public Health: Tom Moffses

Others in Attendance: See Zoom report attached.

Absent:

Emergency Management: Ralph Smith; Long-Term Care: Logan Andrews

Introductions

The Chair called for introductions.

Approval of Minutes

The minutes from September 2020 were provided to Board members via electronic mail.

The Chair called for a motion of approval of the September meeting minutes. Mr. Taylor moved approval; Ms. DeKay seconded. Motion carried.

FINANCIAL

Finance Report

Mr. Torsell presented the finance report for September. He stated that current expenditures were normal and customary.

The Chair called for a motion of approval of the August Finance Report. Ms. DeKay moved approval; Mr. Taylor seconded. Motion carried.

Expenditure Requests- None at this time

Management and Administration

Staff reported:

- PPE packages have been shipped to the requesting LTC facilities and home health agencies..
- Staff previously presented the CDBG: Mitigation Grant application to the members. The NEFRC staff presented the application to the review panel. Staff was not given a timeline on the decision-making and will continue to update the Board as the process continues.
- Blueprint Creative Group, Fabiola, was once again awarded the marketing firm agreement. She will begin working on the Training webpage that will be used for online training opportunities.
- The Northeast Florida Regional Council, contract manager for the Region 3 Healthcare Coalition Alliance (18 counties) has entered into an agreement with Florida Hospital Association on being a recipient of a grant to address COVID-19 preparedness and response activities. The intent of this money is to identify, isolate, assess, transport, or treat patients with COVID-19 or other special pathogens or infectious diseases. The Alliance would like to create an Infectious Disease Working Group with 2-3 representatives from each Coalition. This working group will develop recommendations for long-term goals for the region. Kickoff meetings for the Infectious Disease Working Group will begin after the New Year

BUSINESS

Approval of New Member Requests

There was one new member request for this month.

FY 2020-21 Project Funding Update

All MOAs have been distributed to the organizations with approved projects. Currently the Center for Independent Living and Gainesville Fire Rescue has signed and returned these MOAs. The deadline for all signed agreements is January 8, so the process is far ahead of schedule.

Draft COVID-19 After-Action Report/Improvement Plan

Staff of the Alliance provided a review of the COVID-19 After-Action Report/Improvement Plan. Staff gave an overview of Healthcare Preparedness and Response Capabilities and their associated objectives and activities, which were used as the evaluation standard for the COVID-19 activation. Staff gave a presentation on the first half of the AAR-IP in October, followed by the last half during this meeting. Comments will be gathered, and the final AAR-IP will be presented for consideration and approval at the December 2020 General Membership Meeting. Staff will accept comments through Friday, December 4, 2020. Comments can be sent to Eric Anderson at eanderson@nefrc.org

Upcoming Events

The Board determined that the combined November/December General Membership meeting will be Wednesday, December 9, 2020. Monthly meetings will continue using the Zoom platform.

CLOSING REMARKS AND ADJOURN

The Chair announced the next meeting will be for the General Membership and held on December 9 at 1:30 via Zoom. The same link will be used for all meetings. With no additional business, the meeting was adjourned at 2:09 pm.

Join Zoom Meeting <https://nefrc-org.zoom.us/j/89168661472>
Or Call 1-786 635 1003 Meeting ID: 891 6866 1472

DRAFT