



NCFHCC GENERAL MEMBERSHIP MEETING

March 23, 2022

MEETING MINUTES

The North Central Florida HealthCare Coalition held its monthly meeting in a hybrid format (in-person and virtual) on March 23, 2022, at 1:30 at Santa Fe College and via Zoom <https://nefrc-org.zoom.us/j/89168661472>

Documents provided to the NCFHCC Members via email:

Agenda; Validation of Board Members; Minutes from February 2022; Financial Report for February 2022; New Member Requests; Virtual Training handout for March 2022; COOP Tabletop exercise flyer.

CALL TO ORDER

The meeting was called to order by the Chair, Jim Lyons with a validation of a quorum, with the following new Board members present:

Hospitals: Suzanne DeKay

At-Large Representative: Jason Long

At-Large Representative: Jeff Taylor

At-Large Representative: Jim Lyons

Long-Term Care: Logan Andrews

Others in Attendance: See Zoom report attached.

Absent:

Public Health: Tom Moffses

Emergency Management: Ralph Smith

EMS: Matt Ferguson

Welcome

The Chair welcomed members.

Approval of Minutes

The minutes from February 2022 were provided to Board members via electronic mail and March Meeting Packet.

The Chair called for a motion of approval. Ms. DeKay moved approval; Mr. Long seconded; Motion carried.

FINANCIAL

Finance Report

Treasurer, Mr. Long, presented the finance report for February 2022.

The Chair called for a motion of approval. Ms. DeKay moved approval; Mr. Taylor seconded; Motion carried.

Management and Administration

- **Introduce New Staff Member:** We are happy to introduce our new staff member, Annie Sieger. She will be working with the Healthcare Coalition Program. Please welcome Anie.
- **2021-2022 Project Funding Update:** All projects are in process. All projects are on target and in the process of purchasing and reimbursement. The CILNCF Disability Expo will be held in the spring and reimbursed immediately afterward.
- **FIDTN Exercise:** Staff reported that the Statewide Florida Infectious Disease Transportation Network, FIDTN, Exercise is March 24. The FIDTN is that State's plan to transport a highly infectious (e.g., Ebola) patient using a 'daisy chain' approach across Florida and then transfer the patient to Georgia EMS for final transport to the Region Treatment Center at Emory. Alachua County EMS and UF Shands will participate in this exercise for the Region. This exercise is good practice for hospital and EMS stakeholders.
- **EMAG:** The EMAG Conference will take place in Savannah, GA April 13-15. The Coalition has 13 members signed-up to attend. Still have additional funding to support more members to go. Staff encourages long-term care providers to consider attending. The HCC will pay for the conference registration, hotel for 3 nights, and parking. Attendees are responsible for transportation to Savannah, time, and meals/incidental expenses. Anyone interested in attending should email Leigh Wilsey.
- **Board Member and Officer Terms:** Staff reminded the Board members that their terms will expire June 30, 2022. Members that represent a discipline should contact their discipline group to determine if they will be reappointed or a new member appointed. In April, staff will request nominations for the At-Large Member positions. Nominees will be elected at the May meeting followed by a request for nominations for officers. In the June meeting, the new Board members will be installed, and the new officers will be elected. Tom Moffses will remain in Public Health.

BUSINESS

New Members

Five (5) new member requests were presented for membership.

The Chair called for a motion of approval of the members. Mr. Long moved approval; Ms. DeKay seconded; Motion carried.

2022-2023 Project Funding Presentation

Staff discussed the Regional Project Funding Application process. Applications must describe the project's alignments with the (HPP) and at least meet one of the four Health Care Preparedness & Response Capabilities. Preference is given to Regional projects and applications that align with specialty surge events. Demonstrated the submission forms.

Burn Surge Annex Draft

Staff reported that the Statewide HCC Working Group is working on a planning draft for a regional Burn Medical Surge event. This draft will be provided to the membership for review in comment in the near future. The HCC will participate in a FEMA virtual tabletop exercise for Burns on April 12, 2022.

TRAINING AND EXERCISE

Virtual Training: The schedule of virtual classes for March 2022 is posted to the statewide training website. <https://www.floridahcc.org/training/>

Virtual Tabletops (VTTX): The VTTXs will be offered on 3/25, 3/30, and 4/5. Registration is now closed for the offerings. Seats are still available in the 4/5 offering, let staff know if you are interested in registering. The scenario will be a supply chain shortage and consideration for crisis standards of care.

In-Person Training and Exercise: First COOP scenario in-person TTX was today in Gainesville. St. Johns County 4/19 offering is full. Duval County 4/20 offering has several seats open, let staff know if you are interested in attending. HICS and NHICS classes are being scheduled with dates and locations pending. Registration information coming soon.

MEMBER REPORTS AND OPEN DISCUSSION

CILNCF, The Marion Expo will be 3/30/2022 and the Alachua Expo will be 4/14/2022. Attendees need to pre-register for the event. Staff will provide the flyer and link to register again in an email.

Hospitals reported that COVID numbers continue to show a steady decline. Patient numbers are still high, especially in emergency care. Facing staffing issues. Met with hospital group last week, discussed a mass casualty drill planned for a year to a year-and-a-half out.

Emergency Management – Nothing to report.

Public Health – Nothing to report.

CLOSING REMARKS AND ADJOURN

The Chair announced the next meeting will be a Board of Directors Meeting on April 27, 2022, at 1:30 at Haven Hospice.

The meeting will be hybrid with both in-person and Zoom options.

With no additional business, the meeting was adjourned at 2:11 pm.



Attendance Recorded in ReadyOp: General Membership Meeting – March 23, 2022

First Name	Last Name	Facility Name	Facility Type
Kevin	Towles	Center for Independent Living	Non-governmental organizations (e.g., American Red Cross, voluntary organizations active in disasters, amateur radio operators, etc.)
Caleb	Hardee	DOH – Levy & Gilchrist	Public Health Agencies (Core HCC Member)
Jeremy	Gifford	DOH – Columbia & Hamilton	Public Health Agencies (Core HCC Member)
Rel	Perea	DOH – Suwannee	Public Health Agencies (Core HCC Member)
Lola	Butler	Dixie CHD	Public Health Agencies (Core HCC Member)
Casey	Ditter	DOH – Lafayette	Public Health Agencies (Core HCC Member)
Robert	Linnens	DOH – Alachua	Public Health Agencies (Core HCC Member)
Jason	Long	Lafayette County EM	Emergency Management Organizations (Core HCC Member)
Chris	Westmoreland	Putnam CHD	Public Health Agencies (Core HCC Member)
Jeff	Taylor	ACFR	EMS (Including inter-facility and other non-EMS patient transport systems; Core HCC Member)
Howell	Batts	DOH – Columbia	Public Health Agencies (Core HCC Member)
Sam	MacDonell	R2 DOH	Public Health Agencies (Core HCC Member)
Suzanne	DeKay	UF Health Shands	Acute Care Hospitals (Core HCC Member)
Sandi	Courson	FDOH	Public Health Agencies (Core HCC Member)

