



NCFHCC GENERAL MEMBERSHIP MEETING

May 26, 2021

MEETING MINUTES

The Board of Directors of the North Central Florida HealthCare Coalition meeting was held virtually on May 26, 2021 at 1:30 via Zoom Join Zoom Meeting <https://nefrc-org.zoom.us/j/89168661472>

Documents provided to the NCFHCC Board via email:

Agenda; Validation of Board Members; Minutes from March 2021; March & April Financial Reports; New Member Requests; 2021 Legislative Recap; Draft Infectious Disease Surge Plan; Infectious Disease Training Plan; Training Recommendations; and Draft Supply Chain Strategy.

CALL TO ORDER

The meeting was called to order by Chair Lyons with a validation of a quorum, with the following new Board members present:

Hospitals: Suzanne DeKay

At-Large Representative: Jason Long

At-Large Representative: Jeff Taylor

At-Large Representative: Jim Lyons

Long-Term Care: Logan Andrews

Others in Attendance: See Zoom report attached.

Absent:

Emergency Management: Ralph Smith

Public Health: Tom Moffses

EMS: Vacant

Introductions

The Chair, Jim Lyons, called for introductions.

Staff announced that Dave Torsell accepted a job as an EMS Chief in Escambia County. We thanked him for his service and wish him well in his new role. The EMS position and Treasurer now vacant.

Approval of Minutes

The minutes from March 2021 were provided to Board members via electronic mail.

The Chair moved approval of the March meeting minutes. Motion carried unanimously.

FINANCIAL

Finance Report

Staff presented the finance report for March and April. All current expenditures are normal and customary. Professional Services includes the virtual training services and our marketing services. We

will see more charges in this category as our vendors complete their projects. Project funding is also being reimbursed as members complete projects. This category should begin to decrease as members complete their projects.

The Chair called for a motion to approve the March and April Finance Reports. Ms. DeKay moved and Mr. Taylor seconded. Motion carried unanimously.

Expenditure Requests- None at this time

Management and Administration

- **CDBG – Mitigation Planning Grant Project Update:** Coalition staff provided an update on the status of the CDBG Award. NEFRC is currently working through the contracting process with the Department of Economic Opportunity. It is the intent of NEFRC to have a finalized contract in place over the Summer and to begin implementing the program in Fall of 2021.
- **Final Year-End Deliverables:** HCC staff are diligently working towards the end of the State fiscal year, which ends on June 30. Several items will be brought to the June General Membership Meeting for review and approval by the Executive Board.
- **Project Close-Out:** The Coalition is in the process of reimbursing projects awards. It has been a slow process this year and we are encouraging members to submit their final paperwork. Projects must be closed out by June 30.
- **Resume in-person meetings:** HCC Staff discussed the opportunity to begin in-person meetings in July. The intent is to continue to offer a Zoom option for those that cannot travel to Gainesville. The consensus of the Board was to resume the in-person option, so staff will begin to look for a location.
- **2021 Florida Legislative Session Healthcare Recap:** Staff provided members with a handout on the legislative activities that related to healthcare.

BUSINESS

Approval of New Member Requests

There were four new member requests for this month.

The Chair called for a motion to approve the new members. Ms. DeKay moved approval and Mr. Taylor seconded. Motion carried unanimously.

Draft Infectious Disease and Supply Chain Strategy Plans

HCC Staff has provided four (4) draft documents to membership for review. Staff will take comments and recommendation for the next few weeks before making final changes. Final drafts will be presented to the Executive Committee for their review and approval at the June General Membership Meeting. The plans include:

- Infectious Disease Surge Plan

- Infectious Disease IPP Training Plan
- Infectious Disease Training Needs Assessments Recommendations
- Alliance Supply Chain Mitigation Strategy & Appendices

Training and Exercise

The Alliance is sponsoring tabletop exercises in the first week of June. The Troubling Trajectory tabletop uses a hurricane scenario. The demand for these exercises was so great and additional dates have been added. All four sessions are sold out and a waiting list is in place.

The Alliance offered Hospital Incident Command Awareness course. Due to the continued high demand for this course, staff will research the possibility of offering this course again in the near future.

Monthly meetings will continue using the Zoom platform.

CLOSING REMARKS AND ADJOURN

Staff reported that a project from the Northeast HCC will benefit other members. Jacksonville University created a video training for LTC culinary staff. The video will be available on the Allianceve Training website. The Center for Independent Living will alter its project to develop a podcast series for all members. More information to come for this project.

The Chair announced the next meeting will be the General Membership meeting on June 23, 2021 at 1:30 via Zoom. The same link will be used for all meetings. With no additional business, the meeting was adjourned at 2:13 pm.

Join Zoom Meeting <https://nefrc-org.zoom.us/j/89168661472>
Or Call 1-786 635 1003 Meeting ID: 891 6866 1472

Meeting ID	Topic	Start Time	End Time	User Email	Duration (Min)
89168661472	North Central F	5/26/2021 13:12	5/26/2021 14:23	lwilsey@nefrc	72

Name (Original Name)	User Email	Join Time	Leave Time	Duration (Min)	Guest
Leigh Wilsey	lwilsey@nefrc.c	5/26/2021 13:12	5/26/2021 14:23	72	No
Sean Withers	witherssl@city	5/26/2021 13:12	5/26/2021 13:14	3	Yes
kate haigh		5/26/2021 13:13	5/26/2021 13:14	1	Yes
kate haigh		5/26/2021 13:14	5/26/2021 14:21	68	Yes
Sean Withers	witherssl@city	5/26/2021 13:14	5/26/2021 14:13	59	Yes
Eric Anderson# NEFRC	eanderson@ne	5/26/2021 13:21	5/26/2021 14:21	61	No
Jeff Taylor	jetaylor@alach	5/26/2021 13:24	5/26/2021 13:24	1	Yes
Jeff Taylor	jetaylor@alach	5/26/2021 13:24	5/26/2021 14:13	50	Yes
LyonsJX		5/26/2021 13:28	5/26/2021 13:28	1	Yes
LyonsJX		5/26/2021 13:28	5/26/2021 14:13	46	Yes
19046261674		5/26/2021 13:28	5/26/2021 14:13	45	Yes
Suzanne DeKay	dekays@shand	5/26/2021 13:28	5/26/2021 13:28	1	Yes
Suzanne DeKay	dekays@shand	5/26/2021 13:28	5/26/2021 14:13	45	Yes
joyced		5/26/2021 13:28	5/26/2021 13:29	1	Yes
joyced		5/26/2021 13:29	5/26/2021 14:13	45	Yes
Betty Braun GFR		5/26/2021 13:29	5/26/2021 13:29	1	Yes
Betty Braun GFR		5/26/2021 13:29	5/26/2021 14:13	44	Yes
Sasha Nelson		5/26/2021 13:30	5/26/2021 13:30	1	Yes
Sasha Nelson		5/26/2021 13:30	5/26/2021 14:13	43	Yes
Logan Andrews		5/26/2021 13:34	5/26/2021 13:35	1	Yes
Logan Andrews		5/26/2021 13:35	5/26/2021 14:13	39	Yes
Daniel Taverne		5/26/2021 13:38	5/26/2021 13:39	1	Yes
Daniel Taverne		5/26/2021 13:39	5/26/2021 14:13	35	Yes
Jeremy Gifford		5/26/2021 13:46	5/26/2021 13:46	1	Yes
Jeremy Gifford		5/26/2021 13:46	5/26/2021 14:13	28	Yes

13:30:37 From Betty Braun GFR to Everyone : Braun
13:30:50 From Suzanne DeKay to Everyone : Suzanne DeKay
13:31:08 From LyonsJX to Everyone : Jim Lyons
13:32:35 From Jeff Taylor to Everyone : Jeff Taylor
13:36:24 From Sasha Nelson to Everyone : Sasha Nelson